IOWA BOARD OF COSMETOLOGY ARTS & SCIENCES
BOARD MEETING
January 5, 2011
Lucas State Office Bldg Rm 517 & 518
Des Moines IA

Minutes

Hearings:
11:00 a.m. – Salon Elite
12:00 p.m. – Stephanie Duncan

Call to Order:  Board chair, Becky Brockmann, called the meeting to order at 9:05. a.m.

Roll Call
Board members present:  Becky Brockmann, Richard Sheriff, Kimberly Setzer, Richard Mosley
and Jerry Talbott. Dana Atkins and Karen Thomsen were absent.

Staff present:  Board Executive, Susan Reynolds; Bureau Chief, Barb Huey; AAG, Scott
Galenbeck; Compliance and Outreach Consultant, Marvin Firch; and Cosmetology Licensure
Secretary, Rosemary Bonanno.

Minutes
The minutes of October 4, 2010 and October 15, 2010 were approved.  December 16, 2010
minutes approved with a correction.  (MSC: Talbott/Setzer)

Public Comment
Public present were Linda Ring, EQ School; Julie Mead, EQ School; Bonnie Renda, CBI; Kent
Hartwig, ICSA; Cindy Hummel, La’James; Chuck Fiegen, Erin Fiegen and Lois Leytem of
Capri.

Reports

Board Chair - Becky Brockmann

She informed the board that she was appointed Vice President of Region 2 and will attend the
next regularly scheduled meeting.  The next regional meeting will be on April 1, 2 and 3rd, 2011.
She will provide the board with information regarding this meeting.
The next National Conference will be held on August 26, 28 and 29, 2011.  She will provide a
report of her findings.
Board Executive - Susan Reynolds -- None

Bureau Chief, Barb Huey:
1. New computer update regarding AMANDA. Staff should begin working on system in March. She will provide updates to the board. With this new system we will be able to post confidential information to the board.

2. A new board executive has been hired. Susan Reynolds will remain with the cosmetology board. The new executive will take on boards and work the AMANDA system.

Committee Reports

Education Committee:

Rules Committee:
1. Parameters for hybrid learning discussed
   - No pending discipline against school
   - Certain % of students must be enrolled
   - Must have board approval of programs
   - Must meet student/instructor ratios
   - School must agree to be monitored by the state
   - Must offer practical part in order to offer hybrid learning program

2. Brazilian Blowout - Product can contain up to 8% formaldehyde. The board will write rules to ban this product.

3. Sterilization Rules 645--63.15(157) – discussed pedi eggs, red sterilization bags and reviewed of the inspection reports. Pedi eggs are allowed as they are sanitizable.

Discipline Committee:
None

Old Business: None

New Business

-Petition of Waiver regarding Laura Clinkenbeard – 645–IAC 60.2(1)(b). Applicant is requesting waiver of transcript regarding hours for licensure. Applicant noted yes to a felony/misdemeanor question. She has not provided court documents regarding the offense. Scott Galenbeck, AAG reviewed waiver. Office must have additional information in regards to her application including court documents. Waiver is incomplete. She has not provided enough information. How long will it be before she can provide a transcript? The waiver does not fit typical waiver criteria. Hold on waiver until additional information can be provided to the board.
Annual school inspections – Brockmann provided a school inspection assignment list for 2011. Iowa School of Beauty/Ankeny had a grand opening in December of 2010. Inspected by Chair, Brockmann. The board will not re-inspect the ISB/Ankeny. Brockmann would like school inspections completed by March 2011.

**Iowa Code and Administrative Rules**

1. For Notice: Amend renewal notice 645 IAC 60.8(157) and 645 IAC 61.3(2)(157)
2. For Notice: Subrule 4.3(5)
   - Setzer/Sheriff carried
3. For Notice 645 IAC 63.15(157)
   - sterilizing instruments – Scott – ombuson office/ contacted board will make additional rules.
   - Setzer/Talbott. Motion Carried.

**Future Board Meetings**

April 6, 2011
July 6, 2011
October 5, 2011

The board moved to go into closed session by unanimous roll call vote at 9:30 a.m. to discuss disciplinary issues that are required to be kept confidential according to Iowa Code 21.5(1) a, d, and f. Motion approved. (MSC: Setzer/Sheriff) Roll call. All ayes.

The board reconvened into open session at 10:59 a.m. (Setzer/Sheriff)

Open session 3:50 p.m. Setzer directed that ALJ, LeMarche draft decision regarding hearing. (Setzer/Sheriff)

Closed session 3:51 to discuss cases with AAG, Kris Ensign. (Mosley/Talbot)

Board reconvened into open session at 4:11 pm and made the following decisions based on closed discussion:

Motion: (MSC: Setzer/Talbott) Close complaints 07-054, 09-078, 09-086, 09-097 and 10-069.

Motion: (MSC: Setzer/Sheriff) File Statement of Charges and Notice of Hearing for 09-072, 09-098, 10-005, 10-018, 10-078, 10-058, 10-059, 10-061, 10-064, 10-065, 10-066, 10-072, 10-074, 10-075 and 10-083.

Motion: (MSC: Setzer/Sheriff) Accept SOC as drafted for 09-079, 10-034, 10-103, 10-105, 10-106 and 09-090.
The board meeting was adjourned at 4:20 p.m. (MSC: Setzer/Talbott)

Respectfully submitted by:

Rosemary Bonanno