STATE OF IOWA BEFORE THE IOWA BOARD OF SOCIAL WORK EXAMINERS

IN THE MATTER OF:)	CASE NO. SW
BRENDA L. GEERDES)	
RESPONDENT:))	NOTICE OF HEARING

YOU ARE HEREBY NOTIFIED that on December 1, 2003, the Iowa Board of Social Work Examiners denied your application for licensure.

IT IS HEREBY ORDERED that a hearing be held upon the Denial of Licensure on Monday February 9, 2004, before the Board. The hearing shall begin at 11:30 a.m. and shall be held in the Lucas State Office Building-5th Floor Professional Licensure Board Room #526, 321 E. 12th Street, Des Moines, Iowa. The Board shall serve as presiding officer, but the Board may request an Administrative Law Judge make initial rulings on pre-hearing matters, and be present to assist and advise the Board at hearing.

Within 20 days of the date you are served with the Statement of Charges and Notice of Hearing, you are required by 645 IAC 11.12 to file an answer to the charges. In that answer, you should also state whether you will require an adjustment of the date and time of the hearing.

At hearing, you may appear personally and be represented by counsel at your own expense. You will be allowed the opportunity to respond to the charges against you. The procedural rules governing the conduct of the hearing are found at 645 IAC chapter 11.

The office of the Attorney General is responsible for representing the public interest (the State) in this proceeding. Copies of all pleadings filed with the Board should be provided to counsel for the State at the following address:

Heather Adams Assistant Attorney General Iowa Attorney General's Office 2nd Floor, Hoover State Office Building Des Moines, IA 50319 Phone (515) 281-3441

If you fail to appear at hearing, the Board may enter a default decision or proceed with the hearing and render a decision in your absence, in accordance with Iowa Code section 17A.12(3) and 645 IAC 11.21.

This matter may be resolved by consent agreement. The procedural rules governing the Board's settlement process are found at 645 IAC chapter 12. If you are interested in pursuing settlement of this matter, please contact Heather Adams, Assistant Attorney General, at the above telephone number.

If you require the assistance of auxiliary aids or services to participate in the hearing because of a disability, immediately call 515/281-5787.

Dated this 22nd day of January 2004.

Roxanne Sparks, Board Administrator Iowa Board of Social Work Examiners

Cc: Heather Adams
Attorney General's Office

Betty Maxwell Administrative Law Judge's Office