

Conference Call Meeting Minutes
IOWA BOARD OF NURSING HOME ADMINISTRATORS

June 11, 2013

Origination Site: Lucas State Office Building, 5th Floor Conference Room, #526
Des Moines, Iowa

Reason for the Conference Call

This conference call was held to ensure timely action by the board on time-sensitive matters. An in-person meeting was not practical due to the anticipated short duration of this meeting and the inability of board members to travel to additional meetings. In accordance with Iowa Code 21.8, access to the meeting was provided to members of the public through attendance at the origination site.

Call to Order:

The meeting was called to order by Patrice Herrera, Chair at 8:38 am.

Roll Call:

Members Present:

Patrice Herrera, RN, MSN

Maureen Cahill, NHA

Dan Boor, NHA

Karol Dammann, RN, Public Member

Tricia Hoffman-Simanek, JD, Public Member

Mabel Mantel, Public Member

David Chensvold, NHA

Members Absent:

Michael Jenison, RN

Lanny Ward, NHA

Staff Present:

Tammy Hidlebaugh, Licensure Specialist

Barb Christiansen, Administrative Assistant

Sharon Dozier, Board Executive

September Lau, AAG

Public Comment: There was no representation of the public at the meeting.

Minutes: A motion was made by Herrera to readopt the minutes of April 18, 2013 board meeting with additions. A second was received from Chensvold. All ayes, opposed none, motion carried.

Applications:

The AIT program and work experience submitted by Isaac Gerdes was reviewed. Dozier reported that he passed the NAB examination in South Dakota. His application is pending receipt of the preceptor's verification of his supervised work experience. He will complete 6 months as a provisional at Good Samaritan in Estherville on June 17. There is precedent to accept one year of experience that includes a 6-month provisional.

A motion was made by Herrera to accept Gerdes' work experience in lieu of practicum. A second was received from Mantel. All ayes, opposed none, motion carried.

Complaints:

A motion was made by Herrera to go into closed session at 8:48 am to discuss confidential material related to complaints according to Iowa Code chapter 21.5(1) a and d. A second was received from Cahill. Roll call taken:

Mantel – aye

Boor – aye

Cahill – aye

Herrera – aye

Dammann – aye

Chensvold – aye

Hoffman-Simanek – aye

The motion carried.

The Board returned to open session at 8:55 am.

A motion was made by Herrera to file the Statement of Charges on Case #12-001 as drafted. A second was received from Mantel. All ayes, opposed none, motion carried.

A motion was made by Herrera to close Case #11-018. A second was received from Cahill. All ayes, opposed none, motion carried.

Dammann asked whether the Citation Review Committee meets the day prior to the board meeting. Dozier responded that the committee has been meeting at 1 pm the day preceding the regular board meetings.

Remaining 2013 Board Meetings:

July 18

October 24

Adjournment:

A motion was made by Herrera to adjourn the meeting at 8:58 am. A second was received from Hoffman-Simanek. All ayes, opposed none, motion carried.

The minutes were approved at the July 18, 2013 board meeting.