

**Plumbing and Mechanical Systems Board
Committee Chairs Meeting Notes
July 19, 2010 4-6 p.m.**

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Committee Members Present: Ron Masters, Susan Salsman, Jane Hagedorn
Chuck Thomas and Tom Day

Staff Attending: Cindy Houlson, Matt Oetker and Mary Swinehart,

Call to Order: Jane Hagedorn called meeting to order at 4:00 p.m.

Committee Reports and Recommendations for Actions

Administrative Rules Committee Sue Salsman Chair

Sue Salsman reported that a public hearing was held on July 5th for Chapter 33. The two comments will be brought to the Board at the August 17th meeting. This Committee is working on the specialty license. The next meeting is scheduled for July 29th.

Application and Fees Committee Jane Hagedorn, Chair

Jane reported this committee met after the last board meeting and reviewed several applications. We are still working on the contractor and specialty license applications. Next meeting is scheduled for tomorrow following the Board Meeting.

CEU Committee Jane Hagedorn, Chair

This committee continues to meet and review applications. This committee agrees there should be a standard toward teaching; however the committee is split on what that standard should be. This committee will bring to the board the issue of whether a Certified Safety Professional or National Safety Council be considered a board approved equivalent for safety training?

Chapter 29_Ron Masters, Chair

Tom Day reported in Ron's absence. A Chapter 29 Committee meeting was held on Thursday July 15th wherein Jim Holder from Merchants Bonding Company and Anne Crowner from Holmes, Murphy & Associates, Inc. made presentations regarding the bonding and insurance requirements for the contractor license. The surety bond was discussed. Performance bonds would require the surety bonding company to determine if the contract had been breached. Compliance bonds would require the board to determine if an action was deemed non-compliant. This type of bond would mirror the actions that the disciplinary rules already identify. Additional discussion focused on the set amount of the bond and alternative suggestions. Amounts ranged from the existing \$5,000 to \$25,000 - \$50,000. Concerns with the higher amounts were the costs and what was required for credit screening. There also was discussion on the notification time frame of 15 days verses 30/60 day notice.

After discussion it was determined that the contractor license would go forward with the current definition and wording found in the chapter. The committee will continue to explore opportunities to add more detail in the rule to help provide more guidance to the bonding and insurance industry.

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Plumbing Code Committee Tom Day, Chair

Tom reported that Chapter 25 was scheduled to be reviewed by the Administrative Rules Review Committee (ARRC) on Tuesday. Chapter 25 was bumped from the schedule due to a more pressing controversial issue. We may be rescheduled for next month. This action does not stop the adoption of the 2009 Plumbing Code with amendments effective tomorrow. The ARRC has the option of reviewing rules whenever they choose.

Testing and Credentials Committee Chuck Thomas, Chair

Chuck reported this committee had a phone conference call with Prometric. It is that time of year to review our exams. There are a couple of changes to implement the 2009 Uniform Plumbing Code and the 2009 International Mechanical Code. We reviewed the references suggested. We had a few questions that will be answered at the next Committee meeting

Reciprocity Committee Ron Masters, Chair

This Committee has not met.

DMACC HVAC-R Program – Ron Anderson – internship.

Ron was invited to the meeting as concerns have been expressed about whether his students acting ad interns should be licensed as an apprentice.

Geothermal Stakeholders Meeting – Ken Sharp

DNR Rules – Russ Tell

Paula Dierenfeld for Geothermal Association

Investigation

Matt commented that we are moving forward with contested rules. As we focus administratively how to streamline the process one idea was to form a disciplinary committee. Every complaint that comes in is under this board's jurisdiction, the board would have to take some type of action. Given the number of complaints received, it s felt a committee would act as an intermediate between staff and the board as well as work on administrative duties.

Jane commented that rather than form a new committee, we should look to the Chapter 29 Committee that has run its course and redefine as a Disciplinary Committee. Denny commented that members of that committee would need to be readily available on a weekly basis.

Chapter 29 Committee is composed of Ron Masters (chair), Tom Day, Mick Gage, Chuck Thomas and I. This would be a simple transition without changing a lot structurally.

Inspection

Next meeting August 16, 2010 3:30-4:30 p.m. In Room 518

Adjournment