Call to Order:
The Meeting was called to order by Kim Setzer, Chair at 8:17 a.m.

Roll Call:

MEMBERS PRESENT:
Kim Setzer
Dana Atkins
Mary Clausen
Jerry Talbott
Richard Sheriff
Rick Mosley

MEMBERS ABSENT:
Nicole Schultz

Staff Present:
Susan Reynolds, Board Executive
Barb Huey, Bureau Chief
Rosemary Bonanno, Licensure Specialist
Barb Christiansen, Administrative Assistant
Marvin Firch, Outreach & Compliance Educator

Public Present:
Linda Ring, EQ School of Hair Design
Julie Mead, EQ School of Hair Design
Lois Leytem, Capri College, Dubuque
Cortney Neuman
Cindy Hummel, La’ James International College
Review Agenda:
Susan Reynolds noted the date to accept agenda items should be December 21, 2011.

Public Comment:
Curtis Newman addressed the board in open session requesting an approval of his salon application. Newman failed to list a felony conviction on his cosmetology application; he states the application was completed by his school. It was never his intention to hide the conviction adding that he had made full disclosure to the school. Newman was asked to sign the application prepared by the school, but failed to notice the omission. The discrepancy was noticed when Newman applied for a salon license and indicated he had a felony conviction on his application. Newman will remain on probation for two more years. Newman wants to open his own business if the board grants him a salon license.

Khampane Luong addressed the board in open session requesting approval of his nail technology license. Luong states that he has been trained to do nails and could get a job if his license were approved.

Richard Sheriff in attendance.

Reports:
Chair: None presented.

Board Executive: Marvin Firch shared the revisions he made to the school inspection form. The rules committee had consented to the changes at a recent meeting. The old survey form contained inaccurate references to board rules. The new survey form is an easier format to read, some terms were changed, there is still an exit interview before the inspection team leaves. The Board agreed to send a letter listing deficiencies requiring said deficiencies be corrected within 60 days, unless extenuating circumstances were evident. Consensus of the board members was received. Board members had questions about the certificate that is required to be displayed. Rules do not read that a renewal card can be substituted for the instructor’s original wall certificate. Firch informed the board if they were comfortable with displaying the
renewal card the rules would need to be changed to reflect that. The board decided that the renewal card is acceptable to posting in the salon and work will begin on rule changes.

Bureau Chief: None presented.

AAG: None presented.

Old Business:
Hybrid learning: Kim Setzer asked for direction from the board regarding hybrid learning. AAG advised against the rule changes the rules committee drafted so the board is back to the drawing board. Rules committee recommended no action be taken on hybrid learning at this time. The current board administrative rules are silent regarding hybrid learning. Board members agreed with the rules committee that the hours need to be in school, “face to face” learning. Any final decision should be looked at carefully taking time to investigate and come to a consensus before making major revisions to the education hours for cosmetology. Some cosmetology schools are already offering up to 750 accredited hours online. The board approved a maximum of 150 hours under a pilot project. On-line learning is the way of the future and there will be out of state licensees that have completed more than 150 hours on line. Setzer suggested the board not take aggressive action at this time but continue to research what other states are doing with hybrid learning.

New Business:
PSI Exam cheating. During a quarterly meeting with the AG’s office, Attorney Julie Bussanmas expressed concerned that the NIC exam may be compromised after an applicant was found with the test questions. Staff held a conference call with PSI on November 2nd. PSI ran a pre- and post-incident analysis that compared pass rates to the national and in-state level. The analysis confirmed there was no evidence to suggest Iowa had a higher pass rate to conclude the test had been compromised.

The Board entered into closed session at 9:01 a.m. to discuss complaints according to Iowa Code § 21.5(1) (a), (d) & (f). MSC: Atkins/Talbott. Passed: 5-0-0-2. Absent: Schultz/Mosley.

The Board returned to open session at 9:25 a.m. and took the following actions:
License # 068648 - A motion was made to issue a salon license under a Consent Order. MSC: Talbott/Clausen. Passed: 5-0-0-2. Absent: Schultz/Mosley.

Application #1 - A motion was made to issue a nail technologist license under a Consent Order. MSC: Atkins/Sheriff. Passed: 5-0-0-2. Absent: Schultz/Mosley.

A motion was made to recess at 9:30 a.m. and return to open session at 1:30 p.m. MSC: Atkins/Sheriff. Passed: 5-0-0-2. Absent: Schultz/Mosley.

The meeting was called back to order by Chair Kim Setzer, at 2:06 p.m.

Rick Mosley in attendance.

The Board entered into closed session at 2:06 p.m. to discuss complaints according to Iowa Code § 21.5(1) (a), (d) & (f). MSC: Mosley/Atkins. Passed: 6-0-0-1. Absent: Schultz.

A motion was made to return to open session at 3:55 p.m. MSC: Setzer/Sheriff. Passed: 6-0-0-1. Absent: Schultz.

Motion to direct ALJ Priester to draft decision and orders on the deliberations discussed in closed session. MSC: Setzer/Atkins. Passed: 6-0-0-1. Absent: Schultz.

Next meeting is Tuesday January 10, 2012. The discipline committee will meet on January 9th at 9 a.m. in the Lucas Building.

The NIC regional meeting will be held in February 2012. Kim Setzer is unable to attend and asked for volunteers to attend in her absence.

A motion was made to adjourn meeting at 4:05 p.m. MSC: Atkins/Clausen. Passed: 6-0-0-1. Absent: Schultz.