Nursing Home Administrators
April 12, 2012
Lucas State Office Building, 5th Floor Conference Room #526
Des Moines, Iowa

Call to Order
The meeting was called to order by Patrice Herrera, Chairperson at 11:14 am.

Roll Call
Members Present:
Daniel Boor, NHA
Thomas Kenefick, Public Member
Jeannine Bunge, NHA
Mabel Mantel, Public Member
Mike Svejda, NHA
Patrice Herrera, RN, MSN
Maureen Cahill, NHA (by conference call)

Members Absent:
Shane Gaukel, RN
Joan Skogstron, Public Member

Staff Present:
Sharon Dozier, Board Executive
Tammy Hidlebaugh, Licensure Specialist
Barb Christiansen, Administrative Assistant
September Lau, AAG
Barb Huey, Bureau Chief

Guests Present:
Kelly Meyers, Iowa Health Care Association

Review Agenda
No changes were made to the agenda.

Approval of Minutes

A motion was made by Svejda to approve the January 12, 2012 minutes and the February 12, 2012 minutes as presented. A second was received from Boor. All ayes, opposed none, motion carried.

Reports

Board Executive- Sharon Dozier reported that the rules adopted at the last meeting were reviewed by the Legislative Rules Review Committee. The Committee imposed a 72-day delay due to proposed legislation regarding deferred judgments. The bill has passed the House and is now in the Senate.

NAB- The exam fee increased to $350 on April 1, 2012. State membership dues will increase to $1500. Dozier is planning to attend the June 2012 Annual Meeting, which will include review of a plan for reciprocity. Dozier provided a handout of the IDPH technical amendments bill, with the proposed amendments to Code Chapter 155. Outgoing board members: Dozier thanked Mike Svejda for his years of service and his commitment to the board, including serving on the Discipline Committee and as a board chair. She presented him with the IDPH Certificate of Appreciation. Dozier also recognized Joan Skogstrom in absentia, for her commitment as a public member on the board, in particular her work on the Discipline Committee. Skogstrom will be sent the Certificate of Appreciation.

Bureau Chief- Barb Huey thanked Svejda and Skogstrom for their years of service to the board. Barb attended a legislative subcommittee meeting held this morning on the IDPH technical amendments bill, which includes the language regarding provisional licensure and the other amendments presented under Dozier's report. A significant amendment was added to another part of the bill that the House had passed, and the bill must go back to the Senate for approval. Huey noted the bill may not go through the process before the end of the session. If it doesn't pass this year, it will be introduced again next year.

Update on the AMANDA software- The Bureau is testing the application and has access to four folders (professions) for the testing. Also, the "Board Meet" folder will be available and training will be provided as the software application rolls out.

AAG- September Lau noted that for professional competency issues, including cases in which facility-wide issues have occurred, the board needs to be cognizant of the need for consistency in the decisions.

Chair- Patrice Herrera did not give a report

Administrative Rules

None

Public Comment
Kelly Meyers, Iowa Health Care Association, stated she is pleased to hear about the interest of the Board regarding reciprocity in Iowa. Meyers reported that the Association has received comments that the licensure process in Iowa is difficult and presents obstacles to applicants.

Committee Reports
The Licensure and Citation Review Committees gave the following reports:

Licensure Committee
The committee reported on the following applications reviewed:

Christy Snydergaard – Needs more information on work experience.

Anne Johnston - Further documentation is needed of all 9 areas of work experience.

Ryan Larmore - Failed the NAB three times and has requested taking it again after he completes additional courses. A motion was made by Mantel to approve Ryan Larmore to take the NAB Exam a fourth time following completion of the coursework. A second was received from Kenefick. All ayes, opposed none, motion carried.

Roger Carrier – Licensure requirements are met.

Kimberly Hufsey – Licensure requirements are met.

Citation Review Committee
Kenefick reported 65 citations reviewed. Five were referred to the Discipline Committee. Twenty are pending revisit information, and 40 cases were filed.

Old Business
Citation Review- AAG Lau has been working to streamline the process of obtaining revisit information. DIA will provide a notice when the revisit has been completed and whether the facility is in compliance. A handout was distributed that provides clarification of the process.

New Business
Letters of Inquiry – AAG Lau reported on the process of requesting a facility response to complaints. This provides a means to streamline the review process, and to receive information direct from licensees on corrective actions taken.

Complaints

A motion was made by Herrera to enter into closed session to discuss confidential material related to applications and complaints according to Iowa Code Chapter 21.5 (1) a and d. A second was received from Mantel. Roll call vote:
Daniel Boor, aye
Thomas Kenefick, aye
Jeannine Bunge, aye
Mabel Mantel, aye
Mike Svejda, aye
Patrice Herrera, aye
Maureen Cahill, aye

Motion carried, unanimous. The board moved into closed session at 12:04 pm. The board returned to open session at 12:31 pm. The following actions were taken:

A motion was made by Svejda to adopt the Statement of Charges as written for Case # 08-010. A second was received from Herrera. All ayes, none opposed, motion carried.

A motion was made by Svejda to close Cases # 10-005, 10-007, and 10-008. A second was received from Bunge. All ayes, opposed none, motion carried.

A motion was made by Svejda to close Case # 11-012. A second was received from Herrera. All ayes, opposed none, motion carried.

A motion was made by Svejda to close Case # 11-013. A second was received from Bunge. All ayes, opposed none, motion carried.

A motion was made by Svejda to close Case #11-014. A second was received from Boor. All ayes, opposed none, motion carried.

A motion was made by Svejda to close Case # 11-015. A second was received from Bunge. All ayes, opposed none, motion carried.

A motion was made by Svejda to close Case #11-016. A second was received from Boor. All ayes, opposed none, motion carried.

A motion was made by Svejda to close Case # 11-017. A second was received from Mantel. All ayes, opposed none, motion carried.

A motion was made by Herrera to close Case #12-004. A second was received by Svejda. All ayes, opposed none, motion carried.

Pending Hearings
Cynthia Gentz – The hearing is continued until further notice.
Steve Drobot- The hearing is continued until July 19, 2012.

Remainder of Scheduled meeting for 2012
May 31, 2012
July 19, 2012
October 11, 2012

AAG Lau reminded everyone that inquiries or questions from the media or members of the public regarding board business, including pending discipline cases, should be referred to Dozier.

Adjournment:
A motion to adjourn was made by Herrera at 12:39 pm. A second was received from Mantel. All ayes, opposed none, motion carried.

The minutes were approved on May 31, 2012.