

**Plumbing and Mechanical Systems Examining Board
Committee Chairpersons Meeting Minutes
September 30, 2008**

Committee Members Present:

Ron Masters, Chairperson
Patty Broerman
Jane Hagedorn
Sue Salsman
Chuck Thomas

Staff Attending:

Cindy Houlson, Executive Officer
Susan Van Horn, Program Planner

Chairperson Ron Masters called the meeting to order at approximately 4:10 pm.

Chairperson Masters opened the meeting with an update of potential legislative changes that were proposed at the Industry Partners meeting held September 25, 2008. Chairman Masters identified the following changes:

- the addition of contractor licensing to the authority of the board,
- the addition of specialty licensing provisions to the authority of the board,
- a potential delay in the enforcement portion of the legislative rule to allow for changes to be reviewed and implemented,
- the move of the plumbing code authority from the state board of public health to the plumbing and mechanical systems board.

Reciprocity Committee – Chairperson Patty Broerman reported their committee is still postponing further communication with other states until the licensure rules are completed, but are prepared to move forward once rules are established.

Testing/Examination Committee – Chairperson Chuck Thomas reported they are making progress on the verbiage for the examination/evaluation portion of the rules and hope to have them ready for final review by the middle of the week of October 6, 2008. Also discussed was the initial response to the RFI for testing vendors. The deadline is October 15, 2008. IDPH has received initial inquiries from a representative of Iowa community colleges, Prometrics, and another testing vendor based in Gainesville, Florida.

Administrative Rules Committee – Chairperson Sue Salsman reported that plans continue to move forward to have Chapter 29 ready for Notice of Intended Action by the October 15th, 2008 board meeting. For the October 2nd, 2008 ARC meeting Cindy Houlson will be working to incorporate any recent committee changes into the working draft version of the rules. Chairwoman Salsman noted there has been some concern expressed over the GED/high school requirement for applicants. It was decided among the committee chairs to discuss within the committees their opinions and bring the topic to a vote at the public board meeting October 15, 2008. A second item of concern was expressed by

Chairperson Thomas in regards to felony language and the review procedures that will be used to evaluate applicants.

Application & Fees Committee – Chairperson Jane Hagedorn reported the committee has reviewed Chapter 28 and eliminated processing fee and determined to move forward with the board examination sponsor fee. The committee also reviewed the process of appeal for applicants who are denied licenses. Chairperson Hagedorn also advised her committee has begun reviewing continuing education requirements to develop in Chapter 30. The committee identified concern about the cost and time required for a licensee who holds multiple licenses to obtain CEU's for all levels. Suggestions to solve the issue include a tiered system or graduated system based on the number of licenses held by the applicant. The other issue discussed is the definition of what a CEU is and what the ratio is of class room time to CEU credit. The committee will continue to research CEU's and Cindy Houlson will provide information to the committee relating to the ratio. The committee did determine that CEU providers will need to be 'pre-approved' and they will be responsible for reporting attendees back to the state.

The next meeting of the committee chairs will be held October 14, 2008 at 4:00 pm at Mercy Capitol Room 108.

<p>Sue Salsman made a motion: to adjourn the meeting. Patty Broerman seconded. The motion passed unanimously.</p>

Chairperson Ron Masters adjourned the meeting at approximately 5:57 pm.

Respectfully submitted,
Susan Van Horn