

**Iowa Department of Public Health
Division of Health Promotion and Chronic Disease Prevention
1st Five Healthy Mental Development Initiative: Community Planning
Request For Proposal # 58814007
August 28, 2013**

Interim Written Question and Response Document

**Written Questions and Responses for the time period of: August 12-21, 2013
Posted: August 27, 2013**

1) Can you explain the Federal Medicaid Reimbursement for providing infrastructure building services? How is this billed? What reporting is required for billing?

A 1. The federal Medicaid reimbursement requires a \$1(federal Medicaid) to \$1(state 1st Five) match. If 100% of the 1st Five grant award funds were used for infrastructure building activities, the maximum amount an agency could receive in Medicaid reimbursement would be the total amount of the 1st Five grant award. It is not likely that this scenario would occur.

The federal Medicaid reimbursement is above and beyond the amount of 1st Five grant funds listed in section 2.05 of the RFP; however, estimated Medicaid reimbursement must be shown in the "Federal Medicaid Reimbursement" column of the budget worksheet (Attachment F). Site coordinators are required to spend a minimum of 75% of their time providing infrastructure building activities, such as working with primary care practices, providing trainings and educating EPSDT providers and other community partners.

For example, if the Site Coordinator's salary was \$50,000:

- 75% Infrastructure = \$37,500 (\$18,750 1st Five grant funds + \$18,750 federal Medicaid reimbursement)
- 25% Other Activities = \$12,500 (1st Five Grant Funds)

The 1st Five Site Coordinator Infrastructure Activity Log (provided by IDPH) will be used to have record of the infrastructure building activities that an agency is conducting and will also be used for supporting documentation for Medicaid reimbursement. The agency will submit this report and a claim for the amount of money for reimbursement for infrastructure activities to IDPH.

2) Is the 50% Federal Medicaid Reimbursement based on the site coordinators salary/benefits? Or is it based specific infrastructure activities reimbursed at a specific rate?

A 2. Infrastructure building activities will not be billed on a unit basis. Fifty percent of the expenses (staff time, travel, supplies, etc) for conducting eligible infrastructure building activities will be reimbursed from federal Medicaid funds. The other 50% will be paid by 1st Five grant funds.

3) Are there any required meetings in Des Moines for this program?

A 3. IDPH anticipates that there will be two (2) 1st Five Consortium meetings for each contract year. 1st Five Site Coordinators will be required to attend. These meetings will likely be scheduled in central Iowa.

4) Is this program only for Medicaid children? We were thinking it was for all children. Is there any reimbursement for working with non-Medicaid children?

A 4. This program is for all children. For non-Medicaid eligible children, 1st Five funds or Title V child health funds should be used.

5) Can you explain the Physician consultation communication (up to 50 units per month)? Is this billed to Medicaid and how? What is the reimbursement rate?

A 5. The 1st Five has worked with Medicaid to get approval to provide physician consultation communication (care coordination) by letter through the fee-for-service billing. This type of communication is limited to 50 units per month. There is a 2 unit (30 minute) limit per care coordination letter. The reimbursement rate is the same as the rate for care coordination within the Child Health program. The rate for FFY14 is \$9.93 per 15 minute unit.

6) Does a staff member with a bachelor's degree in human services with a minor in psychology qualify as a candidate for the 1st five site coordinator position?

A 6. Yes. According to the RFP, the 1st Five Site Coordinator must be a health professional with a bachelor's degree in health education, counseling, nursing, sociology, or psychology; OR a graduate of a Bachelor's degree program or higher in social work. The degree you describe would qualify based on the requirements.