# Open Session Meeting Minutes IOWA BOARD OF PODIATRY

July 12, 2013

Lucas State Office Building, 5<sup>th</sup> Floor Conference Room 517/518 Des Moines, Iowa

#### Call to Order:

The meeting was called to order by Vice Chair, Gregory Lantz at 9:03 a.m.

Roll Call:

Members Present:

Greg Lantz, DPM

John Bennett, DPM

Sarah Kleffman, Public Member

Travis Carlson, CPO

Linda Bratkiewicz, DPM

Tara Decker-Brock, DPM

Gerald Edgar, Public Member

Members Absent:

Mindi Feilmeier, DPM

Donald Shurr, CPO, PT

**Staff Present:** 

Tony Alden, Board Executive

September Lau, AAG

Barb Huey, Bureau Chief

Marcia Spangler, APL Division Director

Barb Christiansen, Administrative Assistant

Deborah Thompson, Policy Advisor IDPH

**Guests Present:** 

John Cacciatore, IPOPA

Tom Fey, IPMS

Andie Dominick, Des Moines Register

Kevin Kruse, IPMS

Jean Bailey, IPOPA

#### **Election of Officers:**

A motion was received from John Bennett to nominate Greg Lantz as Chair, nominations ceased. A second was received from Kleffman. Lantz was elected chair - all ayes, opposed none, motion carried.

A motion was received from Greg Lantz to nominated Gerald Edgar as Vice Chair, nominations ceased. A second was received from Bennett. Edgar was elected as vice-chair – all ayes, opposed none, motion carried.

### Review agenda:

There were no changes to the agenda

## **Approval of minutes:**

A motion was made by Edgar to approve the minutes as presented from January 11, 2013. A second was received from Bennett. All ayes, opposed none, motion carried.

#### **Public Comment:**

None

#### **Reports:**

Chair –no report

Board Executive: Tony Alden reported on the new board process that is being implemented by the bureau regarding the receipt of a complaint. The licensee will receive a letter that a complaint has been received.

18 podiatry applications were received in the office during the last fiscal year. The number of active licensees at the end of this fiscal year is down by 6 from the number of active licensees last year.

Tony reviewed the rule making process with the members.

A conversation followed regarding making sure that the information and changes to the rules are being disseminated to the licensees in the profession. It was stressed that if anyone has suggestions regarding dissemination of the information please pass them along to the board for consideration.

AAG- September Lau gave a refresher on Legal Overview for New Board and Commission Members, also Guidelines for Board Members were reviewed by the members.

Bureau Chief – Barb Huey welcomed the new members. Barb reported on the new licensing application, (AMANDA) stating it will be ready to go live by October 2013. Board members will be users of the application and members will access through the "board meet" folder to

receive confidential information and other board business. This location is secure, which will mean that secure mail will no longer be used. Training will be done hopefully at the next board meeting.

#### **New Business:**

Senate file 446 – This legislation requires the board to repay a one-time \$28,000 appropriation that was given by the legislature to fund the licensing of orthotists, prosthetists and pedorthists during the transition to a fee supported licensure model. The Board reviewed the fees collected by the Board of Podiatry and discussed potential fee increases that would bring the Board to a self-sustaining level and repay the \$28,000 appropriation. Staff explained the rulemaking process for changing the licensure fees. Barb Huey reported that she will work on creating a report that would show the actual costs of running the Board during the last fiscal year. The Board agreed to an estimated increase with the understanding that prior to adoption they would have more accurate fiscal information that would allow them to modify the amount as appropriate.

Continuing Education hours awarded for teaching college courses or presenting continuing education courses. Does the board want to include in the podiatry rules something similar to the noticed rules for the new professions? Members felt that someone who goes through the work to prepare a presentation should receive the continuing education hours for the prep and presentation. Decker-Brock felt the continuing education should only be offered when being presented to the profession not to a lay audience. Tony will write up the changes and then bring it back to the board at the next meeting for notice.

#### **Old Business:**

Temporary Licenses: No comments were received during the public hearing. Tony asked for a motion to adopt the changes from the members.

A motion was received from Carlson to adopt the changes to the rules. A second was received from Bennett. All ayes, opposed none, motion carried.

The Board reviewed pre-noticed rules governing the licensure of Orthotists, Prosthetists, and Pedorthists. Technical changes were made to bring the pre-noticed rules in line with recent legislative changes. Substantial changes were made to fees chapter. Those include changing the podiatry licensure fee to \$300, podiatry temp license to \$150, the licensure fee for orthotists, prosthetists, and pedorthists a two tier fee for licensure \$600 for the licensure fee thru 7/1/2015 then a reduced fee of \$300 for applications received after 7/1/2015, all Podiatry Board professions renewal fee of \$300, reactivation fee \$360, and podiatry temp renewal \$150. The late fee and the fee for verifications will not change.

No public comments were received on the pre-noticed rules.

The board members gave consensus to notice the rule changes as presented.

Skin grafts: Rules committee did not have consensus in the January meeting to go forward with this change. Tony has included questions and examples from Ohio and other states regarding this issue. Tony would like to form a committee to prepare a draft and bring back to the board at the next meeting. Chairman Lantz asked for volunteers to come up with rule language. John Bennett and Sarah Kleffman volunteered.

The Board took a bread from 10:30 to 10:40 am.

#### **Closed Session:**

A motion was made by Edgar to enter into closed session at 10:41a.m., to discuss confidential material related to applications and complaints according to Iowa Code Chapter 21.5(1) a and d. A second was received from Bennett. Roll Call taken

Edgar – Aye

Bennett – Aye

Kleffman – Aye

Lantz – Aye

Carlson – Aye

Decker-Brock - Aye

Bratkiewicz – Aye

Motion carried.

The board returned to open session at 11:29a.m.

## **Follow-Up from Closed Session:**

A motion was made by Carlson to approve the Settle Agreement for case #12-008 as presented in closed session. A second was received from Kleffman. All ayes, opposed none, motion carried

A motion was made by Carlson to close case #13-002. A second was received from Bennett. 6 Ayes, Lantz abstained, motion carried.

A motion was made by Carlson to close case #11-010. A second was received from Bennett. 6 Ayes, Bratkiewicz abstained, motion carried.

A motion was made by Edgar to close case #12-011. A second was received from Bennett. All ayes, opposed none, motion carried.

A motion was made by Carlson to close case #13-004. A second was received from Decker-Brock. All ayes, opposed none, motion carried.

A motion was made by Carlson to close case #10-005. A second was received from Bennett. All ayes, opposed none, motion carried.

A motion was made by Carlson to close case #12-009. A second was received from Bennett. All ayes, opposed none, motion carried.

A motion was made by Edgar to close case #12-010. A second was received from Bennett. All ayes, opposed none, motion carried.

# **Future Board Meetings:**

Next meeting is October 11, 2013

2014 meeting dates are: January 10, April 11, July 11, and October 10.

# **Adjournment:**

A motion was made by Carlson to adjourn the meeting at 11:33a.m. A second was received from Lantz. All ayes, opposed none, motion carried.