

IOWA BOARD OF PSYCHOLOGY
August 5, 2011

Lucas State Office Building
5th Floor Room #517-518
Des Moines, Iowa

CALL TO ORDER

James S. Moody, vice chair, called the meeting to order at 9:08 a.m.

MEMBERS PRESENT

James S. Moody, public member
Ronelle Langley, Ph.D.
Mary Johnson, Ph.D.
Ralph Scott, Ph.D.
Sarah Henderson, public member

MEMBERS ABSENT

Heidi Vermeer-Quist, Psy.D.
John Dilley, Ed. D.

STAFF PRESENT

Sharon Dozier, board executive
Barb Huey, bureau chief
Scott Galenbeck, AAG
Karla Hoover, licensure specialist

PUBLIC PRESENT

Morgain Hall, IPA

ELECTION OF OFFICERS

Chair: Mary Johnson, Ph.D. was nominated and elected Chair for 2011-2012 year,
MSC: Langley/Henderson. Johnson commenced chairing the remainder of the meeting.

Vice Chair: Ronelle Langley, Ph.D., was nominated and elected Vice Chair for 2011-2012 year,
MSC: Scott/Moody

AGENDA REVIEW

Addition of 3 new complaints: 11-006, 11-007, and 11-008

APPROVAL OF MINUTES

Motion made to approve the February 11, 2011 minutes as amended: [under "Applications," the tape will be checked for the fourth sentence, and amended as needed.] MSC: Moody/Henderson

Motion made to approve the April 22, 2011 conference call minutes.
MSC: Johnson/Moody

REPORTS

Board Executive: Administrative- Sharon Dozier advised new board members to park only in the designated employee parking lots, to avoid parking tickets. [The lot on the corner of Grand Ave. and E. 15th Street has ample parking available, even during the legislative session.] There is also limited on-street parking. Dozier asked members to review the roster and make changes as needed. Direct deposit for travel payments is available to board members, if the completed form is submitted with a voided check. A new procedure is being implemented to send complaints and confidential reports to all board members at the time they are received. The attachments are currently available upon request, and will be posted for confidential review when the new AMANDA system is implemented at a later date. For the present, if there is an issue with the confidentiality of an email, this will need to be discussed. Johnson noted that the Discipline Committee will continue to assist with the complaint process.

ASPPB- the organization holds two meetings per year. Dozier attended the Mid-Year meeting in April, and provided the EPPP information from the meeting. The ASPPB Annual Meeting will be held in Chicago, from October 19 – 23. Dozier suggested that a board member attend this meeting if possible. Mary Johnson noted the importance of sending Dozier and when possible, a board representative to the meetings. She added that due to state travel restrictions, the board was not able to send a representative last year. Johnson asked Langley if she would be interested in attending. Langley agreed to attend if possible.

Rules- Dozier reported that the noticed rules will appear in the Iowa Administrative Bulletin on August 10, 2011. The public hearing will be September 7, 2011 and comments are due by September 13, 2011. The board may adopt the rules at the next meeting. A typo was corrected on page 1, item 2.

Bureau Chief: Barb Huey announced that Barb Christiansen has been assigned to the Bureau as an administrative assistant. She is attending another board meeting today, but is handling all travel vouchers, travel reimbursement and board minutes for the 19 boards. She will attend the next meeting, and questions may be directed to her. Her name and contact information is on the Board roster.

AMANDA- Huey provided an update on progress with the AMANDA system, and noted that this stands for Automated Management and Data Analysis. The prototype of the new licensing software program should be ready in approximately one month, and Huey is hopeful that the system will be implemented in 2012. The system will provide online access to new license applications, verifications, reactivations and renewals. Ninety percent of all license renewals are now online, and email notifications will be sent for future renewals. Senate File 533, section 111, requires electronic mail or similar electronic means to be used for notifying license holders of license renewal. Board members will have a “Board Meet” folder, and will have secure access to confidential documents via password protection. This will alleviate current issues with email capacity. Wireless internet connection is now available for board meetings. It can be used

by board members and guests with laptop computers. Bureau staff will load passwords onto laptops to use the wireless network.

Meal Reimbursement- The Iowa Department of Administrative Services (DAS) has determined that meals will no longer be paid for board members unless an overnight stay is needed. Mileage is still .39 per mile. Clarification was provided on state per diem reimbursement for conference calls, and the fees for the Bureau budget.

AAG: Scott Galenbeck stated that board members are responsible for licensure, rulemaking, filing charges on a case and deciding on discipline. The law does not allow boards to delegate this function. He stressed the seriousness of the process of determining probable cause when reviewing complaints. For this reason, his office requested that all members of boards receive the complaint materials. He noted that the AMANDA software will allow board members to access and review all of the case documents used as the basis for a statement of charges, instead of just the members on the disciplinary committees. If these items are currently printed from an email at a board member's home, the documents need to be shredded after reviewing. The cases are highly confidential and should be protected at all costs. Instead of reviewing the annual update document, he will respond to questions as they come up during the year.

Board Chair: Mary Johnson asked if all the members may review the orientation presentation. Sharon responded that Marvin Firch, Outreach and Compliance Educator, will be providing this to all of the 19 boards in the Bureau. Johnson made the following committee appointments:

Application Committee

Ralph Scott
Sarah Henderson
John Dilley

Discipline Committee

Mary Johnson
James Moody
Ronelle Langley

The board will discuss whether to continue with a committee for rules review at a later date. The prescriptive authority reports will be discontinued, with the understanding should an issue arise the board members will discuss. The IPRC no longer requests individual board representation.

ADMINISTRATIVE RULES

A motion was made to adopt the following amendment to 645-IAC 4.3(5): Board meetings shall be governed in accordance with Iowa Code chapter 21, ~~and the board's proceedings shall be conducted in accordance with Robert's Rules of Order, Revised.~~

MSC: Scott/Henderson

Consensus was given to notice the following amendment to 645-IAC 242.2(12):

Conviction of a crime related to the profession or occupation of the licensee or the conviction of any crime that would affect the licensee's ability to practice ~~psychology~~. within the profession, regardless of whether the judgment of conviction or sentence was deferred. A copy of the record of conviction or plea of guilty shall be conclusive evidence.

PUBLIC COMMENT

Morgain Hall introduced herself. She is the new liaison representing the Iowa Psychological Association. She was welcomed by the board.

OLD BUSINESS

None

(10 minute break)

NEW BUSINESS

Correspondence was received from Feather Gaither, Psy.D. Dozier summarized that she had petitioned the board for a waiver. Dr. Gaither graduated from the University of the Rockies which is not an approved APA accredited program. On April 22, 2011, the board finalized a decision on her petition denying the waiver. The board had ruled based on the statute; it cannot waive a statutory requirement that the program has to be approved by the board. The board does not have a provision in the rules to conduct an approval process; the board relies on accrediting organizations to determine approval. Dozier previously contacted Gaither about the board looking at the administrative rules in the future. Gaither was also told about applying to the National Register as a means to pursue licensure.

APPLICATIONS

Veronica Lestina: Application is pending additional information.

Suzanne Keizer – A motion was made to grant the application for the Health Services Provider.
MSC: Langley/Henderson

David Orme, PhD.- A motion was made to accept a portion of his research for publishing (one article and one chapter of a book) for 20 hours of continuing education. MSC: Langley/Moody

Board members requested a report with total number of Psychologists in Iowa from several years for review at the next meeting

(10 minute break)

COMPLAINTS

A motion was made by Johnson to move into closed session under the authority of Iowa Code section 21.5(1)a and d. Langley seconded the motion.

Roll call vote: Mary Johnson, aye, Ronelle Langley, aye, James Moody, aye, Sarah Henderson, aye, Ralph Scott, aye. The board went into closed session at 11:08 am.

The board returned to open session at 11:45 am. The following actions were taken:

Case 06-006: A motion was made by Langley, and seconded by Moody to accept the proposed Stipulation and Consent Order. The motion carried unanimously.

A motion was made to close Case10-006. MSC: Henderson/Moody, Unanimous

A motion was made to close Case11-007. MSC: Henderson/Moody, Unanimous

A motion was made to close Case11-008. MSC: Henderson/Langley, Unanimous

Remaining 2011 Board Meetings: November 18, 2011

2012 Board Meetings

February 10, 2011

May 11, 2011

August 10, 2011

November 16, 2011

Adjournment

A motion was made to adjourn the meeting at 11:50am. MSC: Moody/Langley

The minutes were approved at the November 18, 2011 board meeting.