

**Plumbing and Mechanical Systems Board**  
**Continuing Education Committee Agenda**  
**May 26, 2010**  
**Dial in: 1(866) 685-1580 Code #0009991700**

Ola Babcock Miller Room 300

Present: Jane Hagedorn, Tom Day, Brita Van Horne, Cindy Houlson, Mick Gage, Susan Van Horn, Sheri Cord & Mary Swinehart

Jane Hagedorn called the meeting to order

Notes from May 12, 2010 approved

**Spreadsheet Reviews:** Sheri submitted a report of the applications that were approved via spreadsheet. The spreadsheet process is working for all.

**Reviews needed via spreadsheet:**

- a) (I) Email #18, 3/23, W Reece – Submitted copy of OSHA General Industry Outreach Trainer Cards (OSHA Trainer Card Expired) *This person has a current Certified Safety Professional (CSP) certificate. Following a discussion, Cindy will forward information to the membership on CSP certification. This request was tabled until the next meeting.*
- b) (I) Email #23, 2/19, J Howe – Wants to add HVAC to his Approval Application (3<sup>rd</sup> Party Letter States he is qualified for all 3). *Committee approved.*

**New Business (C) = Course (E) = E-Learning (I) = Instructor**

- a) (I) Email #8, 5/26, E Sullivan (Question on Plumbing request) *Committee agreed a letter should be sent to include: if seeking plumbing will need to provide additional information (include definition from 105).*
- b) (C) Email #910, 5/26, Conditioned Air (Questions regarding Safety & Code request) *Communication to request where ten hours of code and ten hours of safety are accounted for.*
- c) (C) Email #16, 5/26, ADA Requirements – Plumbing (Question whether it should be approved for Code or Discipline) *The committee agreed this course should fall under plumbing discipline not code.*

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Review and Revision of CEU Application Forms

*Susan Van Horn and Matt Oetker will incorporate changes and present to the Committee at the next meeting.*

Discussion of whether CEU Credits are necessary for Inactive Licensees  
From Matt Oetker: "I still believe Chapter 30 was prepared such that inactive licensees were not required to maintain CEU credits – heck, what would be the purpose of having an inactive license other than simply cost issues – by rule, if they simply let their license expire, they would be required to retest. The definition of "license" and "licensee" in Chapter 30 would appear to only be aimed at those licenses that allow a 105 covered work (which an inactive does not) and Rule 29.7(2)(a)(1) would appear to support the position that inactives are only required to get CEU to reactive."

"But, I believe we planned on running the issue by CEU committee. If they have confusion or differing thoughts, then perhaps taking to the full board."

*Rule 29 provides: when an inactive licensee has to demonstrate CEU compliance. At the Jan. 19<sup>th</sup> meeting comment was made in response to a question that inactive licensees do need to maintain CEUs.*

*There was a discussion about setting up a schedule with how long inactive, how many CEUs would be required.*

*There was a discussion about the need for more opportunities for licensees to obtain the required CEUs.*

**Survey**

Sheri compiled returned surveys submitted by participants of CEU classes. The Committee agreed that unless a class receives a results that are four or more "1" they prefer not see them.

The instructor needs to make clear to participants to complete the survey online.

**Next Meeting:**

Wednesday, June 23, 2010, from 3:00pm to 5:00 pm in Lucas Room 523

**Adjournment:** 2:11 p.m.