Conference Call Meeting Minutes

Iowa Board of Athletic Trainers

December 20, 2011

Lucas State Office Building, 5th Floor Conference Room #526

Des Moines, Iowa

Call to Order:
The meeting was called to order by Melody Higgins at 11:02am.

Roll Call:
Members Present: Melody Higgins, Shaun McCarthy, Troy Kleese, Geoff Jensen, Christina Taylor, Bill Jacobson, MD

Absent: Pamela Davis

Staff Present: Tony Alden, Board Executive, Barb Christiansen, Administrative Assistant, Barb Huey, Bureau Chief, Sara Scott, AAG

Review Agenda:

Approval of Minutes:
A motion was made to approve the meeting minutes of June 14, 2011. MSC: McCarthy/Kleese Unanimous.

Public Comment: None

Reports:
Board Executive: Tony reported that some of the board members are still not in the payroll system, and asked the members to submit further information to Marvin Firch. Effective in January the Department of Administrative Services has increased the lodging reimbursement to $83.00 plus tax, per night.
Bureau Chief: Amanda system is still progressing. Work is now being done on web page development. Licensees and applicants will be able to do more functions on line after the system becomes live.
Chair – No Report

New Business:
Code of Ethics/Standards of Practice: Shaun gave an Ad Hoc committee report. Most states have adopted the Board of Certification (BOC) Code of Ethics, or Standards of Practice, or have adopted their own laws and rules. Shaun opened up the issue for discussion. Board members had questions regarding whether or not the Boards current rules adequately covered the BOC Standards of Practice or the Code of Ethics. Tony stated that we do have the Standards of Practice referenced in our rules and looking at the BOC ethics – much of that is covered in Chapter 353. Tony feels we have it covered pretty well but is open to a rules committee to look into possible changes. Tony explained that when the Board has a case where it's not clear that the Standards of Practice have been met the Board could use a peer reviewer. A peer reviewer examines cases for the Board to determine whether or not the care met the generally accepted minimum standards. Sara stated the current rules chapters are relatively short and all board members should review discipline chapters. When the Board reviews discipline, not all of the cases will be clear cut, some will be difficult to figure out where they fit. What is helpful is to get a peer review completed. Melody stated that at the moment the rules are clear and do not require an update or rewrite, but Melody would like to continue the committee as a proactive approach to keeping laws and rules current. Melody asked Shaun McCarthy, Pamela Davis and Geoff Jensen to continue the Ad Hoc committee and to make recommendations when needed. No changes were proposed at this time.

Administrative Rules: For Adoption:
Amendment to 645 IAC 353.2(12)
Conviction of a crime related to the profession or occupation of the licensee or the conviction of any crime that would affect the licensee's ability to practice within the profession, regardless of whether the judgment of conviction or sentence was deferred. A copy of the record of conviction or plea of guilty shall be conclusive evidence.

Amendment to 645 IAC 351.9(1)
The biennial license renewal period for a license to practice athletic training shall begin on March 1 of each odd-numbered year and end on February 28 of the next odd-numbered year. The licensee is responsible for renewing the license prior to its expiration. Failure of the licensee to receive notice does not relieve the licensee of the responsibility for renewing the license.

A hearing was held on September 15, 2011. There was no public comment at that hearing. The Board office did receive one written comment from the Iowa Athletic Trainers Society. The Society opposed the proposed amendments. The Board discussed the proposed amendments. A motion to adopt the two amendments as noticed was made. MSC: Kleese/Jacobson Unanimous.

No closed session

Next Board meeting is March 27, 2012

A motion was made to adjourn the teleconference at 11:38am. MSC: Taylor/Jacobsen Unanimous