

**IOWA BOARD OF NURSING HOME ADMINSTRATORS**

**July 19, 2012**

**Lucas State Office Building, 5<sup>th</sup> Floor Conference Room #526  
Des Moines, Iowa**

**Call to Order**

Patrice Herrera, Chair called the meeting to order at 7:09 am.

**Roll Call**

Members present:

David Chensvold, NHA

Thomas Kenefick, R.Ph.

Jeannine Bunge, NHA

Patrice Herrera, RN, MSN

Dawnita Neff, Public Member

Mabel Mantel, Public Member

Maureen Cahill, NHA

Daniel Boor, NHA

Members absent:

Shane Gaukel, RN

Staff Present:

Sharon Dozier, Board Executive

September Lau, AAG

Tammy Hidlebaugh, Licensure Specialist

Barb Huey, Bureau Chief

Barb Christiansen, Administrative Assistant

Guests Present: None

**Review Agenda**

There were no changes to the agenda.

**Approval of Minutes**

A motion was made by Chensvold to approve the minutes from May 31, 2012. A second was received from Mantel. All ayes, opposed none, motion carried.

**Reports**

Board Executive - Sharon Dozier reported that legislative proposals need to be sent to the IDPH legislative liaison by August 10, 2012 for the 2013 session. She noted that at the NAB meeting held in June, there was discussion about provisional licensure, and most states currently have a 6-month limit for a provisional license. The federal regulations also limit provisional licenses to 6 months. Dozier asked if there is interest in returning to the 6-month limit. The board members decided that this issue may be tabled until the 2014 legislative session, to gather additional information. Dozier also reported that NAB would like to get more states to their meetings. NAB is offering a scholarship to each state for attending both of the biennial meetings, but this requires a 2-year commitment from each state. NAB needs to be notified soon if the board wants to take advantage of this offer. Dozier added that she attends one meeting a year, and suggested that a board member also attend at least one meeting. Interested members will check their calendars. The 2013 board meeting dates were discussed. Everyone agreed to keep the same month and day of the week, but would like to schedule four of the meetings one week later in 2013.

Bureau Chief – Barb Huey reported on a new security process that will provide a secure email system for confidential documents. A link and password will be required to access this location. Huey encouraged members to participate in the NAB offer that Dozier discussed in her report.

AAG - September Lau – no report

Chair – no report

### **Administrative Rules**

None

### **Public Comment**

None

### **Applications**

Application Committee - Mabel Mantel reported that one applicant, Mirayra Bell, still needs to submit verification of work experience hours. All other applications on the list were approved.

Citation Review Committee – Maureen Cahill reported that 25 cases were closed, 62 were referred to the Discipline Committee, and 17 cases are pending.

**Old Business** (none)

**New Business** (none)

The board recessed at 7:46 am, for the Applications Committee to review an additional application. Open session reconvened at 8:05 am.

The Applications Committee reported that they accepted Matthew Routh's work experience in lieu of practicum.

### **Complaints**

A motion was made by Herrera to enter into closed session at 8:06 am to discuss confidential materials related to applications and complaints in accordance with Iowa Code Chapter 21.5(1) a and d. A second was received from Mantel. Roll call taken:

David Chensvold, aye

Thomas Kenefick, aye

Dawnita Neff, aye

Patrice Herrera, aye

Jeannine Bunge, aye

Mabel Mantel, aye

Maureen Cahill, aye

Daniel Boor, aye

The board returned to open session at 8:18 am.

A motion was made by Neff to close Case 11-011. A second was received from Bunge. All ayes, opposed none, motion carried.

### Follow up

John Beaudette was reviewed for follow up. The Discipline Committee recommended that he remain on probation until the date stated in the Settlement Agreement, of October 15, 2012. All other requirements under the Settlement Agreement have been completed. His file will be reviewed at the October 18 board meeting for the purpose of issuing a termination order of the probation.

### **Remaining board meetings in 2012**

September 11, 2012 - Hearing only

October 18, 2012

### **Adjournment**

A motion was made by Herrera to adjourn the meeting at 8:23 am. A second was received from Neff. All ayes, opposed none, motion carried.

At 9 am, the board reconvened for the contested case hearing. The Respondent, Steve Drobot, elected a closed session hearing.

The minutes were approved at the October 18, 2012 board meeting.