# Plumbing and Mechanical Systems Examining Board Committee Chairpersons Meeting Minutes December 15, 2008

### **Committee Members Present:**

Ron Masters, Chairperson Jane Hagedorn Sue Salsman Chuck Thomas Patricia Broerman

### **Staff Attending:**

Matt Oetker, Assistant Attorney General Susan Van Horn, Program Planner

Chairperson Ron Masters called the meeting to order at approximately 4:03 pm.

Approval of Minutes from 11-17-08.

Ron's signature obtained to be put on wall certificates.

Jane Hagedorn, Application & Fees

- Reviewed Chapter 30 one final time.
  - o Matt was making one final change to wording.
- Started working on forms to apply for approval on CEUs
  - Decided it would be better for a sub-committee to focus on the requirements. Ron requested volunteers for the CEU committee.

## Chuck Thomas, Testing & Examination

- Four people have submitted a letter of intent.
  - o Next date is in January for proposals.
  - o Group of people not on board need to review proposals.

Moving along just waiting on deadlines and following timelines of the process.

# Sue Salsman, Administrative Rules

- Discipline chapter will not be offered for Notice of intent as it is not quite ready.
- Public comment will be reviewed.
  - Statistics will be offered as to why changes were or were not made on the comments.
  - o A copy of the comments will be offered so the public can see the breakdown of all comments.
  - o Highlights were budget, grandfathering, specialty licenses, and routine maintenance definition.

Patricia Broerman, Reciprocity

• Received information from Montana will be able to review the information with committee before the board meeting to decide on next move.

Discussion was held on the definition of routine maintenance.

#### Old Definition:

"Routine maintenance," as the term applies in Iowa Code section 105.11(9), means the repair or replacement of existing plumbing, HVAC, refrigeration, or hydronic equipment of the same size and type for which no changes in original design or construction are made. "Routine maintenance" shall not be interpreted to allow the repair or replacement of furnaces, condensing units, boilers, chillers, ductwork systems, water pipe systems, waste and vent systems or similar work.

### New Definition:

"Routine Maintenance" as the term applies in Iowa Code section 105.11(9) is the regular upkeep of plumbing, HVAC, refrigeration, and hydronic systems and equipment including recurring, preventive and on-going maintenance necessary to delay or prevent failure, for which no changes in original design or construction are made. Examples of routine maintenance include replacing: wax seals, gaskets, washers, air filters, belts; oiling a blower motor; cleaning a condensing coil; and repairing damaged ductwork. This shall not be interpreted to allow the repair or replacement of furnaces, condensing units, blower motors, boilers, chillers, ductwork systems, water heaters, water pipe systems, waste and vent systems or similar work.

Ron Masters, Preview and Discussion Board Meeting Agenda

- Allow for one last chance to make public comment.
- Susan present e-mail public comments.

#### Ron Masters, Public Comments

- Fees too high. Will be explained at the board meeting so that everyone understands what the actual cost is going to be and where how it was established.
- CEU requirements where offered and what going to be allowed.
- Policing licenses with inspectors and permitting.

Discussion held on out of state people coming in to work in Iowa due to generating station in Marshalltown.

Matt Oetker, Upcoming Chapters

- Discipline
- Complaints/investigations
- Contested Cases

The next meeting of the committee is scheduled for January 19, 2009 in the Rice Room at Mercy Capitol from 4-6 pm.

Chairperson Ron Masters adjourned the meeting at approximately 6:21 pm.

Respectfully submitted,

Wendy Zimmerline