#### IOWA BOARD OF BARBERING

## October 25, 2011

# Lucas State Office Building, 5<sup>th</sup> Floor Conference Room #526 Des Moines, Iowa

# **Open Session Meeting Minutes**

#### Call to order:

The meeting was called to order by Chair Chuck Wubbena at 9:06 a.m.

#### Roll Call:

#### **MEMBERS PRESENT:**

Chuck Wubbena

Dennis Rafdal

John Anderson

Tammy Ortiz

Rhonda Reif

## **STAFF PRESENT:**

Susan Reynolds, Board Executive
Barb Christiansen, Administrative Assistant
Scott Galenbeck, AAG
Barb Huey, Bureau Chief
Tammy Hidlebaugh, Licensure Specialist
Marvin Firch, Outreach and Compliance Educator

# Review Agenda:

No additions.

## **Approval of Minutes:**

A motion was made to approve July 26, 2011 meeting minutes. MSC: Rafdal/Reif.

Passed: 5-0-0-0.

A motion was made to approve September 12, 2011 meeting minutes. MSC:

Rafdal/Anderson. Passed: 5-0-0-0.

Chair Report: Wubbena provided a report on the National Association of Barber Boards of America (NABBA) conference he attended September 10-15<sup>th</sup>. Twenty-six states were represented. Iowa has been approached to host a national conference. Focus group discussion concentrated on areas of concern to the barber industry. Outcomes of the focus groups will be published at a later date. Most states reported that barber shop inspections are seldom or never done. The manufacturer of Barbicide<sup>TM</sup> provides an online refresher course on sanitation practices in barber shops that can be used for continuing education credit. The majority of states are increasing their number of continuing education requirements.

**Board Executive Report:** Susan Reynolds distributed certificates to board members for completing the NIC Instructor Training Course.

Reynolds distributed informational post cards that were created by Marvin Firch for cosmetology salons. A similar concept will be developed for barber shops that will contain a review of administrative rule violations commonly made by licensees. Firch asked for board input to individualize a post card for barber shops. The intent is to encourage shop owners to use the professional licensure web site to become more familiar with the administrative rules. Firch indicated it would be interesting to track the hits to the web site after the shops received the post cards. The Department of Public Health as a whole is looking at using more social media sites to expand efforts of getting information out to the public.

**Bureau Chief:** Barb Huey reported on the progress of the AMANDA software update.

Wubbena suggested the board continue to not require disinfectants to contain a tuberculocidal requirement. The Barbicide website and comments at the national conference suggest: since TB is an air borne contagen, states that require a tuberculocidal component within disinfectants located within barbershops causes an added expense to the owner without proven benefit to the public.

**Public Comments:** Michael Carter Jr. stated he was enrolled at the American College of Hairstyling from 1997-98. Mr. Carter admitted he made some bad decisions which lead to his incarceration for 5 years. He was parolled in 2003, and attempted to re-enroll in the American College of Hairstyling. Mr. Millis informed Michael that he would have to wait six months following his release to demonstrate he had the motivation to get his Iowa license. Mr. Carter did not enroll after six months because he moved to

Atlanta, Georgia and began to cut hair under an apprenticeship program. This led to other business opportunities and he eventually moved back to Iowa. Mr. Carter spoke with Mr. Millis about enrollment and the possibility of receiving credit for the 453 hours he had completed in his training before going to prison. Mr. Carter would like to apply his previous hours of training toward his current course of study at the American College of Hairstyling. AAG Galenbeck stated the issue is not under the board's jurisdiction and the decision whether to accept the credits must be made by the school. Mr. Millis stated Michael completed 453 hours from 12 years ago. Ms. Ortiz inquired about the length of the apprenticeship program in Georgia. Mr. Carter stated he worked as an apprentice for approximately 1 ½ years. The term of Georgia apprenticeship training program is between 18 months and two years. Mr. Carter was asked if he could provide documentation from Georgia indicating the number of hours he completed. Iowa rules allow apprenticeship hours earned in another state to be applied towards the 2,100 hour course study. The schools position is the 453 hours Mr. Carter earned 12 years ago would not be eligible for credit because of the length of time that has lapsed. Mr. Carter stated he was told that he would get 140 to 160 credit hours from his previous training. Questions were asked if state regulation allow schools to accept credit hours earned after five years. Mr. Millis stated he has not granted any credit for the previous hours. Other school representatives in attendance stated that if it has been over five years, no credit is given. Mr. Carter was asked if he could go back to Georgia to take the exam. Board members agreed that he needs to take the hours because of the changes in the law and curriculum. Mr. Carter again requested to have previous hours applied towards his current credit hours. Mr. Carter was instructed by the Board to obtain verification from Georgia on his apprentice hours. Board members stated that it would be up to the school whether or not to apply the apprenticeship hours. Wubbena stated that the school has the final decision. Mr. Millis is the person who will determine what hours are acceptable. AAG Galenbeck concurred with Mr. Wubbena.

#### **New Business:**

Owner and director of the Illinois Quad City Barber and Hairstyling College, Dan Morrissey, addressed the board about offering a 2,100 barber course and continuing education that meets Iowa requirements. Mr. Morrissey's offer to administer 2,100 hour curriculum would benefit the Iowa barber program in the Quad City region. AAG Galenbeck advised Mr. Morrissey that permission to offer the 2,100 course in Illinois is not needed from the Iowa board. Each Illinois student would still need to take the NIC examination and practical to work in Iowa. Mr. Morrissey requested the Board to approve the curriculum. AAG Galenbeck explained the administrative rules

define the curriculum requirements. The board does not approve the curriculum. The school needs to be able to certify that the course is in compliance with Iowa law and Iowa Code chapter 158. Mr. Morrissey has already researched the amount of hours needed in the different areas of the curriculum.

Break

#### **Public Comment:**

Representatives from the College of Hair Design in Waterloo asked about a mentoring program for barber students. The program would give barbering students hands-on experience in running a barbershop and eventually help them in the hiring process. Wubbena will form an ad hoc committee to research the mentoring issue. The current law prohibits anyone who is not a licensed barber to provide service. Students who are enrolled in the program would only be able to assist and observe the operations of a barbershop. Mentoring would be offered to students at the end of the training and would consist of a half day of mentoring. AAG Galenbeck stated it would require an administrative rule change and a contract between the shop and school. Wubbena will look into this and report back to the board.

Mr. Millis would like the schools to be invited to observe the new practical exam process. Marvin Firch reported that school personnel are prohibited from the exam process according to NIC rules. Firch indicated he would further research the request and determine if there was a way to accommodate this request. All of the information from NIC is posted on the web site and can be accessed by any school or student that is scheduled to take the exam. Firch clarified the exam process and requirements of NIC. Wubbena informed the public members that before the next board meeting Firch will work on areas the schools need education on in preparing their students for the barber exam. Public asked if the exam questions were from the old or new edition of the book. Firch reported the pass/fail ratio is good right now in Iowa. Public members brought up a news article regarding the economy and how it is affecting the profession. There continues to be an increase in the number of barbering and cosmetology licenses issued even during the economic recession.

A motion was made to go into closed session at 11:10 a.m. MSC: Ortiz/Rafdal. Passed: 5-0-0-0.

Board returned to open session at 11:33 a.m.

A motion was made to approve the Stipulation and Consent Order for Case #11-001. MSC: Anderson/Rafdal. Passed: 5-0-0-0.

A motion was made to adjourn the meeting at 11:34 a.m. MSC: Ortiz/Rafdal. Passed: 5-0-0-0.