

Open Session Meeting Minutes  
IOWA BOARD OF PSYCHOLOGY  
August 23, 2013  
Lucas State Office Building, 5<sup>th</sup> Floor Conference Room #526  
Des Moines, Iowa

**Call to Order/Introductions**

The meeting was called to order at 9:02 a.m. by Dr. John Dilley, Vice Chairman.

**Roll Call**

Members Present:

John Dilley, Ed.D.

Heidi Vermeer-Quist, Psy.D.

Melinda Green, Ph.D.

Brandon Davis, Ph.D.

Sarah Henderson, Public Member

Ralph Scott, Ph.D.

Members Absent:

Joan Skogstrom, Public Member

Staff Present:

Sharon Dozier, Board Executive

Barb Huey, Bureau Chief

Barb Christiansen, Administrative Assistant

Marcia Spangler, Division Director

Marvin Firch, Bureau Outreach and Compliance Educator

Dave Van Compernelle, AAG

September Lau, AAG

Guests Present:

Dennis Tibben, Iowa Medical Society

Brenda Payne, Iowa Psychological Association

John Dilley asked all attendees to introduce themselves. Following introductions, Dilley thanked everyone for sharing. He asked Marcia Spangler if she will attend future board meetings. Spangler clarified that she is attending one meeting each year of all of the boards in the Bureau of Professional Licensure.

**Election of Officers**

A motion was made by Dilley to nominate Brandon Davis as Chair. A second was received from Henderson. All ayes, opposed none, motion carried.

A motion was made by Dilley to nominate Heidi Vermeer-Quist as Vice Chair. A second was received from Scott. All ayes, opposed none, motion carried.

After a discussion regarding when Davis and Vermeer-Quist would begin as Chair and Vice Chair, everyone agreed that the previous nomination motions would be rescinded and new motions would be made.

A motion was made by Dilley to rescind both of his previous motions regarding the election of Chair and Vice-Chair. A second was received from Henderson on the prior motion for Chair, and from Scott on the prior motion on Vice Chair. All ayes, opposed none, motion carried.

A motion was made by Davis to nominate Dilley for Chair. A second was received from Henderson. All ayes, opposed none, motion carried.

A motion was made by Henderson to nominate Davis as Vice Chair. A second was received from Vermeer-Quist. All ayes, opposed none, motion carried.

There was discussion of the election process, and it was clarified that the current officers will remain until the first regular board meeting held after May 1, 2014.

### **Approval of Minutes**

A motion was made by Henderson to approve the April 5, 2013 open session meeting minutes as presented. A second was received from Scott. All ayes, opposed none, motion carried.

### **Reports**

Board Executive: Sharon Dozier asked members to update the roster if any contact information has changed. She explained that when a media or information request is received, the public information is provided. ASPPB: a request was received from the Maintenance of Competence and Licensure (MOCAL) Task Force, to provide comments on a draft white paper. Comments will be accepted until November 15, 2013. Dozier noted that ASPPB has been working on the draft recommendations regarding standards for continuing education and ongoing competency. She also noted that there will be ASPPB information available at a later date regarding supervision guidelines and telemedicine. Dozier will attend the annual meeting in October.

Rules: the noticed rules were sent to interested persons, and there were no public comments. Dozier provided a summary of the rulemaking process. The rules are on the agenda for adoption today, and if adopted, the scheduled effective date would be October 23, 2013. The amendments in the continuing education rules will affect the current license renewal biennium.

Bureau Chief: Barb Huey reported that the new AMANDA system will be in place before the scheduled license renewal of this profession on July 1, 2014. This will allow all license activities, including initial, renewal, reactivation and verifications, to be completed online. Board members will have access to the new system, and will no longer use the "Securemail" system. Huey also reported that she is working on the specific board statistical reports, which will reflect actual expenditures and revenues amounts. She will present this report when it is finalized.

AAG: September Lau provide the annual review of the handout, Guidelines for Board Members. She also provided a review and summary of the restrictions on sales of goods and services to state agencies. Specific questions may be directed to her office. Lau also announced that as a result of a retirement in the AG Office, she has been assigned to a different state agency, and David Van Compernelle is assigned to provide legal counsel to this board. Lau will continue to be available for consultation if needed. Dilley expressed appreciation for the services provided to the board by AAG Lau. There was further expression of appreciation by board members.

Chair: John Dilly made the following committee assignments:

Discipline: Melinda Green, Heidi Vermeer-Quist, and John Dilley

Applications: Ralph Scott, Sarah Henderson, Brandon Davis

Rules: Joan Skogstrom, Sarah Henderson, and Brandon Davis

### **Public Comment**

Brenda Payne reported that the Iowa Psychological Association is continuing its work on the topics of prescriptive authority and the sequence of training of supervised experience for licensure. Payne will continue to update the board of progress on these topics during the 2014 legislative session.

### **Administrative Rules**

There was discussion of the administrative rules for adoption, noticed as ARC 0834C. These are the amendments to Chapters 240 and 241 (licensure and continuing education). Davis recommended making a further amendment to Item 6, to state that the changes will be effective on July 1, 2014, which would allow licensees to submit their continuing education requirements consistent with the current rules for the current renewal biennium.

A motion was made by Davis to adopt the rules with the effective date for the amendments in Item 6 as July 1, 2014. A second was received from Vermeer-Quist. All ayes, opposed none, motion carried.

### **New Business**

Correspondence and request regarding scope of practice: Davis gave a summary regarding his letter to the board. AAG Lau advised that there is not a recusal issue for presenting information on his request. Davis has been trained and has purchased a machine that is used to measure a patient's metabolic resting rate. He is a certified bariatric counselor and uses this machine in his practice. Davis is asking for a board opinion about this procedure within the professional scope of practice for submission to his insurance company, which has denied Davis the ability to bill for this service. The company believes this procedure is outside the licensed scope of practice. AAG Lau advised the members that a declaratory order can be requested by licensees for definitive statements on such questions. It is important to assure that the practice would be within the scope of practice for this profession. It was also suggested that Davis could contact other practitioners in other states that are using this machine and find out how they are billing for this service. In the event that the board issued a declaratory order for this practice within the licensing scope for the profession, it could be legally challenged. There was discussion of the use of machines, including any certification requirements, and whether this would be evidence-based practice. There was consensus that the board will provide a letter indicating that it appears this practice would be within the licensed scope of practice for psychology.

Complaint notification of licensee: Barb Huey reported on the process when a complaint is received on licensed professions within the Bureau. Board executives will continue to review complaints and may, at their discretion, initiate a request for information or a referral for investigation. In the event the licensee is not sent a letter of inquiry, the licensee will be sent a letter informing the licensee that a complaint has been received, unless the complaint is closed at the board meeting following receipt of the complaint.

### **Applications**

Petition for Waiver submitted by Rozanna Tross, Psy.D:

The Petitioner, Rozanna Tross, had previously submitted a petition and withdrew it. She has submitted a new petition for waiver. Her petition pertains to her doctoral program in forensic psychology from Alliant University in Las Angeles, CA. The doctoral program is under accreditation review by the APA, but is not currently an APA-accredited program. There was consensus to table the petition and deny the waiver at the November meeting if accreditation is not granted. Dozier will notify Tross, and will give her the option of withdrawing the petition.

The continuing education application submitted by Dennis Harper was reviewed. Harper is requesting credit hours for a prison parenting class and two book chapters. The Applications Committee recommended granting both requests. A motion was made by Davis to approve the course work preparation and co-authoring of the book chapters. A second was received from Scott. All ayes, opposed none, motion carried.

The application for HSP certification submitted by Amanda Graft, Ph.D. was reviewed. Her internship was completed at the University of Iowa Children's Hospital. The Applications Committee recommends approval of this application. A motion was made by Scott to approve the HSP application. A second was received from Henderson. All ayes, opposed none, motion carried.

**Complaints:**

A motion was made by Vermeer-Quist to enter into closed session at 11:00 a.m., to discuss complaints and confidential material related to complaints in accordance with Iowa Code section 21.5(1) "a" and "d". A second was received from Henderson. Roll call was taken:

Vermeer-Quist – Aye

Dilley – Aye

Scott – Aye

Green – Aye

Davis – Aye

Henderson - Aye

Motion carried, unanimous.

The Board returned to open session at 11:11 a.m. The following actions were taken:

A motion was made by Henderson to approve the closed session meeting minutes of April 5, 2013. A second was received from Green. All ayes, opposed none, motion carried.

**Next Board Meeting:**

November 15, 2013

**Tentative 2014 Board Meetings:**

February 14

May 9

August 8

November 14

**Adjournment:**

A motion was made by Vermeer-Quist to adjourn the meeting at 11:13 a.m. A second was received from Henderson. All ayes, opposed none, motion carried.

The minutes were approved on November 15, 2013.

