Plumbing and Mechanical Systems Board
Continuing Education Committee Notes
November 15, 2010
Dial in: 1(866) 685-1580 Code #0009991700

Present: Jane Hagedorn, Mick Gage, Tom Day, Brita Van Horne, Cindy Houlson, Matt Oetker, September Lau, Susan Van Horn, Rick Rosno, Sheri Cord & Mary Swinehart

Jane Hagedorn called meeting to order at 1:00 p.m.

Notes from November 1, 2010 Meeting were approved.

1. New Laptops were distributed and instructions communicated.

2. Following a lengthy discussion the committee agreed that multiple license holders wishing to change expiration dates to the first date will receive a 30% discount and 14 or 16 CEUs will be required. If a multiple license holder chooses to leave different expiration dates, there will be no discount and each license will be treated as an individual license, requiring 8 CEUs per license.
   This will be presented at the Board Meeting.

   Rick Rosno attended the meeting for technical support.
   Multiple License holder leaving different expiration dates can use additional Code and Safety CEUs earned for previous expiring license

   Matt: Definition of multiple license holder with different expiration dates and CEU requirements should be in the renewal notification and instructions.

   Brita: The benefits for switching expiration dates should be stressed.

3. Energy Code as it relates to Plumbing & Mechanical disciplines.
   Classes dealing with the energy code can be used for disciplines.

4. CEU requirements for other than apprentices Example: Jane's employee took exam and received license with different expiration date from original license. How will CEU requirements be met?

5. Clarify the computer will recognize the number of hours of a course so licensee can not claim the same class twice.- can cover the same date.

6. Brita's suggested changes for Chapter 30 – Matt felt should be discussed by committee.
   change "program/activities" to course
   Program/activities exists throughout the chapter would have to change all instances.
   Concensus was to not make change

   Other issues for Chapter 30:
   a. file application at least 60 days before course date. Will be placed in the changes.
   b. Changes will go forward – they will not be inserted into Chapter 30.
   c. definition of multiple licenses and single licenses (add "with same expiration date")
   d. specialty licenses CEU requirements. (add verbiage "with same expiration date")

7. Course Costs: Question from course provider regarding costs for courses. If a course is approved with a certain cost, can that cost be changed for other times the course is given? Does changing the course charge at renewal time keep provider from using the 1 page "Course Renewal Form"?
   Changing cost has no impact on approval of course.

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Susie commented that one of the long term goals is to have a program the instructor can access and enter his roster for attendance. Presently rosters come in many different forms – on line, fax, and mail.

Old Business (C) = Course (E) = E-Learning (I) = Instructor

a) (I) Email #52, 10/18/10, D Swanson
Request documentation from employer or courses with dates he has taught.
b) (C) Email #53, 10/18/10, Direct Fired Make-up Air
Once instructor approved, course can be approved

Not discussed - approved.
c) (C) Email #58, 10/18/10, Intro to Certified Welding Inspector
d) (C) Email #59, 10/18/10, Pipe Layout: Tube Bending
e) (C) Email #60, 10/18/10, Tri Tool Machining: 206 Machining Equipment
f) (C) Email #61, 10/18/10, Pipe Layout: Frankland Pipefitter Manual
g) (C) Email #63, 10/18/10, Industrial Rigging Updates
h) (C) Email #64, 10/18/10, Pipe Layout: Template

i) (C) Email #73, 10/18/10, HVAC Bidding & Design Procedures
Approve for 5 hours of HVAC only
j) (C) Email #2, 11/1/10, Plumbing CEU's Approved
k) (C) Email #3, 11/1/10, Our Changing Industry Approved for 2 hours only. Replace "and" with "or"

New Business (C) = Course (E) = E-Learning (I) = Instructor

a) (C) Email #25, 11/15/10, International Mechanical Code
Approved for base gas section in NFPA 54
b) (C) Email #26, 11/15/10, HVAC Approved for code not discipline.

Not discussed - approved
c) (C) Email #27, 11/15/10, Welding Certification Class
d) (C) Email #28, 11/15/10, Pipefitting Layout
e) (C) Email #29, 11/15/10, Tube Bending
f) (C) Email #30, 11/15/10, R410A Safety Certification Class
g) (C) Email #31, 11/15/10, Backflow Testers Course
h) (I) Email #33, 11/15/10, J Mendick
i) (I) Email #34, 11/15/10, B Rogers
j) (C) Email #35, 11/15/10, Heat Pumps
k) (C) Email 36, 11/15/10, Confined Space Entry Training Program
l) (I) Email #37, 11/15/10, J Cooper
m) (I) Email #38, 11/15/10, J Meincke

n) (C) Email #39, 11/15/10, OSHA – 10 Hour Approved for safety only
o) (C) Email #40, 11/15/10, CPR/AED Certification Approved for safety only

Not discussed - approved
p) (I) Email #41, 11/15/10, J Combs
q) (C) Email #42, 11/15/10, Introduction to OSHA
r) (C) Email #44, 11/15/10, HVAC 910 – Refrigeration Principles
s) (C) Email #45, 11/15/10, HVAC 904 – HVAC Safety & Mechanical Code
t) (C) Email #46, 11/15/10, UPC Code Update
u) (I) Email #47, 11/15/10, M Tomsha
v) (C) Email #48, 11/15/10, Gas Heating Service Review – 4 Hour

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w)	(C) Email #49, 11/15/10, Gas Heating Service Review – 8 Hour

x) (C) Email #50, 11/15/10, B Brice(already approved for HVAC Discp.
Wants to add Mech Code) Approved

y) (C) Email #51, 11/15/10, T Hanes (already approved for HVAC Disp.
Wants to add Mech Code) Approved

z) (C) Email #52, 11/15/10, MEEA & NCI HVAC System Adjustment & Verified Efficiency (SAVE) Approved for 10 hours of discipline

aa) (C) Email #53, 11/15/10, Compressed Air Challenge
Complete letter & send – there is nothing in 105 covering compressed air.

Next Meeting December 6, 2010
Adjournment