

IOWA BOARD OF BARBERING

April 23, 2013

Lucas State Office Building, 5th Floor Conference Room #526

Des Moines, Iowa

Open Session Meeting Minutes

Call to Order:

The meeting was called to order at 9:03 a.m. by Chuck Wubbena, Chairperson.

Roll Call:

MEMBERS PRESENT:

Chuck Wubbena, Licensed Barber

Dennis Rafdal, Licensed Barber

John Anderson, Public Member

Valerie Felton, Licensed Barber

Gwen Ecklund, Public Member

STAFF PRESENT:

Susan Reynolds, Board Executive

David VanCompernelle, AAG

Tammy Hidlebaugh, Licensure Specialist

Barb Christiansen, Administrative Assistant

Barb Huey, Bureau Chief

PUBLIC PRESENT:

Terry Millis, American College of Hairstyling, Des Moines

Jim Looker, American College of Hairstyling, Des Moines

Review Agenda:

No changes to agenda.

Approval of Minutes:

A motion was made by Anderson to approve the minutes of January 29, 2013. A second was received from Rafdal. All ayes, opposed none, motion carried.

A motion was made by Ecklund to approve the minutes of the February 25, 2013, conference call. A second was received from Felton. All ayes, opposed none, motion carried.

Reports:

Chair - Chuck Wubbena reported on the instructor exam. One student left half way through the test. Wubbena expressed concerns about a dress code for the industry. The schools need to require more professional attire.

Board Executive - No report

Bureau Chief - No report

Public Comment: None.

New Business:

Request submitted by the American College of Hairstyling, to use independent study format for instructor's methodology course: Reynolds asked the members if they felt the course met the continuing education requirements. Anderson stated that on-line continuing education needs to be accepted in this industry. Technology is the future and the board needs to keep up to date and embrace on line continuing education requirements for barbers. Reynolds reported she received communication from an instructor who expressed they have a hard time finding continuing education courses in Iowa. Wubbena suggested the board invite a company that provides text books and on-line training to speak to the board. Mr. Millis will provide a memo to the board on how his school is handling the issue. Wubbena will ask the Waterloo school to also provide input on the issue. The board does not regulate continuing education but sets continuing education standards through administrative rules. Wubbena proposed that the board ask for input from school administrators on continuing education hours for instructors. Board members were in agreement that this individual should be allowed to take the on-line continuing education course to reactivate her instructor license. Board members felt the course was structured for a classroom setting and not for individual use. The total cost of the course is \$700.00. Millis stated the individual could go to Cedar Rapids to take the course if the board approves.

A motion was made by Ecklund to accept the program as continuing education. A second was received from Rafdal. Discussion followed:

Anderson asked if this motion will retroactively allow Jackie Cleppe to use the course to fulfill the 4 hours of methodology requirement. Board members agreed if the licensee has a certificate of completion the course is approved.

Motion was amended to include "within the licensing period". All ayes, opposed none, motion carried.

Wubbena would like to have a listing compiled on the website of continuing education providers. It would be a way of protecting the public and getting "hot topics" out to the providers to incorporate into their presentations and trainings. Marvin Firch reported the new licensing software would make it more efficient and quicker to get information posted to the website. The majority of continuing education is provided by the schools. Anderson asked that each instructor provide an e-mail address for continuing education availability. Continuing education courses cannot be listed on the website but changes in requirements could be posted more predominantly on the web. Wubbena reported that during his teaching experience, most of the barbers have indicated they want to be inspected. An inspection should be viewed as the state giving back to the licensee in the form of the licensure fee. Barb Huey stated that \$72 does not cover an inspection and suggested a self-inspection checklist. Members agreed the checklist was an excellent idea to offer to barber shops. Wubbena suggested new barber shops need to be inspected because it sets the tone for the way new shops operate. Tammy Hidlebaugh estimated she receives 20 applications for new barber shops per year. Wubbena requested that inspections be placed on the next agenda for further discussion.

Applications:

Ben Clement – reinstatement of barber's license: The board revoked applicant's license because of criminal charges. Applicant is on probation through August 18, 2015. Applicant has an opportunity to work for a local barber shop if his license is reinstated. Clement has met his continuing education requirements.

A motion to table the issue until the next meeting so Mr. Clement can attend was made by Rafdal and seconded by Anderson. All ayes, opposed none, motion carried.

Ben Clement appeared at 10:23 a.m. to address the board. Mr. Clement presented his case for reactivation to the board. Mr. Clement is completing all of his criminal requirements and presented back ground on his experience and work in the barber profession. Clement takes complete responsibility for his actions and is now looking for a second chance. He will continue with his aftercare treatment and has a support system in place.

A motion was made by Rafdal to rescind the previous motion made to table the application until the next board meeting. A second was received from Felton. All ayes, opposed none, motion carried.

A motion was made by Rafdal to reinstate Ben Clements' barber licensure by consent order. A second was received from Ecklund. All ayes, opposed none, motion carried.

Kelli Jo Smith – Reactivation of barber license: Applicant is on probation for her second offense of possessing marijuana with a tentative discharge date of September 2014.

A motion was made by Anderson to approve the reactivation of barber licensee for Kelli Jo Smith by consent order. A second was received from Ecklund. All ayes, opposed none, motion carried.

2013 School Inspections:

Electronic copies of school inspections will be forwarded to the schools by the board executive. The inspections need to be completed by July 1, 2013. Public board members will observe the school inspection process following the meeting at the American College of Hairstyling in Des Moines. Rafdal will take the lead on the inspection and use the new inspection form.

Closed Session:

A motion was made by Anderson to enter into closed session at 10:38 a.m. to discuss confidential material related to applications and complaints according to Iowa Code Chapter 21.5(1) a & d. A second was received from Rafdal. Roll call taken

Wubbena - Aye

Rafdal - Aye

Anderson - Aye

Felton - Aye

Ecklund - Aye
Motion carried.

Board returned to open session at 10:58 a.m.
Board took a break before the hearing

A motion was made by Rafdal to enter into closed session to deliberate the decision to be rendered in a contested case according to Iowa Code Chapter 21.5(1) f. A second was received from Ecklund. All ayes, opposed none, motion carried.

The Board returned to open session at 2:04 p.m.

Follow-up from Closed Session Deliberations:

A motion was made by Rafdal to instruct Administrative Law Judge Wheeler to draft the decision for American College of Hairstyling as discussed in closed session. A second was received from Wubbena. All ayes, opposed none, motion carried.

Future Board Meetings:

July 23, 2013

October 22, 2013

The 2013 annual conference for the National Association of Barber Boards of America will be held in Oklahoma City, September 16th - 19th. Wubbena wants to purchase 100 Iowa lapel pins to take with him to the conference. Wubbena expressed he would like to host the 2015 national conference in Iowa. Ecklund has worked with the convention bureau on past projects and has contacts she could use.

Discussion about school inspection scheduled for today followed. Rafdal will do the inspection by himself this afternoon.

A motion was made by Anderson to adjourn the meeting at 2:10 p.m. A second was received from Ecklund. All ayes, opposed none, motion carried.