# **Meeting Minutes**

Iowa Board of Sign Language Interpreters and Transliterators May 20, 2013

Lucas State Office Building, 5<sup>th</sup> Floor Conference Room #526 Des Moines, Iowa

#### Call to Order:

The Meeting was called to order by Brent Welsch, Chairman at 10:01 am.

### **Roll Call/Introductions:**

Members Present:

**Brent Welsch** 

John Gannon

Susan Tyrrell, LI

Diana Kautzky, LI

Cindy Crawford, LI

Stephanie Lyons

Bill Ainsley, LI

Staff Present:

Pierce Wilson, Board Executive

Marvin Firch, Outreach Compliance Educator

Julie Bussanmas, AAG

Barb Christiansen, Administrative Assistant

Interpreters:

**Peggy Chicoine** 

Jeff Reese

**Guests Present:** 

**Shirley Hampton** 

### **Introduction of New Members:**

## **Review Agenda:**

The Board reviewed the agenda.

## **Approval of Minutes:**

A motion was made by Kautzky to approve the meeting minutes from November 12. A second was received from Lyons. Unanimous approval of the minutes.

## **Reports:**

Board Executive: Renewals are due this year. Some of the temporary interpreters are beginning to call with questions about the exam and renewing. Records have been flagged for those individuals who have not passed the exam.

AAG: Will give her report under New Business

### **Election of Officers:**

A motion was made by Gannon to nominate Brent Welsch for chairperson. A second was received from Lyons. 6 voted in favor of the motion with one abstention (Welsch), motion carried.

A motion was made by Kautzky to nominate Stephanie Lyons as vice-chairperson. A second was received from Welsch. Unanimous approval of the motion.

#### **Public Comment:**

Shirley Hampton, Davenport, Iowa reported she has an issue with a hospital system in Davenport that is not deaf friendly. The individual that is being sent to interpret at the hospital does not do an adequate job of translating for patients. Ms. Hampton has written a letter to the hospital and made several contacts regarding this issue, but has not received a response to this date. The deaf community has also filed complaints because of the lack of interpreters in the Davenport medical arena.

Pierce stated that the board is very concerned about these situations and the board will be discussing this issue at future meetings. This will be put on the next meeting agenda if needed. Pierce also asked Shirley to contact him at the board office 2 weeks before the board meeting if she had issues she wanted to add to the agenda.

### **New Business:**

Marvin Firch provided a board member orientation presentation.

Julie Bussanmas presented the annual review of the board's role and responsibilities. Pierce discussed board member responsibility in discipline issues. In addition he asked members to refer any questions they might receive from licensees, the general public and the news media to the board office. This provides continuity to the answers being given as well as allows for AAG input if needed.

Petition for Waiver: A Petition for Waiver was submitted by Nora Girard requesting approval of a second renewal. Pierce noted that the Iowa Code restricts a licensee holding a temporary

license to one renewal of that temporary license. Since the Iowa Code restricts the renewals of a temporary license to one renewal, the waiver cannot be waived. Boards do not have authority to waive a condition of licensure specified in Iowa Code.

A motion was made by Kautzky to deny the request for the Petition for Waiver as discussed by the board members. A second was received from Gannon. Roll call vote. Unanimous approval.

Welsch – Aye

Gannon – Aye

Tyrrell - Aye

Kautzky – Aye

Crawford - Aye

Lyons – Aye

Ainsley – Aye

Motion carried.

Break - back in open session at 11:35 a.m.

#### **Old Business:**

Temporary licensure discussion: Board members are concerned that currently any person can get a temporary license even if they did not know how to sign. Brent Welsch reported that recommendations by IAD have been made but no action has been taken. Diana asked if the board needs to do anything to keep this issue going forward. Brent will follow-up with IAD. Diana will follow-up with ISRID. Julie stated that this issue would require a code change. Diana suggested that a starting point would be to not allow a renewal of the temporary license and then move back from there. No actions were taken at this time.

**Applications Discussion:** There were no applications to discuss.

### **Closed Session:**

A motion was made by Gannon to enter into closed session at 12:15 p.m. to discuss confidential material related to applications and complaints according to Iowa Code Chapter 21.5(1) "a" and "d". A second was received from Kautzky. Roll call was taken.

Welsch – Aye

Gannon – Aye

Tyrrell – Aye

Kautzky – Aye

Crawford - Aye

Lyons – Aye

Ainsley – Aye

Motion carried.

**Open Session:** Board returned to open session at 12:55 p.m.

Subcommittee to review discipline practice issues were appointed by Welsch. Terrell, Lyons, and Kautzky accepted and will report back to the board at the next meeting. Diana will also explore the language monitor information for the next meeting.

# **Future Meetings:**

August 19, 2013 November 18, 2013 February 17, 2014 May 19, 2014 August 18, 2014 November 17, 2014

## **Adjournment:**

A motion was made by Ainsley to adjourn the meeting at 12:57 p.m. A second was received from Lyons. Unanimous approval of the motion to adjourn, motion carried.