

Open Session Meeting Minutes
IOWA BOARD OF NURSING HOME ADMINISTRATORS

January 12, 2012
Lucas State Office Building, 5th Floor Conference Room #526
Des Moines, Iowa

Call to Order

Meeting was called to order by Patrice Herrera, Chairperson at 11:08 am.

Roll Call

Members Present:

Michael Svejda, NHA
Jeannine Bunge, NHA
Joan Skogstrom, Public Member
Mabel Mantel, Public Member
Maureen Cahill, NHA
Daniel Boor, NHA
Shane Gaukel, RN
Patrice Herrera, RN, MSN

Members Absent:

Thomas Kenefick, R.Ph

Staff Present:

Sharon Dozier, Board Executive
Barb Huey, Bureau Chief
September Lau, AAG
Barb Christiansen, Administrative Assistant
Tammy Hidlebaugh, Licensure Specialist

Review Agenda

No changes were made

Approval of Minutes

A motion was made by Herrera to approve the meeting minutes of October 13, 2011 with corrections. A second was received from Skogstrom. All ayes, opposed none, motion carried. Correction: Page 2, New Business, added: for the purpose of reducing or managing case load. Complaints: Added Joan Skogstrom to roll call vote for closed session.

Reports

Board Executive – Sharon Dozier reported that the Discipline Committee is requesting that a conference call board meeting be scheduled in February, 2012. The technical amendments bill has been introduced in the Legislature; this includes the amendments in Chapter 155. The Bureau will monitor all legislative activity related to the boards and forward information as needed. Dozier reported on the rule amendment for adoption; after the new Amanda system is in place, renewal notices will be sent to licensees via e-mail. NAB – State Executive Forum reported that NAB is working toward providing access to candidate exam scores via the website. More information will be coming in the future. The verification process in some states is already done electronically.

Bureau Chief – Barb Huey reported the Department of Administrative Services has increased the lodging reimbursement rate to \$83 plus tax per night effective 1.1.2012.

AAG – September Lau distributed the “Legal Overview for New Board and Commission Members”. She advised members to review the handout and let her know if anyone has questions or comments.

Chair – Patrice Herrera: no report

Committees:

Citation Review Committee – Maureen Cahill reported that 12 were referred to the Discipline Committee, 29 are pending and 17 were filed.

There was discussion regarding DIA information following receipt of citations. AAG Lau has requested the revisit information, plan of correction, and verification that the nursing home is in compliance. She will provide an update at the next meeting.

Old Business

Citation review was discussed. Huey noted that the process is labor intensive, but the Bureau is working on ways to improve managing the flow of information.

New Business

None

Administrative Rules

A motion was made by Mantel to adopt the amendment to 645—141.9. A second was received from Herrera. All ayes, opposed none, motion carried.

A motion was made by Skogstrom to adopt the amendment to 144.2(13). A second was received from Mantel. All ayes, opposed none, motion carried.

Applications

Work experience was accepted for Sarah Hand, Shawn Hill, Ellen Smitherman-Hendricks, Sherry Sigler, Andrea Kepple, and Steven Warneke. Kepple is still completing education requirements. All other applications are pending.

Public Comment

None

Complaints

A motion was made by Herrera to enter into closed session to discuss confidential material and complaints in accordance with Iowa Code Chapter 21.5(1) a and d. A second was received from Svejda. Roll Call vote:

Svejda – aye
Bunge – aye
Herrera – aye
Skogstrom – aye
Mantel – aye
Cahill – aye
Boor – aye
Gaukel – aye

Motion carried. The Board went into closed session at 12:20 pm. The Board returned to open session at 12:45 pm.

Next Meeting: There was consensus to schedule a conference call meeting for February 13, 2012 at 8:00 am.

A motion was made by Bunge to adjourn the meeting at 12:50 pm. A second was received from Svejda. All ayes, opposed none, motion carried.

The minutes were approved on April 12, 2012.