

**Plumbing and Mechanical Systems Examining Board
Testing & Examination Committee Meeting Minutes
September 30, 2008**

Committee Members Present:

Chuck Thomas, Chairperson
Patty Broerman
Tom Day
Mickey Gage
Jane Hagedorn

Staff Attending:

Cindy Houlson, Executive Officer
Susan Van Horn, Program Planner

Chairperson Chuck Thomas called the meeting to order at 2:05 pm.

First order of business was the Request for Information document. Cindy Houlson provided an update on the status and responses received from the public at this time. She stated there has been conversation with Collette a representative for Iowa community colleges who is reviewing the RFI to see where the colleges could fit into the process. There has also been contact from Prometrics and another Gainesville, Florida company with interest in the project. The closing date for RFI responses is October 15, 2008.

Cindy Houlson provided an update to the committee about the Industrial Partners meeting held September 25, 2008 to discuss potential legislative changes for the next session. The main points include the addition of contractors to the licensing process and the need for contractors to supply insurance/bond information, the change of the plumbing code authority from the state board of health to the plumbing board, the inclusive of board authority to create specialty licenses, and the delay of code enforcement.

Mick Gage made a motion: to accept the Meeting Minutes from September 09, 2008 as presented.

Patty Broerman seconded.

The motion passed unanimously.

Chairperson Chuck Tomas then directed discussion to Chapter 29 Rules. Discussion began with Section 29.7 Examination requirements.

- Opening Statement changed to: An applicant for licensure as a Plumbing or Mechanical System Professional shall successfully pass the licensing examination for the discipline. Testing will be conducted by ~~the testing vendor chosen by the board or a successor testing vendor approved~~ vendor. by the board. The board shall adopt the specific examination for each license type to be used.
- 29.7 c – Identified by board as containing two separate examination criteria. The first set of criteria applies to applicants requesting review of a special

consideration. The second set of criteria applies to applicants who wish to dispute a decision regarding the examination process. The board requested to separate the two items with the appropriate language. Cindy Houlson will contact the electrical board to confirm what language is used in their administrative rules.

- The board then moved to a general review of the order of examination requirements. The board decided to separate the requirements to two categories, General Requirements (for the examination) and Exam Candidate Requirements (for the individual). Cindy Houlson will rework the proposed rules in to the new categories and forward the information to the Testing Committee by October 6, 2008.

The final discussion item was general comments/concerns related to other sections of Chapter 29. The committee identified the felony rules under 29.4 c Minimum Qualification for licensure as a potentially controversial item as well as identifying the need to develop the steps involved in the denial of an application.

<p>Mick Gage made a motion: to adjourn the meeting. Patty Broerman seconded. The motion passed unanimously.</p>

Chairperson Chuck Thomas adjourned the meeting at 3:55 pm.

Respectfully submitted,
Susan Van Horn