



**ADVISORY COUNCIL ON BRAIN INJURIES
January 20, 2012**

**Iowa Lutheran Hospital
700 E. University, Des Moines, Iowa 50316
Conference Room A/B (Lower level B)**

MINUTES

1. Welcome/Introduction Jack Hackett, Chair

Members participating in person:
Tom Brown, Jill Crosser, Jack Hackett, Kathy Herring, Margaret (Peggy) Parker

Members participating via phone:
Michael Hall, Donald Heckert, Sue Lewis, Joseph Linn, Renee Moravec

Members not in attendance:
Staci Bell, Dennis Byrnes, Walter (Dave) Johnson, Rhonda Jordal, Stacy Simatovich

IDPH staff participating:
Megan Hartwig, IDPH, Brain Injury Program, Dr. Ousmane Diallo, IDPH, Epidemiologist

Ex Officio Representatives participating:
Binnie LeHew, IDPH, Injury Prevention Program; LeAnn Moskowitz, DHS, IME

Others Participating
Geoff Lauer, BIA-IA (via phone); Steve Garrison, Disability Rights Iowa

Meeting was called to order at 10:10 a.m.

1. Welcome & Introductions Jack Hackett, Chair

Hackett called the meeting to order and welcomed the group. The group reviewed the agenda and minutes. Introductions were made. Several members participated via phone due to the weather.

2. Review and Approval of the Agenda & Minutes Jack Hackett, Chair

Brown requested to make an addition to the agenda regarding the ACBI Legislative Agenda. Moravec requested the group discuss the Brain Injury Resource Teams.

Brown moved to accept the agenda as modified. Herring seconded. Motion carried.

Minutes were reviewed from the October 21, 2011 meeting. There was no discussion.

Herring motioned to accept the minutes as written. Crosser seconded. Motion carried.

3. State Plan Discussion

Jack Hackett, Chair

At this point the meeting was ahead of schedule and the State Plan Discussion began prior to the ISU presentation as presenters were not present yet.

Hackett identified the State Plan task force: Brown (Chair), Hackett, Moravec, Byrnes, Lauer (partner), Woodworth (partner). The group discussed the following points in regard to gathering feedback and discussion for planning purposes:

- An email request can be drafted and sent to the IBIRN network, all state employees.
- The current state plan can be sent out with a survey monkey link with open ended questions for feedback.
- Visits can be made to the support groups to get feedback from them.
- An email with a Survey Monkey link can be sent.
- Electronic survey and targeted community meetings to gain public input.
- It will be important to remember not everyone has a computer.

Brown requested a survey be circulated at the Brain Injury Association of Iowa annual conference. Lauer agreed BIA-IA could distribute and request participants fill out the survey.

At this time the group moved into the ISU presentation.

4. ISU Presentation

Jim Kurtenbach and David Jiles

Jim Kurtenbach and David Jiles presented about the deep brain stimulation project at Iowa State University. Copy of presentation slides are attached to these minutes.

Group took a break from 11:05 a.m. to 11:10 a.m.

5. Legislative Agenda

Tom Brown

Brown provided an update on the Legislative Agenda. He thanked Jordal, Kay Graber and Geoff Lauer for their assistance in drafting the document. He discussed how the group authored the document. They took DHS MHDS Brain Injury workgroup recommendations into consideration. The legislative agenda for the ACBI focuses on education and brevity. It includes language from Iowa Code and administrative rules. Brown reviewed the document with the group.

Brown motioned the 2012 ACBI Legislative Agenda be accepted as written with the addition of council contact information. Crosser seconded. There was discussion from the group related to the good points of the document and prevention activities at BIA-IA this session. Discussion ended and motion carried.

Brown motioned for ACBI staff to produce copies of the legislative agenda for Brown to distribute to Legislators. Herring seconded. Motion carries.

Brown requested ACBI staff post the Legislative Agenda on the ACBI website. ACBI members can make appointments to meet with their Legislators to discuss the ACBI Legislative Agenda.

6. Task Force Discussion

Jack Hackett, Chair

Hackett directed members to review the task force list included in the meeting packet.

Hartwig to contact ACBI task force chairs to set up meetings prior to April ACBI meeting – task forces to report to ACBI at April meeting.

Prevention and Service task force to meet prior to April 2012 ACBI meeting to make recommendations to the State Plan Task Force.

Heckert suggested the Prevention task force discuss adding brain injury education to the Drivers Education curriculum.

7. Update on IDPH activities, ACBI Budget & HRSA Grant

IDPH Staff

LeHew provided the following IDPH Department updates:

- Healthy Iowans draft has been released
- The Disability and health grant competitive application has been delayed at the federal level
- Prevention of Disabilities Policy Council is seeking partnerships and support for an injury prevention summit in June
- The ACBI budget is on-track for spending
- The Brain Injury Services Program is on track for spending and the Governor recommended status quo funding for state fiscal year 2013 (this fund goes directly to contractors after the small auditor fee is paid)
- HRSA budget is on target

Diallo provided an update on the IBIRN report – Brown, Lauer, Hartwig and Diallo met to include language regarding how to improve the report in the future. The report will be made available on the ACBI website.

Hartwig provided an update on HRSA activities (report will be posted with meeting minutes). Hartwig also reminded members that the administrative rules for the ACBI were updated and went into effect in October. Members were provided copies.

If ACBI members would like a copy of the Healthy Iowans report they should contact Hartwig or LeHew.

Herring motioned to accept the IBIRN report as revised to print and distribute. Parker seconded. Motion carried.

8. Iowa City VA Update

Michael Hall

Hall provided an update on Iowa City VA project. Hall requested the ACBI be aware of the issues facing veterans and include these issues in the next state plan.

9. Brain Injury Association of Iowa Report

Lauer

Due to the weather Lauer gave a verbal presentation of his report prior to lunch. BIA-IA staff brought over paper copies of report at lunch time. BIA-IA is engaged in advocacy for several items including having Brain Injury as a mandated service, identification of brain injury at all levels of care, eliminating the brain injury waiver waiting list, and increasing funding for Neuro Resource Facilitation. The research partnership with Mayo Clinic is winding down. The BIA-IA annual conference is March 7 & 8, 2012. There will be a pre-conference for family and caregivers as well as a pediatric pre-conference. (Report will be posted with meeting minutes).

10. Lunch

Business portion of meeting adjourned at 12:15 p.m. at this time members on the phone were disconnected.

11. Re-cap of ACBI Business

The group remaining in Des Moines began meeting again at 1:05 p.m. Hartwig reminded the group what was needed for them to submit reimbursement for lunch.

12. State Agency Reports

Steven Garrison from Disability Rights Iowa provided an informational overview of the organization and priorities they are currently working with. Moskowitz discussed the written report submitted to the ACBI (Report will be posted with meeting minutes).

13. Reports from training and Service Providers

Lauer from BIA-IA presented via phone in a.m. Woodworth from IACP was unable to attend the meeting.

14. Public Comment

There were no public members present at the meeting. Herring requested at the meeting in April there be an informational report on the Brain Injury Resource Teams to include:

- How many teams are functioning and where?
- What is being done to support the teams?
- Who is providing education for the teams?
- What are the qualifications and capacity of each of the teams?

Crosser announced that Brain Injury Day on the Hill is February 28, 2012. There will be information on the BIA-IA website.

15. Reminders and Adjournment

The next ACBI meeting is April 20, 2012. All members should plan to attend the meeting in person weather permitting.

The meeting was ended at 2:12 p.m.

Minutes submitted by Megan Hartwig