BEFORE THE IOWA BOARD OF SOCIAL WORK

IN THE MATTER OF:	)	
	)	REINSTATEMENT OF LICENSURE
THOMAS F CAPSHEW	)	
License No. 05890	)	
RESPONDENT	)	**NOTICE OF HEARING**

YOU ARE HEREBY NOTIFIED that a reinstatement hearing on your application for reinstatement of licensure as a bachelor level social worker will be held on May 21, 2012, at 10:30 a.m. at the Lucas State Office Building – 5th Floor Board Conference Room, 321 E. 12th Street, Des Moines, Iowa. The Board is authorized to hold this reinstatement hearing pursuant to Iowa Code chapters 17A, 154C, and 272C and 645 Iowa Administrative Code chapters 9, 11, and 13.

The Board shall serve as the presiding officer, but the Board may request an Administrative Law Judge make initial rulings on pre-hearing matters, and be present to assist and advise the Board at hearing. Any party who wishes to request that the presiding officer, assigned to render a proposed decision be an Administrative Law Judge must file, pursuant to 645 IAC 11.9, a written request within 20 days after service of this notice of hearing. Within 20 days of the date you are served this notice of hearing you should state whether you will require an adjustment of the date and time of your hearing.

At hearing, you may appear personally and be represented by counsel at your own expense. You have the right to produce evidence on your behalf, cross-examine witnesses, and to examine any documentary evidence introduced at hearing. The procedural rules governing the conduct of the hearing are found at 645 IAC chapter 11.

The office of the Attorney General is responsible for representing the public interest (the State) in this proceeding. Copies of all pleadings filed with the Board should be provided to counsel for the State at the following address:

Sara Scott
Assistant Attorney General
Iowa Attorney General's Office
2nd Floor, Hoover State Office Building
Des Moines, IA 50319
Phone (515) 242-0104

If you fail to appear at hearing, the Board may enter a default decision or proceed with the hearing and render a decision in your absence, in accordance with Iowa Code section 17A.12(3) and 645 IAC 11.21.

If you require the assistance of auxiliary aids or services to participate in the hearing because of a disability, immediately call 515/281-0254.

Dated this February 28, 2012