Call to Order and Introductions:
The meeting was called to order by Chairperson Kimberly Page at 10:33 a.m.

Roll Call:

MEMBERS PRESENT:
Richard Sheriff, Licensed Cosmetologist
Kim Page, Licensed Cosmetologist
Nicole Schultz, Public Member
Rick Mosley, Licensed Cosmetologist
Mary Clausen, Licensed Cosmetologist
Dana Atkins, Licensed Cosmetologist and Electrologist
Don Nguyen, Public Member

STAFF PRESENT:
Susan Reynolds, Board Executive
David Van Compernolle, AAG
Barb Christiansen, Administrative Assistant
Rosemary Bonanno, Licensure Specialist
Barb Huey, Bureau Chief

PUBLIC PRESENT:
Julie Mead, EQ School of Hair Design, Council Bluffs
Linda Ring, EQ School of Hair Design, Council Bluffs
Lois Leytem, Capri College, Dubuque
Chris Fiegen, Capri College, Cedar Rapids
Kim Burgett, LeMars Beauty College, LeMars
Cindy Hummel, La’James International College, Johnston
Bonnie Renda, Cosmetology and Barbers of Iowa
Travis Becher, La’James International College, Fort Dodge
Kent Hartwig, ICSA Lobbyist, Advocacy Strategies

**Review Agenda:**
No changes to the agenda.

**Public Comment:** Cindy Hummel, representing La’James International School asked that the Cedar Rapids School application be put on the next agenda. Susan Reynolds reported the minutes reflect the subject is tabled until the school is fully operational. AAG Van Compernolle told the members that he had received a comment that another school in 2005 was allowed a two tiered inspection. AAG Van Compernolle will look into this issue and report back to the board. Current rules state the school must be completely operational before it can be approved by the board.

**Reports:**
Board Chair: No report.

AAG: No report.

Board Executive: No report.

Bureau Chief: Huey reported she is working on financial reports for the year to present to the board.

**Old Business:**
Total Look School of Cosmetology and Massage Therapy, Cresco Review DIA report: According to DIA the requirements have been met.

LeMars Beauty College, LLC, LeMars – inspection report: Page completed the inspection on September 9, 2013. Page had questions about square footage. Co-owner Kim Burgett was in attendance and reported the total square footage is 4,845.

Motion to approve the LeMars Beauty College was made by Page. A second was received from Atkins. All ayes, opposed none, motion carried.

Advanced Academy for Electrology of Iowa: Atkins completed the inspection and reported the school had at least 5,000 square feet. Owner plans to instruct two students at a time. Atkins felt the board will need to discuss some other requirements that will
require a waiver before the school is approved. Atkins asked if the board would like to table any motion for approval until the owner can come in and discuss some of the inspection issues. Sheriff feels more discussion is needed before an approval would be made. A waiver would be required to waive the instructor/student ratio; and, performing cosmetology services on the school premises. Signage has not been purchased at this time. Concerns were raised by public members in attendance. Chris Fiegen suggested drafting rules for specialty schools. The rules committee will look into this issue at their next meeting. Atkins stated this licensee is in no hurry and wants to follow all the rules. No other school in Iowa offers this training. Motion made by Atkins to table this for further discussion. Page seconded. All ayes, opposed none, motion carried.

Applications:
Top Nails and Spa Salon: Owner has had previous disciplinary action taken against him. Board member Don Nguyen reported the owner contacted him about the application and wants the board to know he is willing to comply with the past stipulation order to become licensed. At this point he is in compliance, but has not completed his probation. Reynolds stated the board can deny the application, approve the application, or approve the application with stipulations. Page would like to see the application approved with an additional four hours of continuing education on Iowa law and sanitation, a one-year of probation period with random inspections, four hours of continuing education, and quarterly reports.

Motion made by Page to approve the application for Top Nails & Spa Salon with stipulations that include a one-year probation, 4 hours of continuing education in Iowa law and sanitation, plus 4 additional hours of continuing education, random inspections and quarterly reports. A second was received from Atkins. 6 ayes, 1 abstained (Nguyen), motion carried.

Lara Farster, electrology application: Applicant has completed a 350 hour course through the Illinois School of Electrology. The applicant is eligible for licensure in Illinois but is not currently licensed. Iowa requires 425 hours of course work. Applicant submitted additional continuing education hours with her application and passed the national exam. The AAG stated that Iowa rules do not allow accepting continuing education hours as course work. The board felt they need verification of the hours in course work completed by the licensee. Board decided that the applicant cannot be licensed by Iowa rules at this time.
A motion was made by Page to deny the application of Lara Farster. A second was received from Mosley. All ayes, opposed none, motion carried.

Closed Session:
A motion was made by Page to go into closed session at 11:23 a.m. to discuss whether to initiate licensee disciplinary investigations or proceedings as allowed under Iowa Code section 21.5(1)d and to discuss records that are required to be kept confidential as allowed under Iowa Codes section 21.5(1)a. A second was received from Mosley. Roll call taken. Motion carried.
Mosley – aye
Clausen – aye
Sheriff – aye
Atkins – aye
Page – aye
Schultz – aye
Nguyen – aye
Motion carried.

The board returned to open session 11:40 a.m.

Follow-up from closed session:
A motion was made by Sheriff to close the following cases #12-024, #12-063, #12-064, #12-065, #13-011, #12-049, and #13-013. A second was received from Page. All ayes, opposed none, motion carried.

A motion was made by Sheriff to prepare a Statement of Charges for case #13-008. A second was received from Page. All ayes, opposed none, motion carried.

A motion was made by Sheriff to leave Case #12-067 open. A second was received from Atkins. All ayes, opposed none, motion carried.

Remaining Board Meetings for 2013:
November 25, 2013, 10:30 a.m., Conference Rooms 517/518, Lucas Building
Adjournment:
Motion was made by Page to adjourn the meeting at 11:54 a.m. A second was received from Clausen. All ayes, opposed none, motion carried.