

Plumbing and Mechanical Systems Board - Chairs Meeting Monday, October 28, 2010

Board Members Present: Thomas Day, Jane Hagedorn, Ron Masters and Chuck Thomas

Board Members Absent: Susan Salsman

Staff Attending: Cindy Houlson, Matt Oetker, September Lau, Susan Van Horn, Dan Hostetler and Mary Swinehart

Call to Order – Chair Jane Hagedorn

Jane reported on a meeting with Ken:

Jane requested some understanding of rules moving forward. There is still a great deal of work to be completed with the Practice Chapter. The CEU Chapter will not move forward as that chapter just went through the process and it would not be wise to present changes already. The Administrative Rules Committee has not met for some time to work on the Practice Chapter. The Practice Chapter will impact Discipline in some aspects. If Sue Salsman is unable to continue as chair of the Administrative Rules Committee Ron Masters and/or Chuck Thomas will take over.

Committee Reports and Recommendations for Actions:

Administrative Rules Committee Sue Salsman, committee chair
In Sue's absence Chuck Thomas reported this committee has not met.

Application & Fee Committee Jane Hagedorn, committee chair
Jane reported this committee has not met this last month.
Susie Van Horn requested a meeting for this committee to finalize layout of the renewal application. A meeting will be scheduled for December 6th.

CEU Committee Jane Hagedorn, committee chair
Jane reported that this committee met yesterday continuing with the approval process for instructors and courses. To date:

- 843 total applications received
- 290 instructors approved
- 412 courses approved
- 7 E courses approved
- 72 applications in an incomplete status
- 62 no further information received within 30 days

Following a lengthy discussion the committee agreed that multiple license holders with different expiration dates wishing to change expiration dates to the first date will receive a 30% discount and 14 or 16 CEUs will be required. If a multiple license holder with different expiration dates chooses to leave different expiration dates, there will be no discount and each license will be treated as an individual license, requiring 8 CEUs per license. This will be presented at the Board Meeting for input.

Chapter 29 Ron Masters, committee chair
Ron reported this committee has not met.

Code Committee Tom Day, committee chair
Tom reported this committee has not met.

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Testing/ Credentials Committee Chuck Thomas, committee chair

Chuck reported this committee has not met. Chuck plans to schedule a meeting in December. Following discussion it was agreed that issues with Prometric will be documented and if the same issue or a particular site experiences issues they will be addressed. Isolated incidents will be treated individually. Chuck will obtain figures of how many have tested at each site.

Reciprocity Committee Ron Masters, committee chair

Ron reported this committee has not met.

Discipline Committee Jane Hagedorn, committee chair

Jane reported that this committee has met once since the last board meeting. Three cases will be presented in closed session to the board with recommendation to close.

Contractor's license: Jane Hagedorn

Jane reported that contractor licensing was put on the back burner as renewals is a priority. Ken will report that we would like to have contractor licensing ready to go in July 2011.

Chuck will read communication received from Sheet Metal Contractors of Iowa.

Licensing Report – Cindy Houlson

Cindy reported the Plumbing and Mechanical Licensing staff has processed applications for a total of 15,954 total licensees with a total of 26,690 licenses.

Other Business

No other business presented

Public Comment

Inspection Study Committee Update – Ken Sharp

Closed Session Discipline Review

Chuck Thomas will make a motion that the Board go into closed session. Results will be reported when back in open session.

Next meeting scheduled November 15, 2010 in Lucas Room 517

Adjournment