ADVISORY COUNCIL ON BRAIN INJURIES
January 18, 2013

Iowa Lutheran Hospital
700 E. University, Des Moines, Iowa 50316
Conference Room A/B (Lower level B)

MINUTES

Members participating in person:
Tom Brown, Chair; Roxanne Cogil; Jack Hackett, Immediate Past Chair; Michael Hall; Kendalyn Huff; Dave Johnson (via phone); Karen Jones; Rhonda Jordal (via phone); Jenifer Krischel; Joseph Linn, Vice-Chair; Renee Moravec; Peggy Parker

Members not in attendance:
Staci Bell; Dennis Byrnes; Stacy Simatovich

IDPH staff participating:
Megan Hartwig; Ousmane Diallo

Ex Officio Representatives participating:
Carmen Davenport, DHS; Binnie LeHew, IDPH

Others Participating
Geoff Lauer, Brain Injury Alliance of Iowa (via phone); Natasha Retz, Brain Injury Alliance of Iowa; Ben Woodworth, Iowa Association of Community Providers

Meeting was called to order at 10:05 a.m.

1. Welcome/Introduction Jack Hackett, Immediate Past Chair
Hackett called the meeting to order and welcomed group.

2. Review and Approval of the Agenda & Minutes Tom Brown, Chair
Members reviewed the Agenda.

Hall motioned to accept the agenda as written. Linn seconded. Motion carried.

Minutes were reviewed from the October 19, 2012 meeting. It was noted under item 8 that the language should be changed from Legislative Agenda to Initial State Plan recommendations.

Hackett motioned to accept minutes with changes. Cogil seconded. Motion carried.

3. IDPH/HRSA Report & MHDS BI Workgroup Update Hartwig/LeHew

Hartwig provided an update on the HRSA grant. There will not be a grantee meeting this year and there may be an additional year of funding from HRSA. HRSA report is included as an attachment to the minutes.

Brown gave an update on the MHDS Funding Interim Committee meeting. The meeting was on Friday, January 11, 2013. Brown presented the most important items from the MHDS BI workgroup recommendation report from 2012.

LeHew provided an ACBI Budget report. The report is included as an attachment to the minutes. The ACBI needs to discuss action items that will need funding in the second half of the year and be proactive about carrying out those items.

LeHew shared the IDPH Boards and Commissions Recommendation Report. The report was a request of the legislature. The following recommendations were made for the ACBI:

- Reduce the number of meetings from four to two-three meetings yearly. One would be conducted through electronic communication. Benefits derived from this reduction are savings from a reduction in travel-related expenses for these board members.
- Consider future Code changes to merge the Advisory Council on Brain Injuries/IDPH responsibilities with the current DHS Mental Health and Disability Services Commission.

A link to the full report is available on the ACBI website.

The group discussed the recommendations, including BIAIAs legislative agenda for session which includes a request for increased support to the Brain Injury Services Program for Neuro Resource Facilitation, training and a salary for a Brain Injury Program Manager at IDPH. It was discussed that the IDPH report is only a recommendation and no changes have currently been made.

Hackett motions the ACBI Executive team to write a letter to the Governor's Office and leadership at IDPH in response to the report and invite IDPH Director Miller-Meeks and Division Director Stone to a future ACBI meeting. Huff seconded. Motion carried.

4. TBI Surveillance Report Dr. Diallo

Dr. Diallo presented the report: "TBI in Iowa: An Analysis of Core Surveillance Data 2008-2010. A link to the report is on the ACBI website. A copy of the presentation is attached to the meeting minutes. Feedback on the report included the need to include the number of injuries and the total cost of injury in the report. ACBI members can send additional feedback to Dr. Diallo.

Hackett motions to accept the report, "TBI in Iowa: An Analysis of Core Surveillance Data. Linn Seconds. Motion carried.

5. State Plan for Brain Injury Hartwig

The state plan is currently being drafted. A draft will be posted on the ACBI website. The final plan will be presented in a webinar and will be sent to the Governor's Office.

6. Cognitive Rehabilitation Task Force Report Moravec

Moravec shared the webinars are going well. Reported the flipbooks are close to being completed and will be available to the public on the ACBI website. The flipbooks will be in a format that will allow teachers and staff to print additional copies.

7. Lunch

The group had lunch from 12:00 p.m. to 12:45 p.m.

8. State Agency Reports

The following written reports were submitted to the ACBI and are included with the meeting minutes:

- Iowa Medicaid Enterprise
  - IME SFY12 BI Waiver Demographics
  - DHS IME ACBI Report 1-18-13
- Iowa Vocational Rehabilitation Services
  - IVRS IDPH Report 1-18-13

Carmen Davenport provided a report from the Department of Human Services. Davenport provided an overview of what has happened in MHDS Redesign. The next steps in the process are with the Legislature.

ACBI members would like to draft a letter to Children's Corrections facilities to request status of TBI screenings.

9. BIAIA Report Retz

Natasha Retz reported for the Brain Injury Alliance of Iowa. Retz presented the following reports:

- 2012 BIAIA Brain Injury Needs Assessment
- Summary of Ambassador Role
- Tote Bag Survey Feedback

Members discussed the cost of tote bags. Brown requested information from BIAIA on what items in the tote bags cost. Reports are attached to the meeting minutes.

10. IACP Report Woodworth

Ben Woodworth reported for the Iowa Association of Community Providers. A report is attached to the meeting minutes.

11. Public Comment

There was no public comment.

12. Reminders and Adjournment

<u>The next ACBI meeting is April 19, 2013. All members should plan to attend the meeting in person.</u>

The meeting adjourned at 3:13 p.m.
Minutes submitted by Megan Hartwig

DRAFT

DRAFT