

Meeting Minutes

IOWA BOARD OF NURSING HOME ADMINISTRATORS

October 13, 2011

Lucas Building, 5th Floor Conference Room #526

Des Moines, Iowa

Call to Order

The meeting was called to order by Patrice Herrera at 11:15 am.

Roll Call and Introductions

Members Present: Michael Svejda, Mabel Mantel, Joan Skogstrom, Patrice Herrera, Jeannine Bunge, Shane Gaukel, Thomas Kenefick, Daniel Boor, Maureen Cahill.

Staff Present: Sharon Dozier, Board Executive; Barb Christiansen, Administrative Assistant; Tammy Hidlebaugh, Licensure Specialist; Barb Huey, Bureau Chief; September Lau, AAG

Review Agenda

Skogstrom requested discussion of possible additional board meetings.

Approval of Minutes

A motion was made to approve the minutes as presented for the July 14, 2011 meeting. MSC: Svejda/Cahill. Unanimous.

Reports:

Board Executive – Sharon Dozier reported on pending amendments to Iowa Code Chapter 155. The board is now recognized in Chapter 147. The provisional language was proposed by AAG Lau for inclusion in the amendments. There are also some outdated provisions in the statute that may be updated to the current licensure requirements. Joan moved that the Code changes be approved as presented. MSC: Skogstrom/ Herrera. Unanimous.

Dozier asked that if there are any changes that need to be made to the board roster to e-mail the information to the Bureau. Also, the Chair and Vice Chair will be added to the roster. All board members will begin receiving all of the discipline information for review before each meeting.

Bureau Chief – Barb Huey reported that the Board's legislative changes will be part of the IDPH technical amendments bill. This bill contains non-controversial items. IDPH is hiring a new legislative liaison for the 2012 session, and this person will represent the Bureau and licensure issues. Huey also reported that same day travel will not be reimbursed for meals, but if an overnight stay is required, meals will be reimbursed.

AAG – September Lau reported that an orientation was held by the Governor’s Office for new board members. The presentations are available to board members. Lau will do a presentation on the orientation at the next meeting.

Chair – No reports.

Committees

Citation Review Committee – Cahill reported that on July 13, the committee reviewed 38 citations and filed 19. On October 12, the committee reviewed 62 citations and filed 9. Discussion followed regarding citations and the review process.

Old Business

None

New Business

Skogstrom suggested the board consider adding a meeting to the 2012 calendar for the purpose of reducing or managing caseload. Following discussion, everyone agreed to add a meeting on May 31 each year, which may be cancelled if needed if there are no issues to be addressed.

MSC: Skogstrom/ Bunge. Unanimous.

Administrative Rules

None

Applications

Application for reinstatement of Christine Bedford was reviewed. A motion was made to deny the application for reinstatement of Ms. Bedford. MSC: Cahill/Herrera. Unanimous. An order scheduling a hearing will be issued.

The application from Travis Senters to retake the NAB exam was reviewed. The application was approved. MSC: Cahill/Bunge. Unanimous.

The list of licenses was reviewed. Nine licenses and five provisionals have been issued in the past quarter.

Public Comment

None

Complaints

A motion was made to enter into closed session in accordance with Iowa Code section 21.5(1) “a”. and “d” to discuss confidential materials and complaints. MSC: Herrera/Bunge. Roll Call:

Michael Svejda, yes
Mabel Mantel, yes
Patrice Herrera, yes
Jeannine Bunge, yes
Shane Gaukel, yes
Thomas Kenefick, yes
Daniel Boor, yes
Maureen Cahill, yes
Joan Skogstrom, yes

The board moved into closed session at 12:20 pm. The board returned to open session at 12:57 pm. Herrera made a motion to close Cases 10-004, 10-010, and 11-006. Skogstrom seconded the motion. The motion carried unanimously.

A motion was made to accept the settlement agreement for Case 09-011. MSC: Herrera/Svejda. Unanimous

A motion was made to accept the settlement agreement for Case 09-009. MSC: Bunge/Cahill. Unanimous

A motion was made to approve Termination of Probation for Melissa Larsen. MSC: Herrera/Mantel. Unanimous.

Skogstrom made a motion to issue notice of intent to deny the licensure application of Greg Gill, unless there is a consent agreement in place. No second received. Motion fails.

2012 Board Meeting Schedule: Meeting to be added to calendar for May 31, 2012.

A motion was made to adjourn the meeting at 1:03 pm. MSC: Cahill/Bunge Unanimous.

The minutes were approved on January 12, 2012.