

IOWA BOARD OF PSYCHOLOGY

May 14, 2010

Lucas Building
5th Floor Room 526
Des Moines, Iowa 50319

The meeting was called to order at 10:03 a.m. by Mary Johnson, chair.

MEMBERS PRESENT

Mary Johnson, Ph.D.
Sarah Henderson
Ronelle Langley, Ph.D.
John Dilley, Ed.D.
Brenda Payne, Ph.D.
Eugene Glass, Psy. D.

MEMBERS ABSENT

James Moody

OTHERS PRESENT

Sharon Dozier, board executive
Scott Galenbeck, AAG
Tony Alden, clerk specialist
Karen Ahrens, IPA representative
Marvin Firch, interim bureau chief
IPA representatives: Carole Kazmierski, Ph.D., Michele Greiner, Ph.D., Karen Ahrens, Ph.D., Susan Enzle, Ph.D., John Tedesco, Ph.D.

INTRODUCTIONS

The board members introduced themselves to the IPA representatives and new board member Eugene Glass.

APPROVAL OF MINUTES

Henderson moved and Dilley seconded the approval of the February 19, 2010 minutes. The motion carried.

ELECTION OF OFFICERS

Johnson moved that Payne be elected as chair. Henderson seconded the motion. The motion was approved by unanimous vote.

Dilley moved that Moody be elected as vice chair. Henderson seconded the motion. The motion was approved by unanimous vote.

PRESENTATION

Chair Brenda Payne turned the meeting over to the Iowa Psychological Association (IPA) representatives. Carole Kazmierski recapped the presentation that was presented last year to the Board regarding resequencing of the supervision requirements for psychology licensure. Kazmierski reported that Iowa ranks 46th among states in the number of psychologists per capita. Iowa has a disproportionate number of psychologists soon to retire and 53% of licensees are age 55 or older. She respectfully requests that the board consider making changes to the administrative rules to allow for resequencing of the supervision requirements.

John Tedesco reported that he attended an ASPPB meeting at the time he served on the board. He noted that resequencing was an issue, with presentations by APA, ASPPB, and others. The take home messages were: 1) that changes are coming, and 2) state licensure boards and associations should work together to create better administrative rules. He reiterated that resequencing is not a vote for less training. John urged the board to examine this issue and create rules.

Susan Enzle reported that between August 2005 and today the Board has discussed resequencing 16 times. She urged the board to address the issue and gave examples of other health professions that are able to practice mental health without postdoctoral supervision. Giving students the option of receiving predoctoral supervision would streamline the process and bring the licensure process up to date with the current educational programs.

Michele Greiner reported that she has talked with other boards that have made a change to allow resequencing, and they have not experienced additional administrative issues. Michele stated that she believes the Maryland rules would be workable in Iowa. She noted that the IPA will meet at the end of August to decide what they will do next. IPA is requesting a written response through Ahrens as IPA liaison.

Packets were given out to the board detailing those states that have adopted resequencing and the rules that they adopted.

REPORTS

Board Executive- Sharon Dozier reported on the following:

The 2011 meeting dates are scheduled for February 11, May 13, August 12, and November 18. Langley noted that she is not available for the next meeting on August 6, 2010. Following discussion, the board decided to change the meeting date to August 13, 2010. Dozier asked board members to review the roster for needed changes, and to notify her if they need a password to access the ASPPB Listserv. She also noted that Eileen Gloor extends her regrets that she is out of state.

Update on rules, and the Rules Committee: a law was passed this year that requires state agencies to submit a copy of noticed rules to the legislative chairpersons and ranking members of the appropriate standing committees for additional study. Eileen has requested clarification on this. The last in-person meeting of the board's Rules

Committee was on November 13, 2009. The committee also met briefly following the February 19, 2010 conference call to schedule a meeting following today's board meeting. An agenda is available for anyone interested. The committee meetings are open for interested persons to attend. Dozier noted that ASPPB recently conducted a survey to find out the status of all jurisdictions on licensure laws and rules for supervised work experience [A summary has been requested.] ASPPB has developed revisions in the Model Licensure Act, and is requesting comments. The Rules Committee has this information, and it is available to all members from Dozier or via the ASPPB website. The information includes a summary of the comparison of the ASPPB and APA model acts. There are some differences between the two models, including the requirements for supervised experience.

Bureau Chief- Marvin Firch highlighted aspects of Eileen's report, which will be included as an addendum.

AAG- Scott Galenbeck reviewed the Guidelines for Board Members and the Code of Administrative Judicial Conduct. Board members are encouraged to be familiar with all of the guidelines, and to contact their board executive if they have questions about their roles and responsibilities. Galenbeck further reviewed the topic of policy statements for licensing boards. The guidance from the AG Office is consistent with the previous executive orders on this topic. It is advisable for boards to consider all policy matters for formal rulemaking, as rules have the force of law and are enforceable.

Chair

Brenda Payne welcomed new board member Eugene Glass. She reviewed committee work and made the following assignments:

Discipline: Payne, Johnson and Moody

Licensure and Applications: Henderson, Langley, Dilley

Rules: Payne, Henderson, and Glass

Designee to the Impaired Practitioner Committee: Dilley

Prescriptive Authority: Dilley

PUBLIC COMMENT

Karen Ahrens said the IPA would like the board to know that their publications TIP and Psych E are available to board members. Any board member interested in receiving the publications should contact Karen.

ADMINISTRATIVE RULES

None

NEW BUSINESS

The board reviewed correspondence from licensees regarding continuing education.

Johnson moved that David Moser be granted six hours of ethics CEU's for teaching a course. Glass seconded the motion. Motion carried.

Johnson moved to rescind the approval for Moser and send a letter of explanation. Henderson seconded. Motion carried.

Board members briefly discussed the IPA presentation. Payne noted that the board role is to assure protection of the public, and that additional research is needed. The Rules Committee will review the Ohio and Maryland rules. It is important that the issue of public protection be addressed, and that the benefits of making changes to the requirements are articulated. Johnson stated that she feels it is important to trust a broader source, and that APA/CPA provides the standardization. Henderson noted that she is concerned that a practicum and internship is not sufficient, but additional review is needed. The number of states adopting changes is still relatively small.

NEXT BOARD MEETING

August 13, 2010

ADJOURNMENT

Henderson moved to adjourn the meeting, and Glass seconded. The meeting adjourned at 1:45 p.m.

The minutes were approved by the board on August 13, 2010.

Bureau of Professional Licensure
Bureau Chief Report
4/01/10 – 6/30/10

- 1. Legislation and rulemaking** The 2010 legislative session adjourned March 30. Both the IDPH Omnibus Bill and the Technical Bill passed successfully and have been signed by the Governor. No new boards were created within the Bureau of Professional Licensure. Rulemaking will continue throughout the year to better define statutory changes and in response to new board actions. When administrative rule changes are reviewed by the Administrative Rules Review Committee, the Board Executives provide information about the content of each change, outcome of every public hearing, and summary of public comments received. In some instances, Board members participate in the meetings to provide a professional perspective and articulate how rule changes proposed by the board benefit public protection.
- 2. Board appointments** Within the Bureau of Professional Licensure, Governor Culver appointed 19 new board members. All have been confirmed by the Senate and will begin serving their first terms on May 1, or earlier if they are filling a vacancy. Additionally, 23 board members were reappointed to second or third terms. Almost an equal number of board members have completed one or more terms of service, including 10 who served the maximum 9 years on a single board.

The Department has published a press release and new board member names will be posted on the individual boards' websites on May 1.
- 3. AAG reports** At the first meeting of each board following May 1 the board's AAG will present and discuss a handout entitled *Guidelines for Board Members*. This is an opportunity to reinforce the information provided to new board members in their orientation binders and face-to-face orientation with the Bureau Chief. It also gives current board members an opportunity to discuss new information and ask their AAG questions that may have arisen about their role during the previous year. The seven AAGs who provide legal guidance to our boards will also present a brief educational session at each quarterly public meeting on a topic selected with the input of the board executives. The topic this quarter, *Policy Statements by Professional Licensing Boards*, is based on a Memorandum prepared by Julie Pottorff, Deputy Attorney General.

- 4. Budget** The Department continues to evaluate and respond to the impact of the overall state budget on public health services and workforce. Bureau staff members are completing either 5 or 7 mandated unpaid days before the end of FY10 on June 30, 2010. The staff is staggering their furlough time as creatively as possible to minimize the impact on productivity. Travel restrictions remain in effect for Board members and staff. Memberships in professional organizations continue to be approved based on justification of their necessity to assure access to national licensure examinations and maintain licensure functions. Director Newton and the IDPH Executive Team continue to evaluate and respond to budget mandates.

- 5. State early retirement incentive** The Bureau is impacted by the State's early retirement program which is designed to reduce personnel and replacement costs. The departments are permitted to replace no more than 50% of positions vacated through the program, and must demonstrate a 50% cost saving when doing so. Employees who leave employment under the program must do so by June 24, 2010 and agree not to be employed by the State of Iowa in any capacity other than appointment to a board or commission. Eligible employees submitted their applications by April 15, 2010. The Department submitted a plan that has been approved by the Department of Administrative Services. For Professional Licensure, this would allow the Bureau to fill the positions vacated by one board executive and the discipline office coordinator with no pay reductions. Marvin Firch will serve as interim Bureau Chief effective June 25. Dates for filling the positions vacated under the program will be determined pending approval of the plan by the Department of Management. This plan leaves one board executive position vacant.

- 6. Outreach and compliance** Marvin Firch is working with the boards to increase compliance through outreach and education. He has prepared and presented information throughout the state on the complaint process, participated in in-state meetings of professional organizations upon request, assisted to develop and implement a pilot project to survey licensed cosmetology schools, published an article in the Des Moines Register about the purpose of the boards, and assisted the Department to issue press releases. He is currently completing a project is to create CDs with PowerPoint slides and a voice-over option for inclusion in new board member orientation binders, and for use by board members and board chairs regarding the role, processes, and informational resources of the 19 professional licensure boards.

- 7. Semi-annual meeting with DIA investigators** On April 22, 2010, the Bureau will host an educational meeting with the four investigators who are employed by the Department of Inspections and Appeals, and supported by licensee fees, to conduct an average of 21 investigations each month for the licensure boards. These semi-annual meetings are valuable to the Bureau and DIA as an opportunity to identify the best methods to conduct investigations and provide inclusive and timely reports to the boards so they make fully informed decisions.
- 8. Guidelines for meal receipts** Board members are requested to adhere to the guidelines for submitting meal receipts fully in order to receive reimbursements. The guidelines identify the seven items that must be included with every meal receipt. Because credit card receipts are not acceptable, board members must be diligent in requesting and reviewing receipts at the time of service. The guidelines will be available at meetings and upon request at any time.
- 9. Bureau relocation** The schedule for relocation to the building that was previously Mercy Capitol on the Capitol Complex has been delayed. Professional Licensure is still anticipated to share physical space with the Plumbing Board and Emergency Medical Services when the move occurs.

