

**Plumbing and Mechanical Systems Board  
Chapter 29 Committee  
November 18<sup>th</sup>, 2013 Minutes  
Lucas Room 518 9:00am – 10:00am**

**Members Present:** Ron Masters, Bob Kunkel, Mick Gage

**Members Absent:** Jim Cooper, and Ken Sharp

**Staff Present:** Cindy Houlson, Stephanie Belieu, and September Lau

Chair Ron Masters called meeting to order at 9:01 am

October 14th, 2013 minutes were approved.

**Contractor Question: WI HVAC Qualifier equivalent to Master HVAC**

A Wisconsin licensee wants to qualify to sit for the Master test; Wisconsin doesn't have reciprocity with us so they have to follow the guidelines for the licensing processes for us. They have to follow our guidelines to sit for exam and qualifications for the level of license they want to take. The HVAC Qualifier license is not equivalent to a state master license and could not be used to fulfill requirements for sitting for the master level exam.

**Contractor Question: Combined Certificate of Liability Insurance for 3 companies, two are 105 covered, (different company names, Federal ID numbers, Master of Records, and owners.)**

The committee discussed that if the certificate meets per occurrence and has the company names on the Certificate of Liability then we have to accept the Certificate of Liability.

**Jerry Vraspir Equivalency Disconnect/Reconnect Plumbing Technician License**

The committee discussed the application and equivalency for the Disconnect/Reconnect license. They wanted to know why he didn't renew his plumbing license and just wanted to get the Disconnect/Reconnect Plumbing Technician. The committee came to conclusion that they can approve the Disconnect/Reconnect Plumbing Technician.

**Patrick Nelson Equivalency Service Technician License**

The committee discussed the equivalency of the Service Technician License, that he doesn't have any education that is equivalent to the N.A.T.E. certification or associates degree. The committee came to conclusion that if he will need to send in a transcript of classes or a degree for further review, otherwise the application is denied.

**Other Business: Update on Calvin Woodard**

We received a response from the Calvin and he is going back to school to finish his program.

What are companies supposed to do if they can't pass the test and they are no longer an apprentice? They will either have to be apprentice program or be a helper.

There was a question that was brought up about running a business on a Service Tech license. How can they run a business without a Master of Record in HVAC? Discussion focused on the fact current rules do not require a specialty licensee to work under a master. A change to rules would be necessary to impose that requirement.

We have the next meeting on the calendar for December 16th at 9:00 am.

Adjourned at 9:41 am

Respectfully submitted by Stephanie Belieu