



**ADVISORY COUNCIL ON BRAIN INJURIES  
July 19, 2014**

**Iowa Lutheran Hospital  
700 E. University, Des Moines, Iowa 50316  
Conference Room 1**

**MINUTES**

Members participating in person:

Tom Brown, Roxanne Cogil, Megan Henning, Dave Johnson, Rhonda Jordal, Renee Moravec, Debbie Tell, Jerry Sebert

Members not in attendance:

Dennis Byrnes, Pat Costigan, Michael Hall, Kendalynn Huff, Karen Jones, Jenifer Krischel, Joe Linn

IDPH staff participating:

Ousmane Diallo

Ex Officio Representatives participating:

Carmen Davenport (IDHS), Binnie LeHew (IDPH), LeAnn Moskowitz (IDHS), Toni Reimers (DOB), Kathy Winter (IVRS)

Others Participating

Danielle Cusack, Maggie Ferguson & Tasha Retz (BIA-IA); Megan Hartwig (IACP); Nancy Weber

***Meeting was called to order at 11:20 a.m.***

**1. Welcome/Introduction**

**Tom Brown, Chair**

Brown called the meeting to order and welcomed group. The group went around to do introductions.

**2. Review and Approval of the Agenda & Minutes**

**Tom Brown, Chair**

Members reviewed the Agenda.

***Johnson motioned; Moravec seconded that the agenda be approved. Motion carried.***

Minutes were reviewed from the April 19, 2013 meeting. On page 2, under the BI Registry there was a recommended change in wording for one sentence.

***Moravec motioned to accept minutes as amended. Jordal seconded. Motion carried.***

### **3. IDPH Report**

**Binnie LeHew, IDPH**

LeHew presented the budget report for the Council, which is included as an attachment. She reviewed the expenditures through June and the proposed FY14 budget. Brown gave a quick overview of the changes resulting from the increased appropriation to the Brain Injury Services Program, including the increase of funds for the BI staff position and for contracted services.

***Moravec motioned to accept the budget report as presented; Jordal seconded. The motioned carried unanimously.***

***Johnson motioned to accept the proposed ACBI budget; Sebert seconded.***

Moravec proposed that there be increases to the Communications and Other line items each by \$1,500; add \$500 to food/rentals, reducing the contractual by that amount. Friendly amendment was accepted. ***Motion carried unanimously.***

***Tell motioned to accept the Brain Injury Services Program budget; Cogil seconded. Motion carried.***

Brown requested that the contract deliverables be given to ACBI members prior to the next meeting.

***Tell motioned; Sebert seconded to approve the HRSA grant budget for the coming year. Motion carried unanimously.*** Brown also requested that the deliverables for the HRSA contracts be given to the ACBI members prior to the next meeting.

### **4. Lunch**

The group broke for lunch from 12:00 a.m. to 1:00 p.m.

***Meeting reconvened at 1:01 pm***

### **5. Prevention & Services Task Force Reports**

Services/Cognitive Rehabilitation Task Force – Renee Moravec

The committee is developing a cover letter and obtaining a mailing list to get the brain injury guides distributed to the schools. Also want to do a survey (through postcard or survey monkey link) to those who receive them. Brown noted the importance of getting some data on not just the use of the guides but the “heart” about the impact they have on students. The committee will develop a survey to go with the guides. They have been distributed to Vocational Rehabilitation and School Nurses to date.

***Action:*** Send the link for the BI Guides to the ACBI members; also a blurb that could be sent to AEA/SBIRT teams to tell them about the electronic version.

Discussed what it would take to get an “app” made for the book, or for it to be placed on a jump drive.

Webinars: Still need to get the webinars archived and need to distribute information to others where they are posted.

#### Prevention Task Force – Dave Johnson

There will be an event on September 23 relating to Falls Prevention Awareness Week – the Governor and agency directors for Health & Aging will be in attendance to sign a proclamation and to demonstrate Tai Chi for Arthritis. We will draft a flyer about the event and encourage people to not just participate but look for events that will be occurring in their own communities. We would like to print these using Council funds.

Megan Hartwig presented a card that the Fall Prevention Coalition would like to use during Fall Prevention Awareness with EMS Providers across the state. The idea came from folks in Maine. There is a need to re-create specific to Iowa and to get a large quantity printed for distribution across the state.

LeHew presented a report from Katrina Altenhofen Children’s EMS program about distribution of bike helmets during the last year. They were well-received and much appreciated. She would love to distribute more, if available.

**Action:** *Notify ACBI members and the folks from the PDPC coalition about the event in September. Research costs for ATV helmets and potential plan for distribution.*

#### **6. DRAFT Plan for Brain Injury**

**Tom Brown, Chair**

Brown shared feedback provided to date regarding the draft plan posted on the IDPH website.

ACTION: send out email for the distribution of the link and have it close August 1<sup>st</sup>. Then send out email to State plan folks to meet and discuss the recommendations.

#### **7. Brain Injury Registry Task Force**

**Tom Brown, Chair**

There was a group of members who volunteered or were appointed to this group at the April 2013 meeting. Purpose is to assist the department in determining and recommending methodology to be used to collect data on both traumatic and acquired brain injury for the state registry. It was suggested to invite some other members, such as Dr. Jim Torner, Iowa Hospital Association, etc.

#### **8. Nominations**

**Tom Brown, Chair**

Brown requested that if anyone is interested in a leadership position with the Council, they should send their name to Binnie LeHew to prepare a slate of officers for the October meeting. Deadline is September 1<sup>st</sup>. If no new nominations are received, there will be a slate prepared with the current officers on it.

#### **9. State Agency Reports**

The following written reports were submitted to the ACBI and are included with the meeting minutes:

- Iowa Vocational Rehabilitation Services
  - IVRS IDPH Report 7-19-13
- Iowa Medicaid Enterprise
  - DHS IME ACBI Report July 2013

**DHS/MH Commission Report**

**Carmen Davenport**

- Rules from the redesign have been posted and still open for comment. Standard services under Medicaid are included. There is still discussion about which regions specific counties will fall under.
- Habilitation services and integrated health homes are now being managed by Magellan. Brown reported he had attended that there had been a number of counties who were trying to remain independent but were denied at the Commission level. Brown offered that the Council would be willing to recommend screening tools for BI to the Commission.

**Action:** *Send an email asking for volunteers to serve on a TF that would review and recommend these screening tools.*

**Dept for the Blind**

**Toni Reimers**

- They currently do not have a waiting list for services.
- Reimers mentioned the community rehab partners and their lack of awareness of brain injury. Retz offered that with the increase in BIS funds, they plan to strengthen outreach through the IBIRN, which may help reach these providers. Reimers reiterated the importance of increasing that education and awareness so it may help with staff retention, etc. Retz suggested there could be scholarships offered for the state conference? IACP also offers scholarships.

**10. Service and Training Partners**

**Iowa Assoc of Community Providers**

**Megan Hartwig**

- Hartwig presented a written report, which is on file with the minutes.
- She noted that Woodworth has been doing a lot of training sessions and is working to get his AACBIS Trainer status, which would increase the number of trainers to 5 in the state.
- IACP continues to work with Corrections on BI screening and Woodworth developed a training that will be used with the re-entry guide that has been developed. These would assist offenders with successful re-entry back into the community from the institutional based settings.
- The College of Direct Supports has the BI training component but had included Alzheimer's disease so they are working to develop a component separately for that.
- IACP does 16 regional trainings annually to their providers and are planning to offer additional BI training as part of those regional training sessions.

### **BIAIA Report**

**Tasha Retz**

- There are two different reports provided that are filed with the minutes.
- Retz notes there is an increase in case consultations this last quarter, which are directed specifically for an individual client with the team of providers.
- IBIRN sites have maintained at 150, and they plan to increase outreach so it will expand the number of sites and get their staff out into the state more. (IBIRN sites have been given an overview of BIA and its services, and agree to host tote bags for distribution and receive monthly updates on events, resources and training opportunities.
- NRF services has seen a slight increase in clients and decrease in active cases – they were able to clean up cases that have been inactive for awhile.
- BIA is moving toward having specialty NRF's such as pediatric, employment, etc.
- NE Iowa Brain Injury Family Conference will be held in early fall and Dubuque will also host a family/caregiver conference in October.
- The Alliance sends out two main emails – one called “Brainstorming” and the other is “Neuro Nuggets.”

### **11. DHS/IME Report**

**Leann Moscovitz**

- Moscovitz submitted a written report that is attached to the minutes.
- The Governor vetoed the bill that would have expanded health & wellness services under the waiver. Brown is seeking an explanation for that from the Governor's Office.
- There is going to be a change in the way case managers are assigned on the waivers; they plan to have the same person be assigned per case as opposed by type of waiver. This is designed to assist with the change to medical homes and assure better outcomes for clients.
- A new Information Letter came out this morning that increases rates by 3% and allows providers to increase the same percentage as long as they don't exceed the cap.
- If a person wants information on the Informational Letters that IME issues or the newsletter, you can subscribe through the initiatives website.

### **12. Public Comment**

There was no public comment.

### **13. Reminders and Adjournment**

**The next ACBI meeting is October ??, 2013. All members should plan to attend the meeting in person.**

The meeting was adjourned at 3:33 p.m.

Minutes submitted by Binnie LeHew