

**Plumbing and Mechanical Systems Board
Administrative Rules Committee Meeting Notes
Monday, September 15 2009
Dial in: 1(866) 685-1580 Code #0009991700**

Committee Members Present: Sue Salsman, Stuart Crine, Denny Molden, and Ken Sharp

Committee Members Absent: Ron Masters

Staff Attending: Cindy Houlson, Susan Van Horn, Matt Oetker & Mary Swinehart

There was a discussion regarding the format of the minutes. Concerns were expressed regarding identification of the comment and clarification of subject matter, as well as the technical nature of the terminology. The amount of time spent on compiling such detailed minutes may not be the most efficient use of staff time. The format will be changed to be more generalized note format with fewer specifics.

Ken will meet with Matt regarding the format and the direction to go with the minutes. One question considered will be the posting of the minutes on the website. The number of hits on the website in regard to minutes will be obtained. This will be discussed with all the chairs of the committees to remain consistent.

Timing of Rules

Ken discussed the timing of the Rules. We will not reach our goal of early October to have Rules in place and ready to move forward, so a more realistic date needs to be set.

October 28th would be the latest date to give notice of intended action to have an adoption date of December. 23rd. A board meeting would have to be held on December. 23rd. More realistically, setting November 12th as submission for notice of intended action would result in a January 6th adoption date, as emergency after notice. In order to meet the November 12th deadline, we would need to meet earlier in November than originally scheduled or we would need to call a special meeting in early November to accommodate those rules.

Timing of Rules will be discussed at the board meeting under Administrative Rules committee report. Some of the key things that we need to concentrate on are contractor licensing and the combination fee issue.

Fee Discussion

There was a discussion of fees for the various licenses. The fees would be dependent upon the defined rules for each license and the cost to issue each license. Administrative Rules Committee committee will recommend \$50.00 for all specialty licenses, dependent upon the level of work involved. This will also recommend to the Application and Fees Committee a 40% reduction for individuals that hold an active journey or master license, not applying the reduction to the contractor license for new licenses and renewals.

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Chapter 29 Licensing

Susan Van Horn met with Matt and Rick Rosno from Iowa Interactive about the next round of licensing and testing requirements. There was a lengthy discussion about the discrepancies written in Chapter 29 compared with 105 and SF224. Susan and Matt will draft the language in Chapter 29 and present at the next Committee meeting. Sue Salsman requested the membership to review the language in Chapter 29 and forward comments/concerns to Cindy.

Next Meetings:

October 6, 2009 4-6 p.m.

October 20, 2009 following the board meeting