Open Session Meeting Minutes
IOWA BOARD OF BARBERING
July 26, 2011, 9:00 A.M.
5th Floor Board, Room 526
Lucas State Office Building
Des Moines, Iowa

Call to Order:

The meeting was called to order at 9:00 a.m., by Wubbena, chair.

Roll Call:

MEMBERS PRESENT
Dennis Rafdal
Tammy Ortiz
John Anderson
Rhonda Reif
Charles Wubbena

STAFF PRESENT
Susan Reynolds, Board Executive
Barb Christiansen, Administrative Assistant
Scott Galenbeck, AAG
Barb Huey, Bureau Chief
Tammy Hidlebaugh, Licensure Specialist
Marvin Firch, Outreach and Compliance Educator

Introduction:
New board members Dennis Rafdal and John Anderson introduced themselves.

Election of Officers:
Charles Wubbena was nominated as chair. MSC: Ortiz/Rafdal. Passed: 5-0-0-0.
Tammy Ortiz was nominated as vice chair. MSC: Rafdel/Reif. Passed: 5-0-0-0.

Review Agenda:
No additions.

Approval of Minutes:
A motion was made to approve the board minutes from April 26, 2011. MSC: Rafdal/Ortiz. Passed: 5-0-0-0.

Reports:
Chair: None.
Vice Chair: None

Board Executive: Susan asked Marvin Firch to give a report on the new shaving aspect of the barber practical examination. The Board implemented a change in the practical examination requiring candidates to use a blade in their razor. Marvin reported everything went well. NIC representative Michael Hill was impressed with the professionalism of the Board members during the examination.

Bureau Chief: Barb Huey reminded everyone that direct deposit is available to members for reimbursement payments. Barb reported on AMANDA, the new licensing software system. System will be implemented next year.

Public Comment:
Dan Morrissey, owner of the Illinois-Quad City Barber College had to cancel his presentation to the board. Mr. Morrissey wanted to discuss offering continuing education to Iowa barbers, and to address questions on the Iowa rules for barbers. Mr. Morrissey is considering a 2,100 hour curriculum to meet the requirements for the Iowa barber exam. Mr. Morrissey stated in an e-mail that he also receives a large volume of calls about continuing education. Susan feels Mr. Morrissey is seeking the board's approval to move forward with the school's plan to offer continuing education and a 2,100 hour course. Board members would like Mr. Morrissey to schedule another time to present his ideas and curriculum to the board. Discussion followed to invite the other Iowa school owners to talk about the courses being offered in Iowa. AAG Galenbeck suggested that board members review the administrative rules. Ms. Ortiz asked that Mr. Morrissey be present at the next meeting to answer questions from the board. Mr. Morrissey will be added to the October board agenda.

Terry Millis, owner of American College of Hairstyling reported problems in finding models for the practical examination. Mr. Millis requested using students or instructors to substitute for models during the exam. Marvin reported that NIC would not allow this because of the perception that using a student or instructor/owner of the school may be an advantage to the person taking the exam. Discussion followed with questions for NIC regarding students serving as models. Marvin Firch will get back to the board after talking with NIC about this request.

School Inspections:

- Report on School Inspections:
  - ✓ American College of Hairstyling – Cedar Rapids (Wubbena) **Completed**
  - ✓ American College of Hairstyling – Des Moines (Ortiz)
  - ✓ College of Hair Design – Waterloo (Wubbena) **Completed**

Old Business:
Ad Hoc Committee Mentoring Report (Wubbena)
Mr. Wubbena spoke with representatives of the Cedar Rapids and Waterloo barber schools. Mr. Wubbena informed the College of Hair Design in Waterloo that students are prohibited from working on patrons because they are unlicensed. Students are only allowed to observe. The American College of Hairstyling in Cedar Rapids has a mentoring program in place and it is strictly used as an observation process. Mr. Wubbena wants students to become familiar with the business side of barbering and to develop a mentoring program that would address issues of operating a barber shop.

New Business: None.

Iowa Code and Administrative Rules: (Reynolds)

For Notice: Item 1. Amend sub rule 25.2(11) as follows: 25.2(11) Conviction of a crime related to the profession or occupation of the licensee or the conviction of any crime that would affect the licensee's ability to practice within the profession, regardless of whether the judgment of conviction or sentence was deferred. A copy of the record of conviction or plea of guilty shall be conclusive evidence.

Consensus needed to notice the sub rule 25.2(11). Board members asked that the deferred sentence be included in the conviction questions on the application. The rules should reflect that the Board has the right to request deferred sentence information. Consensus received

The Board recessed for a 10-minute break.

Closed Session:
The board moved to go into closed session at 10:08 a.m. to discuss disciplinary issues according to Iowa Code § 21.5(1) (a), (d.) and (f). MSC: Reif/Ortiz, roll call of board. Passed: 5-0-0-0.

Board reconvened into open session at 11:15 a.m. and took the following actions:

Motion made to draft Statement of Charges against the following cases. MSC: Anderson/Rafdal. Passed: 5-0-0-0.

BA 11-002
BA 10-005
BA 10-001

The board moved to return to closed session at 11:17 a.m. to finalize Decision & Order on T-124. Recused: AAG Galenbeck, Rafdal and Anderson. MSC: Reif/Ortiz, roll call of board. Passed: 3-0-2-0.

Board reconvened into open session at 11:24 a.m. and took the following actions:

Approved Decision & Order with revisions. MSC: Reif/Ortiz. Abstain: Rafdal and Anderson. Passed: 3-0-2-0.

Future Board Meetings:

October 25, 2011

Adjournment:

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Motion made to adjourn meeting at 11:25 a.m. MSC: Ortiz/Reif. Passed: 5-0-0-0.