

Plumbing and Mechanical Systems Board  
**Administrative Rules Committee Meeting**  
April 12, 2010 Notes  
Dial in: 1 (866) 685-1580 Code # 0009991700

Time: 9:00 a.m. – 11:00 p.m.  
Location: Lucas Building Room 142

Call to Order—Sue Salsman

Notes - March 23, 2010 Notes were approved

Comments received from Jane Hagedorn and Tom Day referred to three main issues:

- Six month grace period allowed for a contractor to replace their designated master
- Geothermal language being deleted to be consistent with other chapters
- Related to comments of segments of chapter to be deleted.

Chapter X Practice Chapter

Matt provided an overview of recent changes that were made to the Practice chapter.

Additional questions were discussed that related to applications and the Practice chapter.

- Does contractor need to identify the trade/s that they work in? Following discussion, it was determined that this would be an issue that the full board needs to weigh in on, it will be brought up at the April Board meeting.
- Does a contractor need a designated master in each trade they do business in? Following discussion, it was determined that this would be an issue that the full board needs to weigh in on, it will be brought up at the April Board meeting.
- Can a Federal ID number or social security number be used to identify the business/ entity? Following discussion,, it was determined that the committee needed more information about Federal ID numbers. This issue should also be shared with Application and Fee committee.
- How do we track or do we need to track a business that has multiple shop locations? Following discussion, consensus was that

the main office location is the only necessary information needed to be tracked. This may also need to be looked at for the bonding and insurance requirements.

- What happens if bonding or liability insurance is not renewed on time? Following discussion, it would be a discipline issue that the investigator would need to follow up.
- Do screening questions need to be altered as they relate to the contractor application? Following discussion, the questions may need to be altered to reflect the fact a contractor may be an entity vs. a person. This needs to be referred to Application and Fees committee.
- Does an apprentice that leaves their sponsored program need to notify us about their change in status? Following discussion, the sponsor has approximately 10 days to notify the Department of Labor, so the apprentice would not be working towards completing a program at that point. Discussion continued on status changes.

It was noted in order to move the software development for a contractor license forward, a May date should be considered for noticing the Practice Chapter.

Next Meetings:      April 27, 2010 (3:00 – 5:00 p.m.)

                                 May 4, 2010 (4:00 – 6:00 p.m.)

Adjournment