

**Plumbing and Mechanical Systems Examining Board
Testing & Examination Committee Meeting Minutes
October 20, 2008**

Committee Members Present:

Chuck Thomas, Chairperson
Tom Day
Mickey Gage
Patricia Broerman
Jane Hagedorn

Staff Attending:

Cindy Houlson, Executive Officer
Susan Van Horn, Program Planner
Wendy Zimmerline, Secretary 1
Matt Oetker, Assistant Attorney General

Chairperson Chuck Thomas called the meeting to order at 1:00 pm.

The committee discussed the responses received from the RFI. There were 7 responses received, those responding were Prometric, ICC, Gainesville, OneSource, NATE, Johnstone Supply, and IAPMO.

- OneSource and Johnstone were dismissed at this time due to that they are only offering a testing site.
- NATE was dismissed as they don't cover all trades needed.

Further discussion on remaining RFIs resumed and it is decided more information is needed to decide if need to or how to proceed with RFP.

- Is it a conflict of interest for IAPMO and ICC? They write code books and furnish supplies.
- What types of tests would be available?
- What are some criteria for the RFP?
 - How many people can test at once?
 - Cost per person per test?
 - Testing site availability/location?
- What would the RFP timeline be?
- Interview with candidates face to face.
- Could there be a referral letter to introduce the RFP?

Cindy was appointed to talk with John McMullin to obtain more information on the RFP process. Matt will attend this meeting also. The next meeting will be scheduled after obtaining more information from John.

It was also brought forward about the different time frames of apprentice programs and how this will affect licensing and testing of those apprentices. Some programs only require 48 months when others require 60.

No other items were brought forward for discussion.

Chairperson Chuck Thomas adjourned the meeting at approximately 3:00 pm.

Respectfully submitted,
Wendy Zimmerline