Plumbing and Mechanical Systems Board
Chairs Committee
January 14, 2013 Notes

Time: 3:00 – 4:00 pm.
Location: Lucas Building room 415

Members attended: Jane Hagedorn, Mick Gage, Brita Van Horne, Chuck Thomas

Members absent: Ron Masters

Staff present: Matt Oetker, Cindy Houlson

Jane called the meeting to order at 3:05. The Notes for December 3, 2012 were reviewed.

The committee reviewed the January 15, 2013 Board Agenda

- Call to order, roll call, and approval of minutes were acknowledged.
- Calendar for 2013 meetings reviewed.
- Cindy Houlson will provide an update on the Contractor licensing roll out including Issues that have come up regarding master of record.
- Ken Sharp will provide updates on the two stakeholder groups.
- Ramona Cooper has prepared a draft letter the board requested at the December meeting.
- Cindy Houlson will present the Felony/ Misdemeanor Guidelines review asking for updates
- Mick Gage will clarify what he meant last month in bringing the Inactive License Compliance Review forward.
- Committee reports were briefly discussed.
- Jane Hagedorn will provide a short report covering the CEU Committee meeting.
- Mick Gage will provide a short report covering the Code Committee meeting.
- Jane Hagedorn will report the Discipline Committee met.
- Chuck Thomas will provide a short report covering the Testing and Exam Committee meeting.
- Other business: Cindy Houlson will briefly alert members to election in May.
- Unlicensed complaints will be shared.

- Waiver of Administrative Rules includes a follow up on the waiver that was presented at the December Board meeting. John Kelly will be in attendance at the meeting to help

There was no additional business and meeting was adjourned.

Respectfully submitted
Cindy Houlson

explain.

There was no other business and the meeting was adjourned.