IOWA BOARD OF COSMETOLOGY ARTS & SCIENCES
September 9, 2013
Lucas State Office Building, 5th Floor Conference Room, #526
Des Moines, Iowa

Open Session Meeting Minutes

Call to Order/Introductions:
The meeting was called to order at 10:34 a.m. by Chairperson Kimberly Page.

Roll Call:

MEMBERS PRESENT:
Kimberly Page, Licensed Cosmetologist
Dana Atkins, Licensed Cosmetologist and Electrologist
Richard Sheriff, Licensed Cosmetologist
Mary Clausen, Licensed Cosmetologist
Nicole Schultz, Public Member
Don Nguyen, Public Member

STAFF PRESENT:
Susan Reynolds, Board Executive
David Van Compernolle, AAG
Barb Christiansen, Administrative Assistant
Rosemary Bonanno, Licensure Specialist
Marvin Firch, Education & Outreach Coordinator

PUBLIC PRESENT:
Julie Mead, EQ School of Hair Design, Council Bluffs
Vernon McClain, H&M Nail Academy, Des Moines
Chris Fiegen, Capri College, Cedar Rapids
Sue Charles, Waterloo
Bonnie Renda, Cosmetology and Barbers of Iowa
Amy Waskel, Salon Centric, LeVista, Nebraska
Cynthia Hummel, La'James International College, Johnston
Kent Hartwig, ICSA Lobbyist, Advocacy Strategies
Rebeka Berstler, Clinic of Electrology & Laser, Cedar Rapids

Peggy Taylor, Des Moines

Review Agenda:
No changes to agenda.

Public Comment:
No public comment received.

Reports:
Board Chair: No report.

Board Executive: Another breach in the testing process occurred at the Cedar Rapids test site. PSI will review their testing procedures. Additional information may be available at the next board meeting on implementing a new test site in the Quad Cities.

AAG: No report.

Bureau Chief: No report.

New Business:
Amy Waskel, National Continuing Education Coordinator, reported to board on the Salon Centric Continuing Education Home Study Course. She reported there is an effort to make all continuing education consistent across the states. Board members received a copy of the preliminary test to review. If the board is considering changes to the home study course, Ms. Waskel recommended that a member of the board work in conjunction with Salon Centric on the project. A course on Iowa law will be offered twice a day at the spring and fall conferences. Instructor Sue Charles gave an overview of the course outline that will be offered to both cosmetologists and barbers at the conferences. Susan Reynolds will be the point of contact between the board and Salon Centric

Old Business:
Review new floor plan submitted by Total Look School of Cosmetology and Massage Therapy, Cresco.

The board asked AAG Van Compernolle if the school could be re-inspected to verify if the square footage requirements are being met. AAG Van Compernolle responded that an inspection could be conducted, or a phone call could be made if that would satisfy the board. The last time this school was inspected it was in the middle of a redesign

and construction. The board is in agreement that a DIA investigator will be sent to verify floor plans. The case will be referred to DIA.

Applications:
Le Mars Beauty College: All required documentation by rule has been submitted and is ready for an inspection. Kimberly Page will complete the inspection.

A motion was made by Page to accept the Le Mars application contingent on passing the inspection. A second was received from Sheriff. All ayes, opposed none, motion carried.

Advanced Academy for Electrology of Iowa: This is a proposed single-discipline school of electrology. The school will occupy the same space with the applicant's salon. Student instruction will occur three days per week and done primarily on a one-on-one basis dependent on the student's need. Dana Atkins will complete the inspection.

A motion was made by Atkins to approve the application upon inspection. A second was received from Nguyen. All ayes, opposed none, motion carried.

Summer Riley, reactivation of cosmetology license. Applicant has several criminal charges and is on probation until March 2015. Applicant's license has been on inactive status since March 2012; criminal charges were filed in June 2012. Page suggested approving the application with probation to run concurrently with the terms of her criminal probation. Don Nguyen suggested the board contact the probation officer for the terms of her probation. Board executive will follow-up with the applicant's probation officer.

A motion was made by Atkins to approve the reactivation application with the stipulation her license is placed on a probationary status to run concurrently with her criminal probation until March 2015. Board executive will contact probation officer. A second was received from Schultz. 5 ayes, 1 nay-Clausen, motion carried.

Margarite Banks, reactivation of cosmetology license. Applicant chose to voluntarily surrender her license instead of paying a civil penalty for failing to comply with a continuing education audit in 2012. Applicant has completed her continuing education hours to meet reactivation requirements.

A motion was made by Page to issue a reactivation of her license. A second was received from Atkins. All ayes, opposed none, motion carried.

Iowa Code 157.1 Definitions:
The board was asked to comment if braiding should be kept within the definition of a cosmetologist's scope of practice. AAG Van Compernolle stated that braiding is within a cosmetologist's scope of practice and the practice of braiding is hairstyling. Page asked the school representatives for their opinion on natural hairstyling which encompasses braiding. Several states are offering a 350-hour course for natural hairstyling that involves no chemicals or cutting. The board and school representatives expressed that braiding does not need to be removed from the definition at this time, but would like to keep an open mind about regulating the practice.

Administrative Rules:
645-6315(157) Sterilizing Instruments: AAG Van Compernolle recommended the rule be referred back to the rules committee to decide if the proposed changes are required. The board agreed with the recommendation. Marvin Firch, who was the original point of contact on the rule's interpretation, will assist. Sue Charles requested to be added to the rule distribution list.

Administrative Rules Committee Report: Board executive gave a report on the rules committee activity. Members expressed the need to address demonstrators and temporary permits at the next committee meeting.

A motion was made by Page to go into closed session at 12:03 p.m. to discuss confidential material related to applications and complaints according to Iowa Code Chapter 21.5(1) a and d. A second was received from Atkins. Roll call taken.
Sheriff - Aye
Schultz - Aye
Page - Aye
Atkins - Aye
Nguyen - Aye
Clausen - Aye
Mosley - Aye
Motion carried.

Board returned to open session at 12:34 p.m.

Follow-up from closed session:

A motion was made by Page to close the following cases:

10-100	11-026	11-191	12-009
10-019	11-183	11-195	12-010
10-048	11-088	11-200	12-019
10-052	11-187	11-204	12-021
11-003	11-089	11-205	12-034
11-014	11-122	11-206	
11-016	11-186	12-002	
11-018	11-090	12-005	

A second was received from Atkins. All ayes, opposed none, motion carried.

A motion was made by Page to draft a Statement of Charges for case #12-012. A second was received from Atkins. All ayes, opposed none, motion carried.

A motion was made by Page to accept the Settlement Agreements for case #10-076, #11-008, and #11-096. A second was received from Atkins. All ayes, opposed none, motion carried.

Adjournment:
A motion was made by Page to adjourn the meeting at 12:37 p.m. A second was received from Atkins. All ayes, opposed none, motion carried.