Plumbing and Mechanical Systems Examining Board Testing & Examination Committee Meeting Minutes January 16, 2009

Committee Members Present:

Chuck Thomas, Chairperson Tom Day Mickey Gage Patricia Broerman Jane Hagedorn

Staff Attending:

Cindy Houlson, Executive Officer Susan Van Horn, Program Planner Wendy Zimmerline, Secretary Matt Oetker, Assistant Attorney General

Chairperson Chuck Thomas called the meeting to order at 2:33 pm.

Minutes from the last meeting were not available so it was decided that the minutes would be reviewed at the next meeting.

Discussion was held on the RFPs received. Chairperson Chuck Thomas advised the members that two RFPs were received. IAPMO and Prometric were the companies which responded.

Mike Machula, Greg Spinner, and Scott Core reviewed the RFPs for the committee. The vendor scoring showed that Prometric came out on top. The committee was reminded even with the top score they could pick the company that would suit the needs of the board the best.

Discussion was held on the cost of testing and availability of the test to applicants. Test time allotments were discussed and it was advised that the time could be adjusted depending on the test. The committee will work with the vendor to identify the questions and content. This could change the cost of the test but it would not exceed the \$150 cap set by the committee.

Committee decided they would go with the high scoring vendor for testing. The next committee meeting was not scheduled at this time.

Chairperson Chuck Thomas adjourned the meeting at approximately 3:01 pm.

Respectfully submitted, Wendy Zimmerline