Plumbing and Mechanical Systems Examining Board
Rules Committee Meeting Minutes
October 8, 2008

Committee Members Present:
Sue Salsman, Chairperson
Ronald Masters
Dennis Molden
Stuart Crine
Ken Sharp

Staff Attending:
Cindy Houlson, Executive Officer
Susan Van Horn, Program Planner
Wendy Zimmerline, Secretary

Chairperson Sue Salsman called the meeting to order at 1:00 pm.

Changes that were approved:

29.7 Examination Requirements.

An applicant for licensure as a Plumbing or Mechanical System Professional shall successfully pass the licensing examination for the discipline. Testing will be conducted by the board approved vendor. The board shall approve the specific examination for each license type to be used.

a. Until 12-31-2009, a waiver may be granted to a resident of the state of Iowa or a person employed by a plumbing, HVAC, refrigeration, or hydronic business registered with the state of Iowa who meets one of the following two:

1. Examination – applicant has passed a discipline appropriate exam provided or sponsored by a city, county, or subdivision in Iowa and completed 8 hours of continuing education courses.
2. Proof of work experience – applicant can provide proof of five (5) years of applicable experience as determined by the Board between July 1, 1998 and June 30, 2008.

c. Exam candidate requirements:

Removed: 1. An applicant, who wishes to request reconsideration of an examination, board action, or to request a personal interview before the Board, shall submit the request in writing, accompanied by additional information or documentation. This request shall be submitted within 30 days of the date on which the Board made the decision. Requests filed after 30 days will not be considered by the Board. ~~An examination shall be evaluated in accordance with the rules of the board.~~

3. An applicant for licensure by examination who does ~~successfully~~ pass the examination within one year from the original application date will be required to submit ~~a new application.~~

Exam candidate requirements will also be fitted into 29.7.

29.8 License Renewal

29.8(1) The license ~~renewal~~ period for a license to practice as an apprentice, journeyperson, master in the plumbing, HVAC, refrigeration, or hydronic disciplines shall be biennial (every two years). The board shall send a renewal notice by regular mail to each licensee at the address on record at least 60 days prior to the expiration of the license. The licensee is responsible for renewing the license prior to its expiration. Failure of the licensee to receive the notice does not relieve the licensee of the responsibility for renewing the license.

29.9 (1) DENIAL, SUSPENSION, OR REVOCATION OF LICENSE

j. Any other such grounds as established by rule by the Board whether intentional or unintentional.

28.1(8) Fee for written verification of license is $20.00.

Removed 28.2 Request for fee reconsideration. 28.2 (1), (2), and (3)

It was decided there would not be a scheduled meeting at this time it would depend on any changes from Heather.

The meeting was adjourned at approximately 4:40 pm.

Respectfully submitted,

Wendy Zimmerline