

**Plumbing and Mechanical Systems Examining Board
Rules Committee Meeting Minutes
January 7, 2009**

Committee Members Present:

Sue Salsman, Chairperson
Ron Masters
Dennis Molden
Stuart Crine
Ken Sharp

Staff Attending:

Cindy Houlson, Executive Officer
Susan Van Horn, Program Planner
Matt Oetker, Assistant Attorney General

Chairperson Sue Salsman called the meeting to order at 4:07 pm.

Ron Master moved to approve minutes from 12-11-08 as read. Motion passed by a unanimous vote.

The next item of business was a discussion of Chapter 30. This included:

- Attendance at Public Hearing which was held by ICN at 6 locations.
- Summary of public comments for Chapter 30:
 1. CEU Requirements – have received comments that the emphasis of CEU’s should be heavier on Code requirements.
 2. Lack of communication by board to the public. Stuart Crine advised electrical board faces the same type of challenges and comments. Development of Fact Sheets to post to the website to help answer common questions, i.e., Apprenticeship Program referral to the Department of Labor.
 3. Al Smith – RSES – e-learning eliminated if rule refers to ‘individual instructor’. Extensive discussion followed in regards to e-classes.
 - a. Main issues:
 - 1.) Was it the Board’s intent to exclude ‘e-classes’ and how to justify to the public
 - 2.) If Board allows ‘e-classes’ how is quality of class and confirmation of attendees confirmed (or positive identification & completion of course).
 - 3.) Is it possible to include a maximum amount of e-credits?

After extensive discussion it was suggested to move discussion to full board at the January meeting. Matt Oetker will draft language to add maximum number of e-learning credits in CEU requirements. Sue asked to add topic to agenda of January board meeting. Discussion will be brought forward by ARC to address with Board members.

The next agenda item was discussion of Chapter 31 – Discipline

- 1.) Question by Sue – Has language that was removed from Chapter 29 added back into Chapter 31? Will need to review with early version of Chapter 29.
- 2.) 31.2(9) Failure to meet the commonly accepted standards of professional competence. – Will be added back into rule because it is directly from 105.
- 3.) 31.2(10) Now 9 change to Chapter 30 instead of 641—30.7.
- 4.) 31.2(11) Now 10 Refer back to Public Health rule rather than trying to create own rule. Matt will verify with Heather Adams about other board language.
- 5.) 31.3, 31.4, 31.5 Passed as presented

Additional Business:

Item One: Ken Sharp - How to facilitate communication with industry and public?

Suggestions:

- 1.) Provide outline or brief history of decisions made by board at the public board meeting. Make sure available in minutes of board meetings.
- 2.) Informational meetings prior to Public Hearings?
- 3.) Provide board contact information at next public meeting.

Item Two: Draft of 105 is available and will be sent to all board members 01/08/09 comments due back 01/10/09. This draft has to be finalized on Monday 01/12/09.

Item Three: Senate Confirmation Status – Cindy Houlson will follow up with Bo Berntsen of the Governor’s Office to receive a status update.

Item Four: A meeting request will be sent to Eileen Gloor of Professional Licensure and Joe Ferrell of Emergency Medical Services to invite them to present an overview of the disciplinary procedures used in their respective bureaus.

The next meeting of the ARC will be scheduled after contacting these individuals

The meeting was adjourned at approximately 5:55 pm.

Respectfully submitted,

Susan Van Horn