REQUEST FOR PROPOSAL 58813009
Families in FOCUS

Amendment # 3

October 24, 2012

Effective immediately, the Iowa Families in FOCUS RFP is amended in the following manner:

3.06 Proposal Checklist
Applicants are not required to submit a checklist with the proposal. Refer to the following table for the list of items which must be included in the proposal.

☒	**Proposal Checklist**
❒	Cover Page
❒	Key Personnel
❒	Minority Impact Statement
❒	Subcontracts:
❒	Office Locations and Services
~~❒~~	~~Proposal Summary~~
❒	Background and Demonstrated Experience
❒	Statement of Need
❒	Program Description
❒	Project Coordination/ Community Integration
❒	Work Plan
❒	Budget

4.02 Scoring of Proposals

A maximum of one hundred (100) points may be awarded to each proposal. A minimum average score of sixty (60) or greater is required for the proposal to be considered for funding. Proposals scoring less than the minimum average score will be rejected.

Accepted proposals will be evaluated based on the following criteria:

A. All parts of each section are included and addressed.
B. Descriptions and detail are clear, organized and understandable.
C. Descriptions are responsive to the intent of the RFP objectives.

D. The overall ability of the applicant, as judged by the evaluation committee, to successfully complete the project within the proposed schedule. This judgment will be based upon factors such as budget, project management plan and availability of staff.

Points will be assigned for each item listed as follows:

5 Applicant’s proposal or capability is exceptional and exceeds expectations for this criterion.
4 Applicant’s proposal or capability is superior and slightly exceeds expectations for this criterion.
3 Applicant’s proposal or capability is satisfactory and meets expectations for this criterion.
2 Applicant’s proposal or capability is unsatisfactory and contains numerous deficiencies for this criterion.
1 Applicant's proposal or capability is not acceptable or applicable for this criterion.

The maximum points to be awarded for each proposal section are as follows:

All components listed below must be addressed in Section 3 of the RFP.

Proposal Component	**Weight**	**Maximum Score**
Cover Page	-	Required
Key Personnel	-	Required
Minority Impact Statement	-	Required
Subcontracts:	-	Required
Office Locations and Services	-	Required
~~Proposal Summary~~	~~-~~	~~Required~~
Background and Demonstrated Experience (C.1)	6	30
Statement of Need (C.2)	4	20
Implementation Plan (C.3)	6	30
Project Coordination/ Community Integration (C.4)	2	10
Budget	2	10
Total		**100**