

Open Session Conference Call Meeting Minutes
IOWA BOARD OF DIETETICS

December 6, 2013

Origination Site: Lucas State Office Building, 5th Floor Conference Room #526
Des Moines, Iowa

Reason for the Conference Call

This meeting was held by conference call to ensure efficiency in the use of board resources. An in-person board meeting was not practical, due to the anticipated short meeting time. In accordance with Iowa Code section 21.8, access to the meeting was provided to members of the public through attendance at the origination site.

Call to Order:

The meeting was called to order at 9:00 a.m. by Stacey Loftus, Chairperson. Roll call was taken, and persons present at the Lucas Building introduced themselves.

Roll Call:

Members Present:

Dan Deutschman, Public Member

Stacey Loftus, RD, LD

Janet Johnson, MS, RD, LD

Bridget Drapeaux, MA, RD, LD

Steven Kury, Public Member

Staff Present:

Sharon Dozier, Board Executive

Barb Huey, Bureau Chief

Meghan Gavin, AAG

Tammy Hidlebaugh, Licensure Specialist

Barb Christiansen, Administrative Assistant

Guests:

Karen Klein, IAND

Review Agenda:

No changes were made to the agenda.

Approval of Open Session Meeting minutes:

Chairperson Loftus asked for a motion to approve the September 20, 2013 minutes. Loftus recognized Karen Klein. Ms. Klein stated that she had inquired about inclusion of the title, Registered Dietitian Nutritionist, in the technical amendments bill. Klein noted that the acronym

should be RDN instead of RDA. There were no further corrections. A motion was made by Kury to approve the open session meeting minutes of September 20, 2013 with the correction noted. A second was received from Deutschman. All ayes, opposed none, motion carried.

Public Comment: There were no public comments.

Reports:

Executive: Sharon Dozier reported that she submitted a revised prefile request with updated information for the Department of Public Health legislative technical amendments bill. The prefile request pertains to the name change for the Academy for Nutrition and Dietetic (AND), updated terminology, and related technical changes. This document was sent to board members prior to the meeting. Dozier thanked Karen Klein for her assistance with locating and providing the correct name and role of the Accreditation Council of Nutrition and Dietetics (ACEND), which is the accreditation entity for education programs and internships.

Dozier has received information from the AND regarding changes in the exam vendor and a credentialing update from the Commission on Dietetic Registration (CDR). This may be added to the March 21 meeting agenda for discussion.

Bureau Chief: Barb Huey reported that the new Amanda licensing software will go live in January 2014. Huey will also present the board's financial report at the March meeting.

AAG: Meghan Gavin reported that she is attending and reporting on behalf of AAG Cathelyn. AAG Gavin explained a new procedure for all of the licensure boards in the Bureau, which is board review and approval of closed session meeting minutes. Closed session meeting minutes are confidential, which will require review in closed session. Boards will make any changes and arrive at consensus on these minutes in closed session, and then approve the minutes in open session. There were no questions regarding this procedure.

Chair: Stacey Loftus – no report.

Old Business: None

New Business:

Agenda items for the March 21, 2014 meeting were discussed. The CDR correspondence reported under Dozier's report will be on the agenda. Drapeaux noted that the Rules Committee will meet briefly today to continue discussion of possible practice related rules. She is requesting the board discuss this topic at the March meeting.

Applications:

The list of licenses issued was reviewed.

Closed Session:

Drapeaux made a motion that the board go into closed session in accordance with Iowa Code section 21.5(1)a, to discuss records that are required to be kept confidential. A second was received from Johnson. Roll call taken:

Drapeaux – Aye

Johnson – Aye

Loftus – Aye

Kury – Aye

Deutschman - Aye

Motion carried. The board moved into closed session at 9:11 am.

The board returned to open session at 9:15 a.m.

Open Session:

A motion was made by Johnson to approve the closed session meeting minutes of September 20, 2013. A second was received from Drapeaux. All ayes, opposed none, motion carried.

Follow-Up:

There was no discussion of follow up materials received since the last meeting.

2014 Board Meetings:

March 21, June 13, September 19, and December 19, 2014.

The Rules Committee meeting will follow adjournment.

Adjournment:

A motion was made by Deutschman to adjourn the meeting at 9:20 a.m. A second was received from Kury. All ayes, opposed none, motion carried.

The minutes were approved at the March 21, 2014 board meeting.