Meeting Minutes
IOWA BOARD OF SOCIAL WORK
May 21, 2012
Lucas Building, 5th Floor Conference Room #526
Des Moines, Iowa

Call to Order: The meeting was called to order at 9:09 a.m. and turned over to Administrative Law Judge Maggie LaMarche.

Roll Call:
Beth Harms, LISW
Mark Hudson, Public Member
Katinka Keith, LISW
Mark Hillenbrand, LISW
Dana McCarthy, LBSW
Neil Nelsen, Public Member

Members Absent:
Krista Lindholm, LMSW

Staff Present:
Tony Alden, Board Executive
Barb Huey: Bureau Chief
Sara Scott, AAG
Barb Christiansen, Administrative Assistant

Guests Present:
Kelli Soyer, NASW

Hearing:
Maggie LaMarche, Administrative Law Judge was present and gave members an overview of the Hearing process. The hearing for Kimberly Gamm was called to order at 9:09 a.m. Judge LaMarche asked the licensee if she wanted an open or closed hearing. Ms. Gamm chose to have the hearing closed to the public.

Board went into closed session at 10:02 a.m. for deliberations.

The Board returned to open session at 10:20 a.m. Dana McCarthy moved and Neil Nelsen seconded to direct Judge LaMarche to draft an order as discussed in closed session.

The Board took a ten minute recess and resumed with the hearing for Thomas Capshew at 10:30 a.m. Judge LaMarche asked the licensee if he wanted an open or closed hearing. Mr. Capshew chose to have the hearing closed to the public.

The Board went into closed session at 11:28 a.m. for deliberations.

The Board returned to open session at 11:54 a.m. Dana McCarthy motioned and Mark Hillenbrand seconded to direct Judge LaMarche to draft an order as discussed in closed session.

The Board took a recess for lunch.

Beth Harms, Vice-Chair called the meeting back to order at 12:25 p.m.

Review Agenda: No changes were made.

Election of Officers:
Chair: Keith nominated Beth Harms for Chair. A motion was made by Hillenbrand and seconded by McCarthy. Motion carried unanimously.

Vice-Chair: Keith nominated Lindholm as Vice-Chair.
Dana - nay
Neil - nay
Mark Hillenbrand - nay
Beth - nay
Mark Hudson - nay
Keith - aye

McCarthy nominated Keith as Vice-Chair. Keith was elected as Vice-Chair.
McCarthy – aye
Nelsen – aye
Hillenbrand – aye
Harms – aye
Hudson – aye
Keith - nay

Committees:
Committees of the Board were established.

Licensure: Dana McCarthy, Beth Harms, Krista Lindholm

Rules: Mark Hudson, Krista Lindholm
Discipline: Mark Hillenbrand, Neil Nelson, Katinka Keith

Approval of Minutes:
A motion was made by Nelsen to approve the February 13, 2012 and March 22, 2012 meeting minutes. A second was received from Keith. All ayes, opposed none, motion carried.

Public Comment:
Kelli Soyer reported that the Association is working on an updated salary survey with the roll out scheduled for fall 2012. The data will be collected from the membership and some non-members. A lot of misinformation regarding salaries was circulated during the 2012 session, so the association will go back and take a good look at how the data was collected.
The Association will hold ethics training in September 2012. Social workers will be asked to deal with an ethical dilemma and this will be used for discussion during the training. The Association is looking for scenarios that can be used during the training.
Kelli gave kudos to Tony for his work regarding finding the licensees who were on the National Practitioner Data Base by mistake. 13 licensees were removed from the database.

Reports:
Chair: Beth Harms – no report

Board Executive: Tony Alden asked all members to review the new roster and make changes if needed. Tony
Administrative rules regarding supervision the Board adopted on March 22 will become effective on May 23rd.
The ASWB is requesting an update on Board member's contact information. Tony requested input from the Board members to determine what info they want shared with ASWB.

AAG: Sarah Scott reviewed the Guidelines for Board Members 2012.

Bureau Chief: Barb Huey welcomed Mark Hillenbrand to the board. Barb gave an update regarding the new licensing software system. Of benefit to Board member is the ability to log in to a secure location to review confidential Board information.

Old Business:
Supervision Plan Form – The Board reviewed a Supervision Plan form. After discussion and review the Board gave consensus to post the form to the Board's webpage for applicants use.

New Business:

Iowa Code 154C.5 Confidentiality of Information: A representative from the Iowa Legislature expressed concern that the language in Iowa Code 154C.5 was too wide open and conflicted with HIPPA language. Of special concern was the area of substance abuse counseling. The Board discussed the current language and directed staff to follow up with the representative. The Board is open to discussion on the issue, but without additional information that includes a draft of proposed changes, the Board will not be taking any action.

Tammie Galles and Tanya Trimble requested approval of the Association of Iowa Workforce Partners Conference for continuing education credit. The Board determined two of the seminars in the conference were applicable towards continuing education credit. Staff will follow up with Ms. Galles and Ms. Trimble.

Applications:
Thomas Patterson – Petition for waiver: Approval of a Psychiatrist as a supervisor. In the past the board has been consistent in requiring an LISW when completing a Supervised Professional Practice. A motion was made by Keith to deny the waiver. A second was received from McCarthy. All ayes, opposed none, motion carried.

The Board discussed changing the November meeting date. The new date will be December 3rd.

Complaints:
A motion was made by Hudson to enter into closed session at 1:48 p.m. to discuss confidential material related to applications and complaints according to Iowa Code Chapter 21.5(1) a and d. A second was received from Keith. Roll call taken
Dana - aye
Neil - aye
Mark Hillenbrand - aye
Beth - aye
Mark Hudson - aye
Motion Carried.

The Board returned to open session at 3:50 p.m. and took the following actions.

Case #09-031 Keith made a motion to accept the Statement of Charges and Notice of Hearing. Hudson seconded. Motion carried.
Case #10-009 Keith made a motion to close. McCarthy seconded. Motion carried.
Case #10-021 Keith made a motion to close. McCarthy seconded. Motion carried.
Case #11-006 McCarthy made a motion to close. Keith seconded. Motion carried.
Case#11-032 McCarthy made a motion to accept the Combined Settlement Agreement and Final Order. Keith seconded. Motion carried.

Case 09-024 Keith made a motion to accept the Settlement Agreement and Final Order. McCarthy seconded. Motion carried.

The next meeting of the Board is August 13th, 2012

Hudson made a motion to adjourn at 3:54 p.m. Nelson seconded. Motion carried.

These minutes were approved by the Board on August 13, 2012.