MINUTES

Appointed members in attendance: T. Brown; D. Byrnes; M. Hall; K. Huff; R. Jordal; R. Moravec; B. Murphy; J. Sebert; L. Wall (absent: J. Durfey; M. Henning; D. Tell)

Participating by phone: R. Cogil; P. Costigan; D. Johnson; J. Johnston

Ex Officio Representatives participating: E. Bunkers; T. Reimers; C. Davenport; L. Moskowitz; A. Pearson; D. Samson

Council/Program Staff in attendance: M. Ferguson

Others in attendance: Rachel Anderson, Dee Hudson, Andria Seip (DHS/IME); Brandi Jensen (BIA-IA); Geoff Lauer, by phone (BIA-IA)

Brown called the meeting to order at 10:05 a.m. Quorum was established and individuals in attendance introduced themselves.

- Review and Approval of the Agenda & Minutes

Members reviewed the agenda.

Huff moved; Sebert seconded that the agenda be approved. Motion carried unanimously, no abstentions.

Dr. Duff was not able to attend today and will be rescheduled to July meeting.

Huff moved to adjust the agenda to accommodate for the cancellation by moving items ahead on the schedule as listed. Sebert seconded. Motion carried unanimously, no abstentions.

Minutes were reviewed from the January meeting.

Huff moved to accept minutes. Jordal seconded. Motion carried unanimously, no abstentions.
There was no discussion.

- **BI Program Manager Program & Budget Report**

  HRSA: an overview of current budget and activities related to the grant were reviewed and submitted as a part of the written report.

  BISP: an overview of current budget and activities related to the Brain Injury Services Program was reviewed and submitted as a part of the written report. The SFY16 budget was reviewed and there were no questions.

  ACBI: an overview of current budget and activities related to the Council were reviewed and submitted as a part of the written report. Council discussion included the following:

  2015-2016 meeting dates: *Hall moved to approve council meeting dates for the next fiscal year as July 17, 2015; October 16, 2015; January 15, 2016; April 15, 2016. Moravec seconded. Motion carried unanimously, no abstentions.* The group discussed venue and agreed that Lutheran Hospital continues to be ideal; Ferguson will contact the hospital to schedule the space based on the approved dates, assuming availability.

  Council members were reminded that the following individuals had terms coming to an end in June: Costigan, Henning, Johnson, Jordal, Moravec, Sebert, Tell. Individuals interested in reappointment need to submit a new application to the Governor’s office. Ferguson shared the link. Brown reminded members this link is also found on the council website. A paper application is available by request. Brown asked that members notify Ferguson of their intent. **Ferguson recommended that applications for council appointment/reappointment should be submitted by May 15 and asked that she be notified of intent by the end of this month.**

  Use of ACBI logo: *Johnson moved, Huff seconded that use the ACBI logo for the use on business cards by appointed members be approved.* Cogil recommended that a template be developed for consistency between members. Sebert shared an example of a business card using the logo with the group.

  **A friendly amendment was made that the council should approve the use of the logo as a part of a template for member use. Johnson moved to approve the friendly amendment; Huff seconded.** Sebert will forward the template to Ferguson and council staff would then maintain the template for future use. BIAIA agreed to support cobranding and collaboration for council members who may have dual membership with their organization.

  Fall Prevention symposium: Ferguson will find out whether or not the fiscal support of the symposium will fall in this fiscal year or in the next. Brown stated that the prevention task force was approved in the last meeting to obligate funds for prevention work and could use those dollars to support this event.
Sebert made a motion that if funds need to come from FY16 budget, the executive task force move forward on the approval. Murphy seconded. Motion carried unanimously, no abstentions.

Murphy made a motion to approve council member travel reimbursement related to participation in the symposium. Huff seconded. Motion carried unanimously, no abstentions.

Council brochure: A revised council brochure was shared for member feedback and suggestions. Feedback included removing the stack of helmets, including the impact of TBI in Iowa, definition of TBI vs ABI, including a picture of a brain. Brown asked for volunteers to assist with the revision of the brochure. Joradl, Moravec, Murphy, and Pearson will assist Ferguson.

SFY16 Council Budget: Joradl moved to approve the state fiscal year 2016 budget for the council as outlined in the report. Sebert seconded. Motion carried unanimously, no abstentions.

Letter of Support for IDPH: Ferguson submitted a copy of a letter of support (attachment A of the BI program manager report) for approval to be sent to the IDPH for a CDC stroke grant they are applying for. Sebert moved that the council approve the letter of support, Hall seconded. Motion carried unanimously, no abstentions.

Letter of Support request from UI-CDD: Ann Riley provided a written summary (attachment B of the BI program manager report) of the concerns CDD has regarding the loss of funding to Iowa Compass and how this will impact Iowans with disabilities. Ferguson stated a letter of support was drafted and shared with Brown however it was drafted after the program report was submitted so is not included in the meeting packets.

Brown requested that the service task force meet to recommend whether or not the council should provide a letter of support, and to work with the brain injury service partners and Iowa COMPASS to ensure efficiency and effectiveness and is not a duplication of services.

- Prevention Task Force Report
  Johnson deferred to Ferguson to provide report of prevention task force. Ferguson provided a verbal update and referred to the section of the written report she submitted outlining prevention task force activities related to the service agreement with I4A to provide Matter of Balance instructor training statewide.

- Service Task Force Report
  Moravec provided a verbal report to the council and will forward a written report to Ferguson. An update on work to the revision of the AT booklet distributed in the tote bags is currently underway. During the meeting, the group also discussed the tote bag
and would like to recommend that the BIA-IA have their phone number be more prominent with a statement “for assistance call...” or “Call.... For information on brain injury services and supports.” They also suggested that a document be created on how to use the tote bag, such as what is in the bag and how those resources might be useful. Jensen acknowledged the comments and shared that a webinar was offered to IBIRN sites in the past, but it may be time to repeat it. Rachel Anderson commented that social workers at hospitals may not have time to participate in a webinar. Brown stated there is a TBI Resource Checklist that might be shared with hospitals as a part of the totebag program. Lauer will forward TBI Resource Checklist to Anderson and Jensen. Service task force will meet again on July 17.

The group broke for lunch at 11:50 am and reconvened at 12:10 pm

- Medicaid Modernization Presentation
Andria Seip from IME joined the meeting to provide a presentation of Medicaid Modernization. A copy of the presentation can be found at: http://dhs.iowa.gov/sites/default/files/IME_ModernizationPresentation_031815.pdf

- State Agency Reports

Dept. for the Blind: Reimers notified staff she would not be present for this portion of the meeting and did not have a report to submit.

Dept of Ed: Samson was present but no written or verbal report was provided.

IVRS: Bunkers was present but no written or verbal report was provided.

IDPH: Pearson submitted a written report. She shared information about the Cribs for Kids program and will send list of participating counties to Ferguson per request of the council. IDPH does not currently have MIECHV funding this year but is working with HRSA to reallocate funds to sustain programming and will request a supplemental funding opportunity until the next funding cycle is available.

DHS/IME Report: Davenport provided a verbal report about PATH – Projects for Assistance in Transition from Homelessness, which provided short term case management and assistance in obtaining permanent housing. SAMSHA had their site visit and reviewed 6 providers. They are also implementing a tracking system which will provide real time information regarding open psych beds statewide.

Moskawitz provided a written report, including an attachment reflecting demographics information for the BI waiver. She will be sending an updated report as some of the data points were duplicated with two sets of numbers. The updated report will reflect the Q3 statistics.

- Service and Training Partners
**BIAIA Report:**  A written report was submitted. Jensen shared while they have experience some turnover, they are currently fully staffed and will be bringing on an intake specialist to be the first point of contact for callers. Cogil shared that she was appreciative of the ACBIS training being offered via webinar. Lauer shared that it will likely not be offered in that format again and that BIAIA is moving away from using ACBIS due to increased complaints and concerns from participants regarding problems experienced during the certification process.

**Iowa Association of Community Providers:** A written report was submitted. Woodworth provided notice he was not able to attend the meeting.

**University of Iowa CDD:** A written report was submitted. Lindgren provided notice he was not able to attend the meeting.

- **Public Comment**
  Brown shared that a federal assisted living pilot project for brain injury funded through the Veteran’s Administration was awarded to 20 community providers nationally. Of those 20, Opportunities Unlimited and Community NeuroRehab were Iowa awardees. He also acknowledged that Neurorestorative also received an award but he was uncertain whether or not those funds would be used to support veterans in Iowa.

The meeting was adjourned at 2:50 p.m.

*Minutes submitted by Maggie Ferguson, IDPH*