

**Plumbing and Mechanical Systems Examining Board
Rules Committee Meeting Minutes
December 11, 2008**

Committee Members Present:

Sue Salsman, Chairperson
Ronald Masters
Dennis Molden
Stuart Crine
Ken Sharp

Staff Attending:

Cindy Houlson, Executive Officer
Susan Van Horn, Program Planner
Matt Oetker, Assistant Attorney General

Chairperson Sue Salsman called the meeting to order at 4:03 pm.

Ron Master moved to approve minutes from 11-04-08. Motion passed by a unanimous vote.

Discussion was held on Public Hearings. Cindy Houlson gave an overview of meeting attendance stating about 93 attendees and a total of 122 comments were collected. The comments presented were compiled from phone calls, emails and public hearings.

Discussion then focused on individual public comments from Chapter 28. The committee asked for a review of the fees. Ken Sharp provided an overview of the budget and how the fee schedule would support the program requirements. Ken also provided a suggestion to add language to Chapter 28 to state the board will review fees on a regular basis in response to the comments from the public. Chairperson Sue Salsman requested Ken to make a presentation of the same budget overview to at the December public board meeting.

Additional comments for Chapter 28:

- Paper fee should not be in addition to licensure fee, but written as a discount to online applications.
- Not accepting electronic checks is difficult for some licensees.

Discussion then moved to Chapter 29 comments.

- All grandfathered licensees should have to test within two years of licensure.
- Specialty licensing
- Homeowner inapplicability
- Definition of routine maintenance – 1st and 2nd sentences are contradictory. Committee asked to survey other board members for suggestions on editing the definition and then referring those to the Committee Chairs meeting on December 15th for review.

The next meeting will be held January 07, 2009 from 4:00 to 6:00 Lucas Building Room 518.
The meeting was adjourned at approximately 5:25 pm.

Respectfully submitted,
Susan Van Horn