

Open Session Meeting Minutes
IOWA BOARD OF NURSING HOME ADMINISTRATORS
October 24, 2013

Lucas State Office Building, 5th Floor Conference Room #526
Des Moines, Iowa

Call to Order:

The meeting was called to order at 11:00 a.m., by Chairperson, Patrice Herrera.

Roll Call and Introductions:

Members Present:

Patrice Herrera, RN, MSN

David Chensvold, NHA

Daniel Boor, NHA

Maureen Cahill, NHA

Mabel Mantel, Public Member

Lanny Ward, NHA

Tricia Hoffman-Simanek, JD, Public Member

Karol Dammann, RN

Michael Jenison, RN

Staff Present:

Sharon Dozier, Board Executive

Dave Van Compernelle, AAG

Barb Huey, Bureau Chief

Tammy Hidlebaugh, Licensure Specialist

Barb Christiansen, Administrative Assistant

No Guests Present

Review Agenda:

A revised list of the complaint numbers was provided.

Approval of Minutes:

A motion was made by Herrera to approve the open session meeting minutes of July 18, 2013. Hoffman-Simanek seconded. All ayes, opposed none, motion carried.

Reports:

Board Executive: Citations and complaints: Sharon Dozier gave a reminder about opening a case file. Both the Citation Review and Discipline Committees can open a case from a citation. AAG Lau had provided information regarding this at a previous meeting, but the newer members may wish to request additional information. At the July 18, 2013 board meeting, the board requested the revisit information for only the facilities that fail revisit. Dozier has contacted DIA Health Facilities staff to make this request.

Exam: The NAB exam statistics for 2009 to the current date are included in the meeting folder. This includes each year beginning with 2009, to the current date. There was interest expressed regarding the comparison to other states' passing rates, and the schools of the exam candidates who failed. Dozier responded that data by schools is not collected by the Bureau at this time. NAB conference call: Dozier participated in the September 19, 2013 conference call. Any board member can participate in these conference calls, which precede the national conferences held twice each year. Information provided by NAB on the call included an update on the practice analysis survey. NAB is requesting volunteers to take the survey. If interested, Dozier will submit the names to NAB to be put on the survey list. Dozier will provide an authorization form for board members to allow their email addresses to be released to NAB. The NAB website was launched in June. It includes additional information on the profession and NAB initiatives, and is easier to navigate.

Daniel Boor requested the meeting date in January be changed to January 23, 2013. Members agreed to the change.

Bureau Chief: Barb Huey reported that the licensure application "go live" date is now mid-December 2013. Huey is hoping to present a demonstration of the new application at an upcoming board meeting.

Legislation this year will not address this board specifically but there are some boards in the Bureau that have made legislative proposals. The changes for this year are because of the Code reference to the boards conducting inspections. The change is one word in the Code, making the "shall" to "may" conduct inspections. This small change will bring the boards into compliance with the Code and the audits that are done each year.

Financial reports will be presented at the January meeting.

AAG: No report.

Chair: Patrice Herrera will be attending the NAB meeting in November. Herrera will provide a report from the NAB meeting at the next board meeting.

Administrative Rules:

None for review

Public Comment:

There were no public comments.

Committee Reports:

Applications Committee:

7 applications were reviewed. Four need more documentation, and three were approved

Citation Review Committee:

59 citations were reviewed. 45 citations were closed, 12 are pending, and 2 were referred to the Discipline Committee.

Old Business: None

New Business:

There was discussion of future agenda items. David Chensvold raised the question of other states' licensing requirements. He brought up the possibility of streamlining licensure and clarifying the requirements and procedures to assist graduating students with passing exam scores and employment in Iowa. Chensvold feels there is not a clear path to licensure, and no consistency of requirements among the states. Dozier noted that NAB is reviewing practicum hours for best practice recommendations, and the NAB approved colleges require more practicum hours than Iowa. She suggested a means for obtaining stakeholder input regarding licensure requirements, to include colleges, professional practice organizations, and others.

Closed Session:

Daniel Boor moved that the Board go into closed session at 11:35 a.m., to discuss whether to initiate licensee disciplinary investigations or proceedings as allowed under Iowa Code section 21.5(1)d and to discuss records that are required to be kept confidential as allowed under Iowa Code section 21.5(1)(a). A second was received from Herrera. A roll call vote was taken:

Chensvold – aye

Dammann – aye

Ward – aye

Herrera – aye

Hoffman-Simanek – aye

Mantel – aye

Cahill – aye

Boor – aye

Jenison – aye

The motion carried.

The Board returned to open session at 12:16 p.m. It was noted that Cahill left the meeting during closed session, and will not return.

A motion was made by Herrera to accept the Settlement Agreement for Case 12-001 as presented in closed session. A second was received from Chensvold. All ayes, opposed none, motion carried.

A motion was made by Herrera to close the following cases: 13-018, 13-019, 13-020, 13-025, 13-026, 13-027, 13-028, and 13-030. A second was received from Jenison. All ayes, opposed none, motion carried.

A motion was made by Herrera to close the following cases: 13-017 and 13-024. A second was received from Chensvold.

Motion carried with 7 aye votes, and 1 abstention (Hoffman-Simanek).

A motion was made by Herrera to approve the closed session meeting minutes dated July 18, 2013. A second was received from Chensvold. All ayes, opposed none, motion carried.

Follow up:

C. Gentz is on probation and in compliance with reporting.

M. Worchester – Quarterly reports were received.

Future Board Meetings:

January 23, 2014, April 17, 2014, July 17, 2014, and October 23, 2014.

Adjournment:

A motion was made by Herrera to adjourn the meeting at 12:23 p.m. A second was received from Chensvold. All ayes, opposed none, motion carried.

The minutes were approved at the January 23, 2014 board meeting.