

Plumbing and Mechanical Systems Examining Board

November 18, 2008

Meeting Minutes

The Plumbing and Mechanical Systems Examining Board met at the Iowa Department of Public Safety Building (Conference Room 125).

Call to Order: Meeting called to order at 9:01 am

Roll Call: 9:02

Board Members Present:

Ronald Masters, Chairperson
Jane Hagedorn, Vice Chairperson
Charles Thomas, Secretary
Dennis Molden
Susan Salsman
Mickey Gage
Thomas Day
Ken Sharp
Carol Crane
Stuart Crine

Board Members Absent:

Patricia Broerman

Staff Attending:

Cindy Houlson, Executive Officer
Heather Adams, Assistant Attorney General
Matt Oetker, Assistant Attorney General
Susan Van Horn, Program Planner
Wendy Zimmerline, Secretary 1

Approval of Minutes

The meeting minutes from the October meeting were approved.

Motion: Thomas Day to approve minutes from October meeting.

Seconded: Susan Salsman

Discussion: no further discussion was held.

Vote: All ayes

Motion: Carried

Committee Reports and Recommendations for Actions:

All Committee Chairpersons provided a brief report on the progress of their committee.

Administrative Rules Committee – Sue Salsman Committee Chair

Committee Chair Susan Salsman noted the committee has started on Chapter 31 Discipline hope to have that to present for notice of intended action at the December meeting. Chapter 30 CEUs was handled Applications and Fees committee so Jane will be presenting it to the board.

Application & Fee Committee – Jane Hagedorn Committee Chair

Committee Chair Jane Hagedorn provided an overview of Chapter 30 and reviewed the CEU hour breakdown. . After debate of the presented information the Board decided to strike the “active license” definition from this chapter and that 30.2 (2) b needed to be reworded to improve understanding of that section. Committee Chair Jane Hagedorn brought forth the recommendation that the rule be approved as Notice for Intended Action.

Motion: Mickey Gage to approve Chapter 28 as Notice for Intended Action.

Seconded: Thomas Day

Discussion: no further discussion was held.

Vote: All ayes

Motion: Carried

Testing/Credentials Committee – Chuck Thomas Committee Chair

Committee Chair Chuck Thomas noted that the committee has moved on with the RFP process and that the RFP is currently with the contract administrators. The date timeline has been adjusted due to the RFP timeline and testing should be available March 1, 2009. It was also advised that any questions on the RFP need to be directed to the contract administrators to keep consistency. Vendors can be disqualified for discussing the RFP with personnel other than the contractor administrators. Assistant Attorney General Heather Adams reiterated that the letter of intent was not optional on this RFP and this was confirmed by Committee Chair Chuck Thomas.

Reciprocity Committee – Board Chairman Ron Masters

This committee remains on hold at this time as reciprocity has been removed from the current rules and will become a rule on its own.

Public Hearing Schedule Review – Cindy Houlson

Cindy Houlson presented the flyer containing information on all locations of the upcoming public hearings. The format and process of a public hearing was discussed so that attendees would know what to expect.

Rule 28, Rule 29 Public Comment Feedback – Wendy Zimmerline

Wendy Zimmerline reported that there have been 55 comments since public comment period opened. Comments have been made on where to find the information or trying to better understand the information. Three comments we received in regards to the fees being on the steep side.

Communication Template and Input on Education Plan and Timeline –Cindy Houlson

Cindy Houlson presented a print out of a Power Point slide show used for public speaking events. It was explained by key points and how it could be used. Board Chair Ron Masters advised he has used it at a few different speaking engagements and it has worked well for him. Cindy advised board members that were interested in getting out there to speak that she could

send the presentation electronically or even to advise staff of their intent and staff could schedule to attend.

Assistant Attorney General Matt Oetker added that the board members when traveling to speaking engagements should submit for reimbursement from the state not the entities that ask them to speak. This expense is covered by the state.

Cindy Houlson also advised there is a lot of information coming out and in the works. Information was requested as to how and when this information should be provided.

Board members provided that the information should be shared to industry organizations, list serve lists, and posted on the website as soon as it was available. Single page flyers were the preference of methods for getting information out as these can be hung in the supply houses or even sent with statements.

Iowa Interactive Software up-date –Susan Van Horn

Susan Van Horn reported that Iowa Interactive was still working on programming for the application software and they were still on target for a December 1, 2008 test database for staff. After staff has tested it will be available to be opened up for board members to test.

A meeting is set for Thursday, November 20, 2009 for final print set up of the wall certificate and wallet cards.

Letters have been written and reviewed sent to Assistant Attorney General for final review.

Currently working on developing what reports and queries would be needed for current and future use with this program.

The website is being updated to provide current information. The website will also be reformatted for easier navigation.

Online application will not accept electronic checks. This is not a board choice this is due to the way that accounts are set up through Department of Administrative Services and is a state policy. Credit cards or debit cards are acceptable forms of online payment.

Other Business

Board Member Thomas Day inquired as to the status of the Plumbing Code coming under jurisdiction of the Board.

Public Comment

Cindy Houlson presented an e-mail comment from Hearth Patio that contained information on their products and their suggestion that the board look into specialty licensing for these types of situations.

Cindy Houlson presented e-mail comment from Julie Lord on the Medical gas certificate.

Cindy Houlson presented an e-mail comment from Dick Mensing on CEUs. The e-mail questioned what would be acceptable and concerns of the cost or closing of a business to attend.

Mike Machula, asked if a currently inactive licensee could apply for an inactive license. Also on the license it asks for testing sponsor and contact information but not for results. Wouldn't the board need the results to process? Also concerned that he has 75-80 apprentices being turned out this spring what code should they test over? Books will be provided for the code testing and he wants to make sure they have the proper books and test over the materials. The definitions of HVAC & refrigeration have no separation between residential and commercial.

Dave Owen, answered all his questions but would like to commend the board for all their hard work.

Bill Schweitzer, IAPMO, asked the board to consider using the 2006 code due to it has been reviewed and when the 2009 code comes out they will still have to review it before they can put it into effect.

Kevin Kruse, PHCC, asked for a clarification of inactive licenses. Asked when the application would be available since draft was presented at last meeting.

Rick Vlahos, Hearth Patio, just would like to urge the board to consider the specialty licenses due to their business area they would need to be covered.

Rick Kauffman, City of Cedar Falls, inquiring as to which code the state is testing over. Is a master's license going to require a bond? Do CEUs have to be taken in state?

Don Hansen, City of Des Moines, explained the information that was in the letter sent out for license renewal by the city of Des Moines.

Mike Minnick, City of Des Moines, wondered if the fee for the master covered a master's license in all areas or if you would have to pay to hold a master's license in all areas.

Gary Ter Wee, Midwestern Mechanical, was inquiring on experience for apprentices if they needed four years in all areas or if it was just four years experience.

Dave Owen, Local 33, wanted to clarify that he understood that an apprenticeship was four years well-rounded over all trades.

Fred, Fred's Plumbing & Heating, Question on 105.9(3) wanted to know if the board would be exercising this option.

Monte Johnson, chart explaining statewide licenses from when legislation was being written.

Adjournment

The meeting adjourned at approximately 10:58 am.

Motion: Ken Sharp to adjourn the meeting.

Seconded: Thomas Day

Discussion: no further discussion was held

Vote: All ayes

Motion: Carried

Respectfully submitted,

Wendy Zimmerline
Secretary