

**Plumbing and Mechanical Systems Board
Chairs Committee
October 15, 2012 Notes**

Time: 3:00 pm – 4:00 pm

Location: Lucas Building, room 518

Members attended: Jane Hagedorn, Ron Masters, Mick Gage, Chuck Thomas,

Members absent: Brita Van Horne

Staff present: Matt Oetker, September Lau, Cindy Houlson

Jane Hagedorn called the meeting to order at 3:05. The Notes for August 20, 2012 were reviewed.

The committee reviewed the October 16, 2012 Board Agenda

- Call to order, roll call, and approval of minutes were acknowledged.
- Proposal for going to meetings every other month for 2013 will be discussed at the meeting on the 16th.
- Ken Sharp will be covering the contractor license roll out, 2013 fee structure, and stakeholder group. Mick shared the information Ken had shared at the Application and Fee committee meeting and Cindy shared names compiled for the stakeholder group had been passed along to Ken when the due date of October 3 was passed.
- Committee reports were briefly discussed. Administrative Rules will be presenting Chapters 36, 57, 58, 59, and 60 for Adopt and File. Chapters 28 and 29 amendments are effective as of November 7, 2012.
- Mick Gage will provide a short report covering the Application and Fees meeting.
- Jane Hagedorn will provide a short report covering the CEU Committee meeting.
- Ron Masters will ask Chuck Thomas to provide a short report covering Midwest Technical Institute equivalency discussed during the Chapter 29 Committee meeting.
- Mick Gage will provide a short report covering the Code Committee meeting.
- Jane Hagedorn will report the Discipline Committee met.
- Testing did not meet and will not report at meeting.
- Other business will include alerting those present the need to download current paper applications from the web site due to the many changes that have occurred with the applicaitns. In addition, The committee schedules and board meeting proposal may be fit into other business.

- Unlicensed complaints can include the issue with unlicensed individual continuing to work and name can also be shared.
- Waiver of Administrative Rules includes 3 new ones. Matt explained the non-response from the lawyer representing Tony Gress and Ryan Alderman and the possibility neither individual will be at the meeting. Mick shared that the code committee had reviewed the waiver concerning the correctional facility in Newton and it would be reviewed with the full board.

There was no additional business and the meeting was adjourned.