Plumbing and Mechanical Systems Board
Continuing Education Committee Notes
August 16, 2010
Dial in: 1(866) 685-1580 Code #0009991700

7:30-9:00 a.m. in Room 518

Jane Hagedorn called the meeting to order at 7:30 a.m.

Approval of Notes from July 20, 2010 Meeting

Discussion of Renewal Questions

a) Should we send letters to instructor/course? If so, how far in advance of expiration?
Following a lengthy discussion it agreed that a letter should be sent 60 days before the expiration date. If the course has the same content & instructor and the content has not changed, there is no need to duplicate information already sent.

b) What if a licensee takes a class that has not been renewed? (expirations for October & November)
That class would not count toward CEU requirements.

Complaint Message Date & Time: 7/26/2010 1:14:29 PM Sender: Madrigal, Charles
Message: Last week 7/22/2010 I went to a Thermoplastic training class in Iowa City only to get there and find the class was canceled. The instructor apologized for not contacting me earlier. However, significant time and money was wasted to drive down to Iowa City from Decorah. Can you please tell your instructors that it is VERY important that they contact ALL the people who are signed up for a class that is canceled? I am very angry about losing the CEU's and the time wasted. (Copy of Email – Exhibit #1)
Jane will have a conversation with the course sponsor to make sure they understand the importance of notifying individuals that have registered for a course should the course be cancelled.

Questions for clarification:

a) 30.6 (1) b. Resided in another state or district having continuing education requirements for the discipline and met all requirements of that state or district for practice therein; **or** *Clarification of the word "district" – does it mean District of Columbia or does it mean a city or jurisdiction?*
The word district refers to District of Columbia.

b) 30.6 (2) a. *a.* A licensee seeking a permissive exemption shall apply to the board, in such form as the board may prescribe. *Should a time limit before renewal be placed on request such that it does not interfere with renewal of a license? Example: a permissive exemption request could be received a day before the renewal of a license.*
A time limit is unnecessary as it is addressed elsewhere.

c) 30.7 (2) All requests for extension must be made prior to the license expiration date. *Should the word "prior" be clarified as to not run into a renewal.*
A time limit is unnecessary as it is addressed elsewhere.

d) Has CEU requirements been clarified for specialty licenses? *Referred from ARC Committee*
CEU requirements for specialty licenses are the same as discipline license.

Approved

C) Email #60 7/20/10 Basic Steam (Sent more information on Refrigeration discipline)

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(I)	Email #70	7/20/20	J Holewinski	Changed request to Hydronics only
(I)	Email #71	7/20/10	S Pelt	Changed request to Hydronics only
(I)	Email #72	7/20/10	R Hillman	Changed request to Hydronics only
(C)	Email #73	7/20/10	CMNT-1173-02 Fireye Training Seminar	Changed request to Hydronics
(C)	Email #74	7/20/10	CMNT-1173-03 Fireye Training Seminar	Changed request to Hydronics
(I)	Email #1	8/16/10	J Ellingson	
(I)	Email #3	8/16/10	L Storley	
(I)	Email #4	8/16/10	S Telford	
(I)	Email #6	8/16/10	C Zarm	
(I)	Email #7	8/16/10	J De La Portilla	
(C)	Email #8	8/16/10	OSHA Training Focus 4 Safety	
(I)	Email #11	8/16/10	B Moore	
(I)	Email #12	8/16/10	D Philpott	
(I)	Email #13	8/16/10	T Rucker	
(C)	Email #20	8/16/10	2009 Uniform Plumbing Code, Sizing Drain, Waste and Vent Piping	
(I)	Email #21	8/16/10	M Tull	
(I)	Email #22	8/16/10	J Erickson	
(I)	Email #23	8/16/10	M Manion	
(C)	Email #24	8/16/10	Residential Geothermal Installation/Serviced Training	
(C)	Email #25	8/16/10	Basic Rigging & Scaffolding Safety	
(I)	Email #26	8/16/10	J Hall	
(I)	Email #29	8/16/10	C Hodson	
(I)	Email #30	8/16/10	J Shanks	
(I)	Email #31	8/16/10	B Patton	
(C)	Email #33	8/16/10	Refrigeration Low Pressure and Oil Pressure Controls	
(C)	Email #34	8/16/10	Refrigerant Head Pressure Controls	
(C)	Email #35	8/16/10	Basic Welding Class	
(C)	Email #37	8/16/10	Electrical Controls	
(C)	Email #38	8/16/10	Electrical Personal Protective Equipment	
(C)	Email #39	8/16/10	Hydronic Pipe Sizing	
(C)	Email #40	8/16/10	Ladder Diagrams and Schematics	
(C)	Email #41	8/16/10	Mechanical System Layout	
(C)	Email #42	8/16/10	Medical Gas Systems	
(C)	Email #43	8/16/10	Refrigerant Pipe Sizing	
(C)	Email #44	8/16/10	Refrigerant Superheat & Subcooling	
(C)	Email #45	8/16/10	Refrigerants	
(C)	Email #46	8/16/10	Refrigeration Expansion Valves	
(I)	Email #47	8/16/10	L Gard	
(C)	Email #48	8/16/10	Troubleshooting and Servicing HVACR Electrical Systems	
(C)	Email #49	8/16/10	Fall Protection in Construction, Including Scaffolds, Ladders, Stairways & Material Handling	
(C)	Email #50	8/16/10	Fall Service Training 2010	
(C)	Email #51	8/16/10	HVAC Start-up	
(C)	Email #56	8/16/10	Excavation/Trenching	
(C)	Email #57	8/16/10	Hazard Communication/Confined Space	

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(C)	Email #59	8/16/10	Basic Refrigeration & Charging Procedures
(C)	Email #60	8/16/10	Carbon Monoxide
(C)	Email #61	8/16/10	Troubleshooting & Servicing HVACR Electrical Systems
(C)	Email #62	8/16/10	Troubleshooting & Servicing Heat Pump Systems
(C)	Email #63	8/16/10	Universal R410A Safety & Training
(C)	Email #64	8/16/10	Medium & High Efficiency Gas Furnaces
(C)	Email #65	8/16/10	EPA 608 Exam
(C)	Email #66	8/16/10	NATE Core Testing Review
(C)	Email #67	8/16/10	Universal R-410A Safety & Training
(I)	Email #68	8/16/10	D Johnston
(I)	Email #69	8/16/10	M Morehead
(I)	Email #70	8/16/10	T Anderson
(I)	Email #71	8/16/10	R Artman
(C)	Email #72	8/16/10	Hazard Communication (Pending Approval of R Artman)
(C)	Email #73	8/16/10	Walking Working Surfaces (Pending Approval of R Artman)
(C)	Email #55	8/16/10	Basic Electrical Theory
(I)	Email #58	8/16/10	Robert McCart
(I)	Email #1	9/13/10	Erin Iacino
(C)	Email #2	9/13/10	Safety Inspections
(I)	Email #6	9/13/10	Paul Williamson
(I)	Email #7	9/13/10	Stanley Beckhetad
(I)	Email #8	9/13/10	Andrew Knudsen
(I)	Email #9	9/13/10	Scott Jensen
(C)	Email #10	9/13/10	Plumbing & Mechanical Essentials
(I)	Email #11	9/13/10	Douglas Brown
(C)	Email #12	9/13/10	2009 UPC Review
(C)	Email #13	9/13/10	2009 IMC Review
(I)	Email #17	9/13/10	Gerald Nook approve for plumbing, HVAC & hydronics, not refrigeration
(C)	Email #19	9/13/10	PHCC-IAPMO Sizing Exercises
(C)	Email #20	9/13/10	PHCC IAMPO approve for discipline not code. unless change to 2009 UPC code update.
(C)	Email #21	9/13/10	PHCC IAMPO combustion air and venting
(C)	Email #22	9/13/10	PHCC IAMPO UMC update
(C)	Email #24	9/13/10	PHCC IAMPO CSST (Corrugated Stainless Steel Tubing)
(C)	Email #25	9/13/10	PHCC IAMPO Pex Plumbing

Requested additional information

(C)	Email #42	6/23	Solar Domestic Hot Water Systems (Pending approval of M Morgan- Email #2, 8/16/10)
(C)	Email #43	6/23	Solar Water Heating Lab (Pending approval of M Morgan-Email #2, 8/16/10)
(C)	Email #45	6/23	Solar Space Heating (Pending approval of M Morgan-Email #2, 8/16/10)
(C)	Email #46	6/23	Solar Thermal Design (Pending approval of M Morgan-Email #2, 8/16/10)
(I)	Email #40	4/14/10	G Averill, Sr

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(I)	Email #2	8/16/10	M Morgan (Would like to remove Plumbing from his application)
(I)	Email #5	8/16/10	D King
(C)	Email #9	8/16/10	Energy Conservation/Alternative Heating & Cooling
(C)	Email #10	8/16/10	Indoor Air Quality Equipment
(I)	Email #14	8/16/10	M Votaw
(I)	Email #15	8/16/10	J Ramunni
(I)	Email #16	8/16/10	B Molica
(I)	Email #17	8/16/10	K Barton
(C)	Email #18	8/16/10	The Science of Zoning (Pending approval of Emails #14 through #17)
(C)	Email #19	8/16/10	Zoning Dynamics (Pending approval of Emails #14 through #17)
(C)	Email #27	8/16/10	Air & Hydronic Testing and Balancing Procedures
(I)	Email #28	8/16/10	C Wynn
(C)	Email #32	8/16/10	Backflow Testers Course
(C)	Email #36	8/16/10	Combustion Analysis
(C)	Email #53	8/16/10	Gas & Electric Water Heaters Service & Troubleshooting
(C)	Email #54	8/16/10	Hydronics Service and Troubleshooting
(C)	Email #52	8/16/10	NCI HVAC Performance, Diagnostic & Balancing Training
(C)	Email #56	8/16/10	Excavation/Trenching
(C)	Email #57	8/16/10	Hazard Communication/Confined *Space*
(C)	Email #58	8/16/10	Iowa Continued Education #2
(C)	Email #23	9/13/10	Goodman furnace training

Next Meeting – Monday, September 13th, 9:30-11 a.m. in Room 518

Adjournment