

IOWA BOARD OF ATHLETIC TRAINING
Conference Call Board Meeting
December 21, 2010

Lucas State Office Bldg. – 5th Floor Board Room
Des Moines, Iowa

MINUTES

Reason for the Conference Call

The meeting of the Iowa Board of Athletic Training was held by conference call due to the limited agenda and short duration of the meeting. In accordance with Iowa Code 21.8, access to the meeting was provided to members of the public through attendance at the origination site.

Call to Order

The meeting was called to order at 11:00 a.m. by Dr. Lynn Lindaman, Chair

Members present: Melody Higgins
Troy Kleese
Dr. Lynn Lindaman
Shaun McCarthy

Members absent: Roger Huston
Dr. Pamela Davis

Staff present: Tony Alden, clerk specialist
Kris Ensign, AAG
Sharon Dozier, board executive
Barb Huey, bureau chief

Shaun McCarthy requested a change in the June 2011 meeting due to a national association meeting. A new date was not settled before the meeting adjourned.

Approval of Minutes

Higgins made a motion to approve the September 21, 2010 board meeting. Kleese seconded the motion. The motion carried unanimously.

Reports

Board Executive – Sharon Dozier reported that the vacant executive officer position in the Bureau of Professional Licensure has been posted, and the hiring process should be finalized in January. Dozier anticipates no additional changes in board assignments, and she will continue to provide assistance to this board. The Bureau is moving forward with the conversion to the AMANDA licensure software system, which will provide access to all licensure processes online.

AAG – Kris Ensign reviewed the contested case hearing process. Ensign noted that board members must be neutral and maintain proper decorum throughout the proceeding.

Bureau Chief- Barb Huey joined the meeting, and reported that Bureau staff has started working with project managers from the company providing the AMANDA software. She expects to be finished with the conversion in approximately 15 months.

Administrative Rules

There was consensus to notice changes to 645 IAC 351.9(1) which removes the requirement that the board mail renewal notices by regular mail.

There was consensus to notice changes to 645 IAC 353.2(12) which replaces the word felony with crime.

There was consensus to notice changes to 645 IAC 4.3(5) which removes the requirement that Board meetings be governed by Roberts Rules of Order.

Next Board Meeting/Adjournment

The next meeting is scheduled for March 15, 2010 at 11:00 a.m. McCarthy made a motion to adjourn and Higgins seconded. The meeting adjourned at 11:20 a.m.

The minutes were approved by the Board on March 15, 2010.