Plumbing and Mechanical Systems Board
Chairs Committee
December 3, 2012 Notes

Time: 3:00 – 4:00 pm.
Location: Lucas Building room 142

Members attended: Mick Gage, Brita Van Horne

Members absent: Jane Hagedorn, Ron Masters, Chuck Thomas

Staff present: Matt Oetker, September Lau, Cindy Houlson

Mick Gage called the meeting to order at 3:05. The Notes for October 15, 2012 were reviewed.

The committee reviewed the December 4, 2012 Board Agenda

- Call to order, roll call, and approval of minutes were acknowledged.
- Proposal for going to meetings every other month for 2013 will be discussed and vote will be called.
- Cindy Houlson will provide an update on the Contractor licensing roll out. Ramona Cooper has prepared data for a handout.
- Ken Sharp will be providing information on the two stakeholder groups that are working on the Iowa Code 105 issues and the new group being formed to look at rules Chapter 28 and Chapter 29.
- Ramona Cooper has prepared a report to update the board on the compliance review activities.
- Committee reports were briefly discussed. Brita Van Horne will cover the Administrative Rules Chapters 36, 57, 58, 59, and 60 that will become effective December 19, 2012.
- Mick Gage will provide a short report covering the Application and Fees meeting.
- Mick Gage will provide a short report covering the CEU Committee meeting.
- Mick Gage will provide a short report covering Kyle Zink's HVAC Service Technician Specialty License application and Committee's recommendation to approve.
- Mick Gage will provide a short report covering the Code Committee meeting.
- Mick Gage will report the Discipline Committee met.

- Mick Gage will provide a short report covering the Testing and Exam Committee meeting.
- Other business none identified, unless issue comes up at meeting.
- Unlicensed complaints can include the issue with unlicensed individual continuing to work and name can also be shared. It will be tabled until after the closed session.
- Waiver of Administrative Rules includes 1 new one that is code related. John Kelly will be in attendance at the meeting to help explain.

Additional business included $500,000 liability question on whether the requirement is per occurrence or aggregate. Committee determined that per occurrence was the intent and requested that the issue be brought forward in the Contractor Licensing – roll out. There was no other business and the meeting was adjourned.